ASSUMPTION COLLEGE

WORCESTER, MASSACHUSETTS | ROME, ITALY

ANNUAL SECURITY
&
FIRE SAFETY REPORT

October 1, 2019



Prepared by: The Assumption College Department of Public Safety/Campus Police
Website: http://www.assumption.edu/police

EMERGENCY: Call 7777 OR 911 / NON- EMERGENCY: 508-767-7225
Administrative Offices: 508-767-7226 / FAX NUMBER 508-767-7281

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MESSAGE FROM THE DIRECTOR OF PUBLIC SAFETY

Welcome back to Assumption College as we start the 2019-2020 academic year. The Department of Public Safety/Campus Police is located in the lower level of the Kennedy Memorial Hall. This location is centrally located on the campus, offers handicap accessibility and allows us to enhance our customer service goals for ou to o tain par ing permits student 's or avail ourselves to the u lic afet Team. The Department of Public Safety/Campus Police provides a comprehensive program of police, security, crime prevention, fire safety, emergency management and emergency medical services to help ensure that the college community remains a safe and pleasant place, conducive to a learning environment.

For your safety, Assumption College secures all exterior doors to all residence halls 24 hours -7 days per week. Please loc our room doors and refrain from pegging or propping doors as this affects ever one's right to be safe on campus. Although we consider our community to be a safe one, being unaware or careless in your daily activities can create unsafe situations.

Alcohol abuse on college campuses is the #1 precursor for trouble. Besides having a negative impact on grades and overall health, alcohol and drug abuse directly contribute to violations of college rules and regulations. Substance abuse often results in criminal charges, including arrest and prosecution for crimes such as disorderly conduct, malicious destruction to property, assault and battery, and sexual assaults, to name ust a few. lease e responsi le don't ecome a campus statistic.

Assumption College continues to be extremely proud of its campus safety record. Nevertheless, safety depends to a large extent on the cooperation and involvement of this community. Each of us must assume a personal responsibility by taking precautions to prevent ourselves from becoming a victim. Well-marked emergency telephones are located throughout the campus and should be used to report crimes or other types of emergencies. Assumption College encourages students and staff to use the RAVE GUARDIAN personal safety app to report crime, suspicious activity and to enhance their personal security. The app is free to all Assumption students. Students and staff are encouraged to report crimes and suspicious activities immediately to campus police at extension #7225, or in the event of an emergency, dial extension #7777. Calls are answered 24-hours a day by a trained Communications Dispatcher. The Department of Public Safety maintains direct communications with the Worcester Police, Fire, and ambulance services to ensure prompt assistance from these agencies when needed. The TTY number for hearing impaired persons is 9-711.

Assumption College Police Officers and non-sworn security staff are dedicated to the principles of Community Policing and to the goal of maintaining a high quality of life for our students, faculty and staff. A truly safe campus can only be achieved with the cooperation of all.

The information on our website / portal is designed to inform, advise and alert our students of the current programs and policies related to crime awareness and reporting procedures at Assumption College. Please refer to our website www.assumption.edu/police & **My Assumption Portal-College Resources tab Public Safety**- for information, alerts, policies and other Public Safety related issues. Remember, it is your responsibility to be familiar with the Assumption College rules and regulations.

If you have questions or concerns, please contact a member of the Campus Police to discuss them. The Annual Security and Fire Safety Report is a collaborative effort between Public Safety, the Title IX Coordinator, Residential Life and the Office of Student Affairs.

Steven B. Carl
Chief of Police / Director of Public Safety

I. INTRODUCTION

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act were signed into law in November 1999. At the time, it was nown as the tudent's ight to now and Campus ecurit Act. The law re uires educational institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose college crime statistics by October 1 of each year via the Annual Security and Fire Safety Report. The report includes safety policies and procedures and provides statistics concerning certain crimes that occurred on campus for the three previous calendar years. In compliance with the Higher Education Opportunity Act of 2008, this booklet also contains information on required fire safety policies and fire related statistics. The Annual Security and Fire Safety Report also includes information to comply with the Campus Save Act of 2013, which requires information on sexual violence prevention programs on campus.

This report covers the Assumption College main campus in Worcester and information regarding the satellite campus located in Rome Italy. The satellite campus in Rome is owned by Assumption College and consists of one multi-use building (Villino Dufault) which is not patrolled by Assumption College Police Officers, nor do we conduct investigations at this site. A printed copy of the Annual Security Report may be obtained by contacting the Department of Public Safety/Campus Police at (508) 767-7225. The information is also available via our website http://www.assumption.edu/police using the Annual Security Reports link.

II. CAMPUS LAW ENFORCEMENT

LAW ENFORCEMENT ON CAMPUS

The Campus Police Department is located at the lower level of the Kennedy Memorial Hall (see map – page 43) 500 Salisbury Street, Worcester, MA 01609. The Campus Police Department is open twenty-four hours a day, seven days a week. Officers patrol the campus in marked police vehicles, bicycles and/or on foot. Currently, our command staff consists of the Director of Public Safety/Police Chief, Deputy Director/Lieutenant, Administrative Lieutenant and three Sergeants. The Patrol Staff consists of ten full-time, uniformed police officers. In addition, The Campus Gatehouse is staffed by a non-sworn Gate Attendant during peak hours, and our Communications Dispatch Center operates 24/7. Public Safety Contacts

The Police Officers are graduates from recognized police academies, receive annual In-Service training and maintain current C.P.R and First Responder certifications. Officers are empowered to investigate all criminal offenses committed on College property in accordance with the provisions of Chapter 22C, Section 63, of the Massachusetts General Laws and have the power to arrest. The Director of Public Safety / Chief of Campus Police and supervisory staff are also encouraged to participate actively in professional associations that foster increased proficiency in their areas of responsibilities.

The men and women of the Assumption College Department of Public Safety/Campus Police are dedicated to the principles of Community Policing and to the goals of maintaining the campus as a safe and pleasant place in which to live, work and study. Although we are responsible for enforcing the laws of the Commonwealth of Massachusetts, we are also charged with enforcing relevant college policies and rules, including traffic and parking regulations. A truly safe campus can only be achieved through the cooperation of all. All Departmental employees receive annual training on Title IX, Sexual Assault / Domestic Abuse / Stalking / Harassment and Campus Security Authority responsibilities.

Non-Campus Buildings (Satellite Campuses):
Assumption College oversees one satellite campuses that is not patrolled by Assumption College Campus Police. The Rome, Italy Satellite Campus is administered as part of the undergraduate program.

- Villino Dufault, Via San Pio V, 55 in *Rome*, *Italy* 00165 (Maximum 25 students per year)

The Jacob Wetterling Act:
The Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, also mandates the State Sexual Offender Registry to notify the Campus Police Department of any person registered with them who is enrolled as a student or employed at this institution. Upon notification of an offender registered with the state registry, the information would be placed in a binder at the Department of Public Safety and made available to anyone to examine the information during normal business hours.

Campus Save Act 2014

hat is the a Act

- This means Sexual Violence Elimination (SaVE) and is about violence against women;
- It expands the 1992 sexual violence reporting and policy;
- Became law March 2013, the SaVE Act has four central components:
    1. dentif the institution's Campus ecurit Authorit personnel
    2. Create a Campus Sexual Assault Victim Bill of Rights
    3. Expand sexual crime reporting on campus
    4. Ensure the college has standard operating procedures for handling incidents of sexual violence.

INTER-AGENCY RELATIONSHIPS

Although there is no formal Memoranda of Understanding with any area police departments, Campus Police maintains a close working relationship with local, state, and federal law enforcement agencies as well as the istrict Attorne 's ffice. They may assist with investigations, share relevant information i.e. crime trends and statistics, and endeavor in mutually beneficial training initiatives. Maintaining effective communications with area campus police departments, and local and state police allows us to be informed of issues giving rise to Timely Warning Notifications regarding crimes committed in the area. We also maintain direct telephone contact with these agencies to ensure prompt assistance from these agencies when needed.

HOW TO REPORT A CRIME

Members of the Assumption College community are encouraged to immediately report crimes, suspicious activities or other emergencies to Campus Police at emergency ext. 7777. Well marked emergency phones are strategically located throughout the campus. The TTY number for hearing impaired persons is 9-711 from an on-campus phone. Assumption College also provides **RAVE Guardian**, a smart phone application that provides a direct connection to Campus Police to report a crime. The app can be downloaded free from the App Store or Google Play by anyone who has a current assumption.edu email. Campus Police is located at the lower level of the Kennedy Memorial Hall. 500 Salisbury Street, Worcester, MA 01609. Community members who are using an outside telephone system may contact Campus Police at (508) 767-7225. Incidents may also be reported to the local police, dial 911, or the State Police by dialing 508-829-4431. Campus Police will also assist you in notifying the appropriate off-campus law enforcement authorities at your request.

Calls received at Campus Police, located in the main campus, are answered by trained Communications Dispatchers and then assigned for investigation or follow-up. Calls are recorded for quality assurance and investigative purposes. When an incident is reported it is entered into our daily log, a computerized incident management system, which facilitates case management and the collection of our crime statistics for the Annual Security and Fire Safety Report. Results of investigations may include, but are not limited to: arrest of a suspect, application for a criminal complaint (s), referral to other agencies, referral to the College Judicial System, or unsubstantiated / unfounded dispositions. The Assumption College Judicial System uses the preponderance of the evidence as the standard of proof.

Incidents and crimes may also be reported to the Dean of Students ext.7325, the Director / Associate / Assistant Director of Residential Life ext. 7505, or any other individual working for those departments. These Include your Resident Director or Resident Assistant, Athletic Coach or Faculty Club Advisor. All employees at Assumption are designated as Campus Security Authorities, unless exempt (Professional and Pastoral Counselors while functioning in that capacity); as such employees have an obligation to make immediate non-personally identifying statistical reports to Public Safety so those statistics may be included in this report. Employees may contact the Director of Human Resources at ext. 7318. The following counseling and other victim support services are also available to all Assumption College students at the main campus: Counseling Services ext. 7409; Student Health Services ext. 7329; and/or Campus Ministry ext. 7309. Incidents reported to designated on-campus counselors may be kept confidential, except as required by law.

Campus Police Officers do not patrol the satellite campus in Rome, Italy nor do they conduct investigations into incidents or crimes that are reported to have occurred in that jurisdiction. To report an incident, crime, or suspicious activity occurring at a satellite campus, contact the buildings security officer/satellite facult coordinator or call the local police department's emergency number.

REPORTING OF CRIME STATISTICS

Campus Police believes an informed public is a safety-conscious public. As a result, crime statistics and crime-related activities are reported to the College community on a timely basis. The information is derived from incidents reported directly

to Campus Police as well as the designated Campus Security Authorities on campus. All employees on campus have been so designated, and include all the Student Affairs Division Personnel, unless exempt (Professional and Pastoral Counselors while functioning in that capacit those facult administrators and staff having a significant responsi ilit for student and campus activities. The statistics are compiled using the Uniform Crime Reporting definitions.
Numerous efforts are made to advise the college community members by utilizing the following mediums:

- Daily Administrative Logs are distributed to many of the college administrators.
- Public Logs are available for viewing at Campus Police during regular business hours, for the past 60 days.
- Le Provocateur, the college newspaper, has in the past been provided the public log for inclusion in the publication. Special articles concerning security issue may also appear from time to time.
- The Campus Police website. www.assumption.edu/police
- The Annual Security and Fire Safety Report which includes crimes committed on the main campus and from the Worcester Police Department regarding the contiguous area. Statistics also include crimes committed in the classrooms and contiguous areas of the satellite offices, during the days / hours in use by Assumption College students.

SECURITY OF BUILDINGS AND GROUNDS

Most campus buildings and facilities are open on campus. They are accessible to members of the college community, their guests and visitors during the day and in the evenings when classes are in session. Accessibility is also available during designated hours on weekends and holidays, depending on the wide variety of events and activities taking place outside the normal business hours. Residence halls are not open to the public.

The following security precautions are designed to eliminate or minimize criminal opportunities: A gate officer monitors campus access, traffic and assists with guest registration. Parking lots and walkways are well lit. Emergency telephones are strategically located to report suspicious/criminal activity to Campus Police. Officers patrol the campus in marked police vehicles, bicycles and/or on foot.

General Information:

- College students and employees are issued an identification card and parking permit to enhance security on campus.
- Guests to residential areas who enter the college must be registered by the sponsoring student with the Department of Campus Police prior to their arrival on campus. In the interest of security, the guest may be required to provide identification.
- egging and propping doors impacts ever od 's right to be safe on campus. DO NOT peg doors, and please un-peg a pegged door if you observe one.
- Any suspicious persons or activities should be reported to Campus Police at ext. 7777.
- Fire alarm systems are monitored by Campus Police and an off-site monitoring company.

Card Access & Security Cameras:
Assumption College has a card access system and security cameras in many of the dormitory style residence halls on campus. Card access provides an additional level of security by recording the information on a student identification card used to gain access to a college dormitory. Security cameras have also been installed in the foyer of these dormitories to video record those entering and leaving the residences. Please note that authorized students entering a residence hall should e wear of unauthori ed people attempting to pigg - ac into their residence and should notif campus police should this occur. Also, the security cameras are not monitored 24/7, but are recorded and consulted should an incident of significance e reported that re uires the video e reviewed. The residence halls with card access and video cameras installed are:

Plough Hall	West Hall	South Hall	Worcester Hall	Nault Hall	Alumni Hall
Living Learning Center	Wachusett Hall	Salisbury Hall	Hanrahan Hall	Young Hall	Desautels Hall

Other campus buildings with card access and/or security cameras are:

Admissions House	Carriage House	Information Technology Center	Plourde Center
Dion Hall	Moquin Hall	Authier Hall	Dufault Hall
Founders	Testa	Fuller / IT	Admissions/Carriage House
Kennedy Hall	Library	Armanet	Chapel
Tsotsis	Desautels Hall Cashier's ffice		

Buildings:

- Academic Buildings
  Although the college encourages an open campus environment, campus buildings are kept locked outside of normal operating hours. Faculty, staff, and students must receive proper authorization to enter when these facilities are closed. Entry to these buildings and facilities after hours must be approved by the designated Department Chair.

- Residence Halls
  The Office of Residential Life encourages and strives for a community atmosphere in the Residence Halls, whereby students open the doors to their room or apartment when they are home. Students are encouraged to socialize and move around their building for academic and social purposes. The following security precautions are designed to eliminate or minimize criminal opportunities:
  - When leaving your room area, students are encouraged to keep their room doors locked and to carry their keys at all times.
  - Do not hold doors open for persons without keys.
  - utside doors should never e pegged open as this impacts ever one's right to e safe.
  - Students should report lost or stolen identification cards or keys immediately to Campus Police or their Resident Director.
  - All maintenance, housekeeping employees and vendors entering residence halls wear identification badges or appropriate identifying uniform.
  - All residence halls are closed during official college vacations.

Campus Grounds:
The Building and Grounds Department provides maintenance to the campus facilities and residential halls located on the main campus in Worcester. Even though Campus Police routinely check the campus grounds and buildings and report unsafe conditions to the Buildings and Grounds staff, community members with concerns (i.e. electrical, plumbing, inoperative hardware) should call Building & Grounds, ext. 7391, during normal business hours. If you feel any problem presents a hazard or a danger, contact Campus Police and they will assist you in getting the situation rectified.

Non-Campus Buildings (Satellite Campuses):
Assumption College has one satellite campus in Rome, Italy that is not patrolled by Assumption College Campus Police:

- Villino Dufault, Via San Pio V, 55 in *Rome*, *Italy* 00165.

Crime statistics for Villino Dufault building and the immediate surrounding area were requested but not available for this printing.
Unsafe facility conditions or those issues causing concern for personal safety or the protection of property should be brought to the attention of the Coordinator of the facility, the on-site facility security staff, and/or the Dean of Undergraduate Studies, Eloise Knowlton.

III. PROGRAMS AND SERVICES

CRIME PREVENTION PROGRAMS

Campus Police and Assumption College believe it is more beneficial to prevent crimes than to react to them after the fact. A primary vehicle for accomplishing this goal is thru various comprehensive crime prevention programs.

- **Alarm Systems** are available campus wide and monitored in campus police for intrusion, fire and duress alarms.
- **Bike Patrol (**seasonal) to supplement cruiser & foot patrols and to enhance community interaction.
- **Courtesy Transport (on-campus)** is provided seven days a week, 24 hours a day. Students may utilize this service for safety reasons by calling Campus Police ahead and requesting the service. Officers will make every attempt to respond to the request in a timely manner and escort the student(s) to on-campus locations.
- **Crime Prevention Presentations** are made regularly to students, faculty and staff when requested. These programs include information about personal safety to include sexual assault programs to prevent sex offenses, dating / domestic violence and stalking. They are offered each semester and information can be obtained by calling ext. 7225.
- **MVP / Bystander Training** Student Affairs require all First Year and Transfer students to complete bringing in the bystander training which focuses on community members not as victims or potential targets of harassment, rape and abuse, but empowers bystanders who can support abused peers and confront abusive ones.

- **Drug and Alcohol Awareness Program** informs students, faculty and staff of important drug related issues. These programs are offered each semester. The Office of Student Life requires all new and transfer students to complete drug and alcohol awareness classes.
- **Sexual Violence -** Student Affairs require all First Year and Transfer students to complete verfi's aven rogram. *Haven* uses a population-level approach to educate all students on the issues associated with sexual assault and relationship violence.
- **Domestic / Dating Violence / Stalking -** tudent Affairs re uire all irst ear and Transfer students to complete verfi's Haven Program. *Haven* uses a population-level approach to educate all students on the issues associated with sexual assault and relationship violence.
- **Emergency (Blue Light) Telephones** are located throughout the campus.
- **Entry ways** of Residence Halls are monitored by Campus Police utilizing surveillance cameras. Exterior doors are locked 24/7 and entry is with authorized card access.
- **RAVE Guardian** smart phone app is provided by Assumption College and can be downloaded free from the App Store or Google Play by anyone who has a current assumption.edu email. This app provides a direct connection to campus police and other trusted members (guardians) of the Assumption campus community.
- **The Public Safety Website** has many links to helpful information about crime prevention, personal safety and protection, including on-line safety and social media safety.
- **Gate House Security** is provided at the front entrance of the campus by non-sworn Gate Attendants during peak times. They provide information/directions, monitor campus access and traffic, and assist with guest registration.
- **Operation Identification** is a program requiring the engraving of your driver's license number on items such as a computer, television, stereo equipment, sports equipment, and texts.
- **Parking Lot Security** is enhanced with well-lit parking lots and patrolled by Campus Police.
- **Patrol Officers** periodically conduct a security check of the area where you are working, studying or residing.
- **Rape, Aggression, Defense (R.A.D.)** is a self-defense tactics and techniques course. The program promotes sexual offense awareness, education and prevention. This program is offered several times per year, information can be obtained at the **Campus Police Office / Web-Site**.
- **Safe Ride Program (off-campus)** offered by the Student Government Association (SGA) to students who are off-campus and need a ride back to campus. The SGA has arranged for the Yellow Cab Company to transport students back to campus for a reduced fair. The SGA is also working with Uber. Contact the SGA office for more information.
- **Peer Education** Peers Advocating Wellness for Students (PAWS) has expanded the education they are providing around the issues of Sexual Assault, Dating Violence, Domestic Violence and Stalking. Student Affairs works with the student volunteers on their programs.
- **Timely Warning Notifications** are issued by the irector of u lic afet to alert the campus communit to an Cler Act crime reported that are considered to represent a serious or continuing threat to students and emplo ees. hen it is determined that a timely warning notification is required, a campus wide e-mail will be sent, posters will be placed in residence halls and academic buildings and may be run on the college cable network. All students and employees are encouraged to check their email and campus mailboxes on a regular basis.
- **Safety Alerts** may be issued for non-Clery related crimes occurring on campus. They may also be issued for known serious crimes occurring off campus locally. These Safety Alerts are designed for informational purposes and may suggest general safety precautions.
- **Academic/Residence Hall** building evacuation drills are conducted each semester.
- **A.L.I.C.E** (Alert, Lockdown, Inform, Counter, Evacuate) trainings are provided by the Department of Public Safety.

EMERGENCY MEDICAL SERVICES

Police Officers are trained and certified as irst esponders and in C . Automatic ternal efi rillators A 's are available on each shift as well as at locations across campus. During a medical emergency, it is standard procedure to transport sick or injured persons to nearby hospitals by ambulatory services, if such transport is deemed necessary. For non-emergency injuries or illnesses Student Health Services is also available. They are located in the Armanet House. It is staffed by the Director of Health Services, a Medical Doctor, and Staff Nurse Practitioners.

PERSONAL SAFETY TIPS

Although Assumption College has instituted security services and procedures, the personal safety of each individual who enters the campus is his or her own responsibility. Failure to take precautions or maintain an awareness of the environment and surroundings may result in increased risk. Campus Police recommends utilizing the **RAVE Guardian** smart phone app which is provided by Assumption College and can be downloaded free from the App Store or Google Play by anyone who has a current assumption.edu email. This app provides a direct connection to Campus Police and other trusted members (guardians) of the Assumption campus community.

When walking:

1. Avoid traveling alone after dark, especially in dark vacant areas. Call the Campus Police Department ahead of time and request an escort. Walk on well-lighted, regularly traveled walkways and avoid short cuts. Look alert and be aware of your surroundings. Ask a friend to walk with you.
2. Do not hitchhike or accept rides from casual acquaintances or unknown persons.
3. Carry a whistle or another device that makes noise, keep it close and ready to use.
4. Report suspicious individuals or vehicles to the Campus Police.
5. If you think you are being followed or feel that you are in danger, run, scream, and make noise. Let someone know you are in danger.
6. If you find yourself being confronted by an assailant, stay alert. Remember while screaming and struggling may in some instances frighten off the assailant, in other instances such actions may further antagonize the assailant and bring forth a more violent reaction. Assess the situation before choosing your course of action. Whether or not the assailant is armed or has made threats against your life will, obviously, be a determining factor in your decision. The key word in this type of situation is SURVIVAL.
7. The Assumption College Campus Police offers a R.A.D. (Rape Aggression Defense) class. Information regarding upcoming classes will be posted at the Plourde Center after the start of each semester.

When driving:

1. on't pic up hitchhi ers.
2. Whenever possible limit your driving to well-lit heavily traveled roads.
3. Keep your windows and doors locked.
4. If ever threatened and you cannot drive away, sound your horn and attract attention.
5. If your vehicle ever breaks down, signal for assistance by raising your hood. Stay inside your vehicle with your windows closed and your doors locked. If a Good Samaritan stops, open your window just enough to ask them to call the police. f the person appears to e a threat sound the horn and don't stop until the leave.
6. If you think you are being followed, keep out of desolated areas. Look for a place where there are people and stop. Try to find the nearest police station.
7. When parking at night, choose well-lit areas. Before getting out of your vehicle, check for people loitering.

When in the residence halls:

1. Keep your doors locked at all times. Close any windows, which are accessible from the outside.
2. Never sleep in an unlocked room or townhouse.
3. on't put our name or address on our e ring.
4. on't put our vehicle e and residence e on the same ring.
5. on't put our school identification card with your residence keys.
6. If you should lose your keys, notify Residential Life. Arrangements will be made to have your lock replace by Buildings and Grounds.
7. Residents should always ask for identification from service personnel.
8. on't let strangers use your phone. Offer to make a call for them, or direct them to a payphone.
9. If you start receiving harassing phone calls, notify the Campus Police.
10. If you find, or believe that your room has been entered, **do not** go inside. Go to a phone and call the Campus Police. If you are already inside and discover that your room has been entered, do not touch anything, as you may disturb evidence that is important to a police investigation.
11. If an intruder awakens you, do not try to apprehend him. An intruder may be armed, or could quickly arm himself with something inside of the room. If the intruder poses an immediate threat, try to leave the room if possible without placing yourself in more danger.
12. **DO NOT PEG OPEN FLOOR DOORS OR EXTERIOR DOORS**. This only invites unwanted persons in.
13. If you see a suspicious person or vehicle on campus, contact the Campus Police with as much information as possible.
14. Report broken locks/windows/doors to the Buildings & Grounds Staff.

15. Do not bring large amounts of cash or valuables to campus.
16. Keep items of value out of sight.
17. If you live in a residence hall, take your room key to the shower with you.
18. articipate in peration dentification. This program will allow ou to permanentl engrave and document our valuables. Contact the Campus Police Department for more information.

When utilizing faculty offices and classrooms:

Most campus buildings and facilities are accessible to members of the campus community, guests, and visitors during normal hours of business, Monday-Friday.

1. Keep all offices and labs locked when not in use.
2. Report broken locks on windows and doors to the Building & Grounds Staff.
3. All department keys should be collected when not in use. Keys should only be issued when absolutely necessary.
4. Do not label keys for their use.
5. Always lock your desk and/or filing cabinet when leaving unattended.
6. Consider using password protection for your computer.
7. Do not leave expensive personal property in your office unsecured.
8. When leaving, make sure you have secured your door.
9. If you see someone suspicious, do not hesitate to notify the Campus Police.

When utilizing athletic facilities:

1. Avoid using the facilities alone, especially after dark or during off hours.
2. The locker rooms are there for your convenience, when using a locker, make sure it is secured.
3. It is best to shower when others are present in the locker room.
4. If you encounter an intruder inside of the locker room consider yelling for help as there are usually people inside the building that should hear you. Also try and make a mental note regarding the description of the intruder; it may aid police in locating him/her later.

IV. GENERAL SECURITY POLICIES

DRUG AND ALCOHOL POLICIES

The college prohibits the illegal possession or use of any controlled drug or substance as defined by the statues of the Commonwealth of Massachusetts. The following are considered to be evidence of drug policy violations and sufficient grounds for full disciplinary actions: the actual presences of a controlled substance/illegal drug; the presence of any drug paraphernalia; the presence of smoke or odors. Students present at the time of the violation will also be held responsible.

In conformity with Massachusetts law, only students who have attained the age of twenty-one are permitted the use of alcoholic beverages in their private residences within approved residential areas and at officially authorized campus functions. assachusetts's law for ids the sale or serving of alcoholic beverages to persons under the age of twenty-one.

Students who illegally use a controlled drug or are unauthorized (not yet 21 years old) to possess alcoholic beverages are in violation of Massachusetts General Law and college policies and will be subject to criminal prosecution and/or disciplinary action under the College Code of Conduct. See Student Handbook for detailed description of the Drug and Alcohol Policy.

SEXUAL ASSAULT AWARENESS PROGRAMS AND POLICIES

Available Resources

Assumption College is committed to addressing sexual assault by educating the College community on matters regarding sexual misconduct, providing sexual assault survivors with the support they need and continuously reviewing our response to incidents so that we can respond to future incidents appropriately and provide support for victims.

This Student Portal Site is a central location for students to obtain the information they need and will continue to evolve as more information becomes available, requirements change, and processes are modified. We encourage students to review this site, share it with others, and send us suggestions about how we can improve it, provide more information, or improve our response. https://my.assumption.edu/students/knowmore/Pages/default.aspx

Campus Police works closely with Office of Student Affairs, Residential Life**,** and Counseling Services to promote awareness about rape and sexual assault. Rape is defined in the general laws of Massachusetts as follows: "Whoever has sexual intercourse with a person and compels such person to submit by force or against their will or compels such person to submit by threat of bodily injury. If the act occurs while the victim is unconscious, asleep or otherwise unable to communicate unwillingness it is still considered rape.

Students accused of any Sexual Assault / Misconduct, may be prosecuted in Criminal Court and/or are subject to college disciplinary action, whether or not formal criminal charges are filed. Both the accuser and the accused are entitled to the opportunity to have others present during disciplinary proceedings, and both are informed of the outcome. A student found to have committed Sexual Assault / Misconduct in violation of the Code of Student Conduct is subject to suspension or expulsion from Assumption College. Any action taken by Assumption is independent of any potential criminal proceeding outcomes. See the Assumption College Sexual Misconduct Policy for descriptions as well as definitions. The Colleges' Sexual Misconduct Policy can also be obtained from the Office of Student Conduct and at the Dean of Students Office. Information and definitions can also be found on the Student Conduct Portal homepage. Timely warnings will never identify or give geographically specific enough information which might identify the victim.

Confidential Reporting – Information on confidentiality is covered on the **KNOWMORE** Student Portal site located at: https://my.assumption.edu/students/knowmore/Pages/default.aspx and the **Title IX** web site includes institutional policy and defines consent, training on bystander intervention, risk reduction and policies and procedures to include what steps to take after a sex offense occurs and reporting options. The **KNOWMORE** Student Portal site and the **Title IX** website also have detailed policy information on Domestic Violence, Dating Violence, Stalking and available confidential advocacy for victims of those crimes.

Campus Advocate – Marie Vazquez provides empowerment counseling, non-judgmental support, information about options, medical, legal, academic, and counseling advocacy. The Campus Advocate is employed by Pathways for Change, Inc. but she is located on campus. The Campus Advocate's supports are free and confidential. The Campus Advocate can be reached at 508-767-7641 or at advocate@assumption.edu

Sexual Misconduct Policy – is located at the following web address:
https://www.assumption.edu/sites/default/files/Public%20Safety/SexualMisconductPolicy.pdf

The Dean of Students Office or the Office of Student Conduct can provide printed copies upon request.

Steps to take if you are sexually assaulted:

Preserve all physical evidence.
Physical evidence is often critical to an investigation. For this reason, you should not urinate, wash, douche or shower prior to an examination. You should not eat, drink, smoke or brush your teeth. If you change clothes, put all the clothing you were wearing at the time of the attack in a paper bag, not plastic. If the attack happened in your room or apartment, do not clean or straighten up until all the evidence has been collected.

Get medical treatment as soon as possible.
At the area hospitals you will receive a gynecological exam, if necessary, to check for internal injuries. Lab tests will also be performed for the purpose of collecting evidence in the event that you decide to take legal action against your assailant.

Contact the Assumption College Campus Police.
Dial 7777 from any on campus phone or 508-767-7225 from off campus. You may also use any of the emergency phones located throughout the campus to be automatically connected with a Campus Police Dispatcher (24 hours a day). Incidents may also be reported to the Dean of Students ext. 7325, the Associate Dean/Director of Residential Life at ext. 7505 or any individual working for these departments such as your Resident Director or Resident Assistant. Employees may also contact the Director of Human Resources at ext. 7318.

College policy states that college employees who are informed of a sexual assault urge the victim to file a report to Campus Police, regardless of where the offense took place. A Campus Police Officer specially trained in dealing with victims of sexual assault works closely with the victim to ensure that the appropriate medical care and counseling is made available and will assist the victim in notifying the appropriate off-campus law enforcement authorities, if requested. Assumption College will assist you in whatever way possible to make you feel comfortable and safe. Such assistance may include housing relocations, change in course schedules, escort services, etc.

Reporting a sexual assault to the campus or municipal police may not commit you to further legal action. However, the earlier you report an assault the more helpful it will be to police investigating the crime and to prosecute the case successfully. It also helps preserve your options for the future.

Talk with a professional counselor.
Counseling and other victim support services in dealing with the trauma are available to all Assumption College students and employees through the Counseling Services ext. 7409; Student Health Services ext. 7329; and/or Campus Ministry ext. 7419. Incidents reported to designated on-campus counselors may be kept confidential, except as required by law.

Off-Campus Resources: (Dial 9 first if using an on campus phone) Assumption College Department of Public will assist you in contacting any off campus resources, if that is your desire.

Rape Crisis Program of Worcester, MA (24 hour)	508-799-5700
Worcester Police Emergency	911
Worcester Police Rape Investigation Unit	508-799-8661
Pathways for Change (Sexual Assault 24 Hrs)	1-800-870-5905
Daybreak Domestic Violence (24 Hrs)	508-755-9030

DOMESTIC & DATING VIOLENCE / STALKING

Reporting Domestic / Dating Violence and Stalking incidents allow the victim to receive support services as well as protection under the Massachusetts Domestic Abuse Laws. Written Restraining Order / No-Contact Order / Counseling / Mental Health / Advocacy and legal assistance information is provided to all victims regardless of where the abuse / violence occurred.

Assumption Police Officers receive annual training on Domestic / Dating Violence and Stalking issues and will assist victims through the process. If it is determined that interim measures are appropriate while the college judicial system is adjudicating a case the Director of Public Safety may take such measures he/she deems necessary to protect the community. Assumption College Student Conduct has a detailed Stalking Policy.

tal ing incidents are occurring at an alarming rate on the nation's college campuses. t is a crime that impacts men and women of all races/ethnicities, religions, ages, abilities, sexual orientations, and sexual identity. It is a crime that can affect ever aspect of a victim's life.

Domestic Violence and Stalking are crimes in Massachusetts and are subject to criminal prosecution. Individuals perpetrating such acts may be subject to disciplinary action through the Office of Student Conduct. If found responsible for such behavior he/she may face sanctions including but not limited to expulsion from the College. In some circumstances, criminal prosecution may take place simultaneously.

EMERGENCY RESPONSE AND EVACUATION POLICY

It is the intention of the Assumption College Department of Public Safety/Campus Police to provide a warning as soon as possible, of a significant emergency or dangerous situation that exists on campus to students, faculty, staff and guests. The U.S. Department of Education mandates that the campus community be notified within one half hour after a significant emergency or dangerous situation once one has been determined. This will usually be accomplished by verification by campus police or other campus official such as Residential Life or Health Service staff, faculty member or administrator. To that end, several system components have been developed and integrated into the Assumption College Emergency Warning System. Assumption College will test the Emergency Notification System twice per year at the beginning of the fall and spring semesters. The college community will be advised prior to each test via campus email. A letter to the contiguous neigh ors will also e sent prior to the test advising them that this is onl a test. At the conclusion of the test an after action report will be produced describing the test in detail.

During an actual significant emergency, the Department of Public Safety/Campus Police in conjunction with the College resident's mergenc anagement/Crisis Response Team will be involved to the extent possible in verifying the emergenc planning the response and appropriate notifications. Assumption College has a detailed mergenc esponse and ecover lan . The appropriate response to an emergency could be a partial evacuation, total evacuation, or order to helter-in- lace . pecific instructions will e given and updated as the emergenc evolves.

The Department of Public Safety / Campus Police conducts fire evacuation drills once per semester for each residence hall and academic building on campus. Part of these drills includes instructing the students on the Emergency Notification System on campus. Below are the different types of messages that they may heard /sent, and what their actions should be.

The components include the following:

Primary Group Components– used for immediate broadcast of emergency situation requiring notification of the campus community.

- Emergency Broadcast System (EBS) – a loud speaker system centrally located on campus will be activated by Campus Police during an emergency. A warning siren sound will be followed by a short message (see pre-recorded message below) describing the general nature of the emergency and the recommended action to be taken.
- Rave Text Messaging – Campus Police will send a brief text message (see pre-recorded message below) to undergraduate students through their cell phone number describing the general nature of the emergency and recommended action

Secondary Group Components– used to supplement and clarify primary group messages as additional information becomes available.

- Assumption College E-mail - An e-mail will be sent out to the campus community describing the nature of the emergency, clarification, and recommended action to be taken.
- Assumption College Voicemail – A voicemail will be sent out to the campus community describing the nature of the emergency, clarification, and recommended action to be taken.
- Off Campus Rave Voicemail - A voicemail message to parents of undergraduate students, graduate students, Continuing Education students and employees alerting them to an emergency situation on campus and recommended action to be taken.
- Assumption College Website – Information concerning an emergency situation on campus and follow-up information will be displayed on the Assumption College webpage.

(Appropriate information will follow using the above components when available. Individual components will be used according to the particular situation.)

EMERGENCY MESSAGES FOR ASSUMPTION COLLEGE (Broadcasts, Rave Text Message, and E-*mails)*

Message No.	Message Name	Description
1.	Security	This is an Assumption College alert A dangerous situation reported on campus. Ta e cover until further information is provided. Repeat: Take cover until further notice.
2.	Gunshots	This is an Assumption College alert unshots reported on campus. Ta e cover until further information is provided. epeat unshots reported. Ta e cover until further notice.
3.	Severe Weather	This is an Assumption College alert: Extremely severe weather is approaching. Take shelter immediatel . epeat tremel severe weather is approaching. Ta e shelter immediatel .
4.	Tornado Warning	This is an Assumption College alert A tornado has een sighted in the area. Take shelter immediately. epeat A tornado has een sighted in the area. Ta e shelter immediatel .
5.	Emergency Incident	This is an Assumption College alert A dangerous incident has occurred near the campus. ee shelter indoors and stay on campus until further notice. Repeat: Seek shelter indoors and stay on campus until further notice.
6.	Evacuate	This is an Assumption College alert A dangerous emergenc situation reported on campus. vacuate the campus property immediately. Repeat: A dangerous emergency situation reported on campus. vacuate the campus immediatel .
7.	Test	This is an Assumption College alert This is a test of the Assumption College mergenc arning System. This is only a test. Repeat: This is only a test of the Assumption College Emergency Warning stem.
8.	False Alarm	This is an Assumption College alert revious emergenc warning alert was a false alarm. There is no emergency. Please resume normal activity. Repeat: Previous emergency alert was a false alarm. There is no emergenc .
9.	All Clear	This is an Assumption College alert This is an all-clear notification. Please resume normal activity. epeat All clear. esume normal activit .
10.	Warning	Fast wail-manual message
11.	All Clear	

MISSING STUDENT NOTIFICATION POLICY

Assumption College takes student safety very seriously. To this end, the following policy and procedure has been developed in order to assist in locating Assumption student(s) living in college-owned, on-campus housing, who, based on the facts and circumstances known to the College are determined to be missing. This policy is in compliance with Section 488 of the Higher Education Act of 2008.

Most missing person reports in the college environment result from a student changing her/his routine without informing her/his roommates and/or friends of the change. Anyone who believes a student to be missing should report their concern to Campus Police as soon as possible. Every report made to Campus Police will be followed up with an immediate

investigation. Once a student has been missing for 24 hours, or if a situation indicates suspicious circumstances in the student disappearance the incident will be reported to appropriate local and/or state police.

Depending on the circumstances presented to College officials and the amount of time the student is believed to have been missing, parents of a missing student will be notified. Parent of a missing student under 18 years will be notified immediately. In the event that parental notification is necessary, the Dean of Students (or his/her designee) will place the call.

At the beginning of each academic year, residential students will be asked to provide, on a voluntary basis, emergency contact information in the event s/he is reported missing while enrolled at Assumption College. This emergency information will be maintained by the Office of Student Affairs and updated annually.

V. CRIME STATISTICS – MAIN CAMPUS – WORCESTER, MASSACHUSETTS

The following statistics are provided yearly and comply with the Federal Crime Awareness and Campus Security Act of 1990, the Higher Education Amendments of 1992 and Massachusetts General Laws (1996) Chapter 6, Section 168C. These statistics are compiled using the FBI Uniform Crime Reporting Definitions.

Criminal Offenses - On-campus Student Housing Facilities

Of those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.

	Total occurrences in On-Campus Student Housing Facilities		
Criminal offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	5	1	7
d. Fondling	2	4	3
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	1	2	2
i. Burglary	2	0	2
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	1	0	1

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

	Total occurrences On campus		
Criminal offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	7	1	7
d. Fondling	4	4	4
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	6	2	4
i. Burglary	4	1	2
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	1	0	1

Criminal Offenses - Noncampus

For each of the following criminal offenses, enter the number reported to have occurred in or on Noncampus buildings or property.

	Total occurrences in or on Noncampus buildings or property		
Criminal offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

	Total occurrences on Public Property		
Criminal offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
	2018 Total	Category of Bias for crimes reported in 2018							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	1	1	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	2016 Total	Occurrences of Hate crimes: Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - On-campus Student Housing Facilities

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	2018 Total	Occurrences of Hate crimes: Category of Bias for crimes reported in 2018							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	1	1	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2017							
	2017 Total	Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2016							
	2016 Total	Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - Noncampus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in or on Noncampus buildings or property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
	2018 Total	Category of Bias for crimes reported in 2018							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	2016 Total	Occurrences of Hate crimes Category of Bias for crimes reported in 2016 Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	2018 Total	Occurrences of Hate crimes Category of Bias for crimes reported in 2018 Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2017							
	2017 Total	Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2016							
	2016 Total	Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.			
	Total occurences On Campus		
Crime	2016	2017	2018
a. Domestic violence	2	5	11
b. Dating violence	1	1	2
c. Stalking	0	2	0

VAWA Offenses - On-campus Student Housing Facilities

For each of the following crimes, enter the number reported to have occurred in On-campus Student Housing Facilities.			
	Total occurences in On-campus Student Housing Facilities		
Crime	2016	2017	2018
a. Domestic violence	2	5	9
b. Dating violence	1	1	2
c. Stalking	0	2	0

VAWA Offenses - Noncampus

For each of the following crimes, enter the number reported to have occurred in or on Noncampus buildings or property.			
	Total occurrences in or on Noncampus buildings or property		
Crime	2016	2017	2018
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.			
	Total occurences on Public Property		
Crime	2016	2017	2018
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2016	2017	2018
a. Weapons: carrying, possessing, etc.	1	0	0
b. Drug abuse violations	1	1	0
c. Liquor law violations	2	0	0

Arrests - On-campus Student Housing Facilities

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests - Noncampus

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	2
b. Drug abuse violations	25	0	1
c. Liquor law violations	148	142	129

Disciplinary Actions - On-campus Student Housing Facilities

Enter the number of persons referred for disciplinary action for crimes that occurred in On-campus Student Housing Facilities for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	1
b. Drug abuse violations	13	0	1
c. Liquor law violations	125	117	111

Disciplinary Actions - Noncampus

Enter the number of persons referred for disciplinary action for crimes that occurred in or on Noncampus buildings or property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	5

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.
The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2016	2017	2018
a. Total unfounded crimes	0	0	0

VI. CRIME STATISTICS – VILLINO DUFAULT CAMPUS – ROME, ITALY

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.			
	Total occurrences On campus		
Criminal offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses - On-campus Student Housing Facilities

Of those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.			
	Total occurrences in On-Campus Student Housing Facilities		
Criminal offense	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2016	2017	2018
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2018							
	2018 Total	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2016 Total	Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - On-campus Student Housing Facilities

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
	2018 Total	Category of Bias for crimes reported in 2018							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	2016 Total	Occurrences of Hate crimes Category of Bias for crimes reported in 2016 Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	2018 Total	Occurrences of Hate crimes Category of Bias for crimes reported in 2018 Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2016 Total	Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.			
	Total occurences On Campus		
Crime	2016	2017	2018
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

VAWA Offenses - On-campus Student Housing Facilities

For each of the following crimes, enter the number reported to have occurred in On-campus Student Housing Facilities.			
	Total occurences in On-campus Student Housing Facilities		
Crime	2016	2017	2018
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.			
	Total occurences on Public Property		
Crime	2016	2017	2018
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.			
Do NOT include drunkenness or driving under the influence in Liquor law violations.			
	Number of Arrests		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests - On-campus Student Housing Facilities

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of Arrests		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of Arrests		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - On-campus Student Housing Facilities

Enter the number of persons referred for disciplinary action for crimes that occurred in On-campus Student Housing Facilities for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

	Number of persons referred for Disciplinary Action		
Crime	2016	2017	2018
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.
The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2016	2017	2018
a. Total unfounded crimes	0	0	0

ASSUMPTION COLLEGE

WORCESTER, MASSACHUSETTS | ROME, ITALY

ANNUAL FIRE SAFETY REPORT

October 1, 2019

Prepared by: The Department of Public Safety/Campus Police
Website: http://www.assumption.edu/police

The Assumption College Campus Police and Building & Grounds Department work hand in hand with the Worcester Fire Department to ensure the Assumption campus is in compliance with the fire and safety codes and standards. Egress drills for residential students are conducted twice a year at the beginning of both the fall and spring semesters with the Residential Life Staff in accordance with these codes and standards. Campus Police produced a fire safety video, in cooperation with the Office of Residential Life and the tudent overnment Association which is roadcasted on Assumption College's television channel periodically. Training on fire extinguisher use is also provided. In addition, fire extinguishers are inspected on a regular basis. Assumption College has recently completed the installation of fire suppressant sprinkler systems in all of the residence halls.

HIGHER EDUCATION OPPORTUNITY ACT
CAMPUS FIRE SAFETY ANNUAL COMPLIANCE REPORT

OVERVIEW

The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Assumption College.

HEALTH AND FIRE SAFETY

Health and Fire Safety Inspection/Right of Entry - The Residential Life Staff will conduct monthly Health and Fire afet nspections of all students' rooms. The irector of esidential ife Associate irector of esidential ife Area Coordinator, Resident Director, or their designee, shall have the right to enter the premises at a reasonable hour in the day or evening, to make such request for repairs, additions, or alterations as deemed necessary. Notification of inspection time and date need not be posted. The College reserves the right to inspect any room when the College deems such necessary. In addition, the Director of Residential Life, Associate Director of Residential Life, Area Coordinators, Resident Directors as well as other College officials, have the right to enter the premises at any time for any reasonable cause. The primary purpose of entering is to take those precautions which College officials find necessary to protect the health, safety, and general welfare of the occupants and/or of other persons therein and to enforce College policy. Members of the Maintenance staff routinely enter rooms in the performance of their duties. Such entry is not considered an inspection, however, blatant violations, especially those that could affect student safety will be reported to the Office of Residential Life. Fire and Safety Regulations - Use of fire alarms or firefighting equipment for any purpose, except that for which intended, is prohibited according to State law. Impairment of this system could cause loss of life, a great deal of damage to personal belongings and to the residence hall property. Because malicious tampering with fire-equipment seriously jeopardizes the lives of residents, individuals who indulge in such activity will be subject to disciplinary action. For the safety of all residents, evacuation drills are held at least once per semester. It is important for residents to familiarize themselves with the procedures to avoid panic in case of emergency. Participation in drills is mandatory. Violation of any aspect of these regulations will be dealt with as a serious disciplinary offense. For your safety and the safety of others in your community the following are strictly PROHIBITED from students' rooms and townhouses

1. Smoking (Please see smoking policy in the General Policies and Procedures Section).
2. Candles, of any kind/shape/size. Decorative candles should not be in any room, apartment or townhouse. Potpourri burners and incense, whether burning or not, are prohibited. Possession of candle, incense, or potpourri burner.
3. Fireworks including firecrackers, caps, roman candles, and sparklers. Use and/or possession of fireworks including, but not limited to, firecrackers, smoke bombs, Roman Candles, and sparklers.
4. Weapons are not allowed on campus, even if a student is registered to carry such a weapon. This includes, but is not limited to, firearms, bows and arrows, sling-shots, hunting and other knives, blowguns, BB guns, pellet guns, air-soft guns, air propelled or any other weapon.
5. Items suspended from ceiling (i.e.: flags, fishing nets, tapestries, rugs) cannot block any entrances/exits, windows, and/or fire safety equipment.
6. Any object that blocks the exit from a room or townhouse. That includes wardrobes (creating hallways with wardrobes is prohibited) in the underclass halls, and anything obstructing the exit from a bedroom inside an apartment and/or townhouse (The rule to follow is: a medical emergency stretcher needs to be able to fit easily through any doorway).
7. Temporary partitions or dividers.
8. Furniture that is stacked, such as desks.
9. Cinder Blocks.
10. Leg lifters may be used for beds that are not bunked, however, great care must be taken and this is done at the risk of the student.
11. Unauthorized locks on any door.
12. Obstruction of sprinkler heads or fire and safety equipment.
13. Dismounting or removal of a fire extinguisher. Extinguisher must remain fully charged and mounted in designated areas. Apartments and townhouses must have a fire extinguisher in view.
14. Unauthorized electrical appliances such as hot plates, hot pots, coffee makers (unless equipped with an automatic shut-off switch eorge oreman t pe grills space heaters toaster ovens sun lamps oversi ed refrigerators (over 1.5 cubic feet), oversized microwaves (over 500 watts), and halogen lamps. We also recommend that irons be equipped with an automatic shut off switch for safety reasons. Students in apartments should consult Residential Life for a list of approved appliances.

15. Appliance cords with broken insulation or broken plug ends. Electrical octopi (multiple extension cords). Power strips must be used when connecting more than two items to a single wall outlet (which contains room for two plugs). An extension cord may be plugged into the power strip and then be plugged into a single device (here is an allowable example: run a power strip into the wall outlet, plug an extension cord into the power strip and then plug an alarm clock into the extension cord). If you have any doubt or questions, the Office of Residential Life or Buildings and Grounds can provide help and direction.
16. Gasoline camp stoves are not allowed. Gas grills must be at least 25 feet from the building and used on hard, concrete surfaces, away from any wooded area. NO grills that utilize lighter fluid and/or charcoal may be used at any time. Propane tanks of any size may NOT be stored inside any room/apartment/townhouse.
17. Kerosene lamps, even as a decoration.
18. Combustible trash receptacles.
19. Paint cans without lids.
20. Outside antennas or aerials.
21. Rooms kept in unsanitary condition, uncovered food containers, excessive beverage containers, exposed food or disposal of trash other than in an appropriate trash receptacle.
22. Removal of screens, windows, and/or security screen tabs.
23. Neon lighted signs.
24. City and/or street signs are prohibited.

Policy for Outdoor Cooking Grills

The following regulations pertain to the individual use of outdoor cooking grills on campus:

1. Only grills that are run with propane tanks are allowed on campus.
2. NO grills that utilize lighter fluid and/or charcoal may be used at any time.
3. Grills in the areas of Alumni, Desautels, Hanrahan, Living/Learning Center, Nault, Plough, Salisbury, South, Wachusett, West, Worcester, and Young Halls must be located approximately twenty-five (25) feet from the building and/or wooded areas. Grills are to be placed on hard (paved) surfaces.
4. Grills in the area of Aubuchon, Bissonnette, Dion, and Moquin Halls are to be used only on the hard (concrete) surfaces to the front or rear of these apartments.
5. Grills in the area of Authier and Dufault Halls are to be operated only on the paved surfaces in front of the ground level apartments. At no time should a grill be used in the stairwells (towers) of these apartments.
6. Propane tanks of any size may NOT to be stored inside any room/apartment/ townhouse; propane tanks, either empt or full are permitted a ove ground level i.e. never permitted in the tower stairwells of Authier/Dufault). In all cases, the grills should be attended to at all times while in use.

Fire Emergency/Fire Drill Procedures

In case of an alarm, touch your door to feel if it is hot and look under your door for any smoke seeping in. If it is safe to evacuate, then you must leave immediately by way of the nearest exit. Do not use elevators during a fire alarm. Stay calm. Assemble outside at least 150 feet away from the building, not in the fire lanes, since these must be kept clear for fire equipment. Do not re-enter the building until Campus Police establishes the safety of the situation. To the extent that personal safety permits, Residential Life staff assists students with evacuation; however, it is the sole responsibility of the student to evacuate whenever an alarm sounds. Do NOT wait for Residential Life staff members to tell you to evacuate. Any student who does not leave a building when an alarm sounds will be subject to disciplinary sanctions.

False Alarms - A false alarm is extremely dangerous. Repeated false alarms often cause students to treat an actual fire lightly. Anyone found to have intentionally set off a false alarm will be evicted from Assumption housing and may also be subject to suspension or expulsion from the College and prosecution to the fullest extent of the law.

Fire and Safety Equipment - Due to the risk posed to the community by tampering with fire safety systems, the College may, at a minimum, suspend students from the College for involvement in any of the following: causing a fire or flood, registering a false fire alarm (from a pull station or in conjunction with other inappropriate activities, including but not limited to the use of firewor s and hall sports discharging a fire e tinguisher removing disa ling or tampering with general alarms, smoke detectors, door alarms, fire extinguisher, or stand pipes. A student may be suspended from residence for damaging or tampering with exit signs or emergency lighting. In addition, students will be charged restitution for any damages, fined up to $200.00 by the College, and subject to any charges imposed by the Worcester Fire epartment. tudents are advised that accidental tampering is not regarded as a suita le defense in such matters. Finally, students who fail to evacuate a building during an alarm will be subject to Disciplinary Probation and a fine of $50.00. If no one takes responsibility for unauthorized use of equipment, all residents living in the damaged area will be assessed the cost of replacement of the fire extinguisher and any excessive cleaning charges. To avoid unnecessary charges, take responsibility for the area in which you live.

Alarm Monitoring-

At Assumption College, all residence halls are covered with integrated fire sprinkler systems and a redundant fire alarm monitoring systems which are monitored 24 hours/day, seven days/week by the Campus Police office and an offsite monitoring company.

On Campus Residence Hall Fire Safety Systems

Residence Halls	Fire Alarm System Monitoring On-Site & Off Site	Partial[1] Sprinkler System	Full[2] Sprinkler System	Minimum Number of Evacuation/ Fire Drills Each Year	Smoke Detectors	Fire Extinguishers present
Alumni Hall	X		X	2	X	Yes
Desautels Hall	X		X	2	X	Yes
Nault Hall	X		X	2	X	Yes
Hanrahan Hall	X		X	2	X	Yes
Young Hall	X		X	2	X	Yes
Salisbury Hall	X		X	2	X	Yes
Aubuchon Hall	X		X	2	X	Yes
Bissonnette Hall	X		X	2	X	Yes
Dion Hall	X		X	2	X	Yes
Moquin Hall	X		X	2	X	Yes
Dufault Hall	X		X	2	X	Yes
Authier Hall	X		X	2	X	Yes
Worcester Hall	X		X	2	X	Yes
Wachusett Hall	X		X	2	X	Yes
Living & Learning Center Hall	X		X	2	X	Yes
Plough Hall	X		X	2	X	Yes
West Hall	X		X	2	X	Yes
South Hall	X		X	2	X	Yes

Fire Safety Improvements and Upgrades
Assumption College Department of Public Safety/Campus Police and the Building & Grounds Department annually review the fire systems in our residence halls and make upgrades, repairs or revisions when problems are identified. There are no current plans for system upgrades, but this is subject to change. Our systems are also evaluated annually by the Worcester Fire Department for compliance with current code and industry standards.

Residence Hall Fire Drills
Fire drills are held once a semester for each residence hall. Fire drills are mandatory supervised evacuations of a building for a fire. The fire drill is scheduled with Campus Police and Residence Life. The supervised fire drill is scheduled within the first few weeks of the beginning of the semester.

Students who fail to leave the building during any fire drill are documented and the incident is turned over to the Judicial Affairs for adjudication.

Fire/Life Safety Education
Residence Life policy on fire safety is to prohibit usage of electrical cooking appliances, candles, and specific electrical equipment in individual rooms.

[1] Partial sprinkler system is defined is defined as having sprinklers in the in common areas only.

[2] Full sprinkler system is defined as having sprinklers in both common areas and individual rooms.

Residence Life policy on evacuation from residence halls is in the student handbook, and is discussed with residents when they move into the residence hall. This information is also contained in the red Emergency Guide found in all living areas on campus.

In case of a fire, please sound the nearest fire alarm and evacuate the building. Evacuation procedures are as follows:

1. Know the emergency routes from your room and hall.
2. Check to see if your door is hot or has smoke around it. If so, stay in your room and wait to be evacuated by firefighters.
3. Shut your door tightly when you leave.
4. Exit your building and follow the directions of staff members.
5. DO NOT remain close proximity to the buildings. Move to your designated evacuation area so that the Residence Life staff can conduct roll call.

Fire Safety Tips

- Should you see a fire, sound the fire alarm immediately and call Campus Police at x7777 then 911.
- Advise Campus Police of the size and location of the fire.
- Campus Police will notify the fire department and will respond to assist.
- Do not enter a building that is on fire.
- Advise Campus Police if you know that someone is in the building.
- Always report any fire, even if it has been extinguished.
- Report vandalized or discharged fire extinguishers to Campus Police.
- a e sure ou now what our uilding's fire alarm sounds li e.
- Know your evacuation route (at least two exits).
- Close doors to help prevent the fire from spreading.
- Do not open doors if you suspect fire may be on the other side.
- Stay low to the floor and cover your mouth with a wet cloth to make breathing easier in smoky conditions.
- Never prop open or lock a fire exit.
- College polic dictates that when a fire alarm sounds in an uilding the uilding will e evacuated for ever one's safety.

Fire/Life Safety Inspections

During fall semester a residence life staff person will do a fire/life inspection of your room. You will be notified as to when these inspections will take place, and you will be required to allow the staff person entrance to your room for inspection. If you or your roommate(s) are not home, the room will be inspected without you present and a note will be left indicating the status of your room. Should a violation be found, you will receive a letter indicating what the violation was, and you will be expected to meet immediate compliance. If the violations have not been corrected after an unannounced re-inspection, you and/or your roommate will be subject to disciplinary action.

Some common violations are as follows:

- Extension cords and multi-tap electric units without a breaker
- Items attached to sprinkler heads
- Blocking of egress (exit) pathways
- Evidence of burning of candles, incense, or tobacco products
- Evidence of cooking; or cooking appliances, even if unused
- Evidence of a heavy load of combustibles in a room, on the walls, or ceiling
- Covering a door with paper or other combustible material
- Use of electrical wiring, devices, appliances which are modified or damaged
- Use of portable heater
- Tampered with smoke detector
- Use of halogen lamp/lighting
- Unsafe lofting or raising of beds including rooms with no guardrails
- Any other situation deemed unsafe by the staff inspection

Smoking Policy

Assumption College prohibits smoking in any of the residence halls and a minimum of fifty feet from any residence hall entrance.

Reporting a Fire
Students reporting a fire should contact Campus Police extension 7777 in an emergency and extension 7225 in a non-emergency situation. Additional 911 can also be called.

Definitions

Fire - Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill - A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury - Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death - Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

Fire safety system - Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, Fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

Value of Property Damage - The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption

Fire Log - A fire log is kept in the Campus Police Department open to the public during normal business hours. Assumption College maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire. The Fire Log entry, or an addition to an entry, shall be made within two business days of the receipt of information. The Fire log for the most recent 60-day period shall be open to public inspection during normal business hours. Any portion of the log older than 60 days will available within two business days of a request for public inspection.

ASSUMPTION COLLEGE - MAIN CAMPUS – WORCESTER, MASSACHUSETTS

Fires - Summary

Summary of Fires

	2016			2017			2018		
Name of Facility	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Alumni Hall	0	0	0	0	0	0	0	0	0
Desautels Hall	0	0	0	0	0	0	0	0	0
Nault Hall	0	0	0	0	0	0	0	0	0
Hanrahan Hall	0	0	0	0	0	0	0	0	0
Young Hall	0	0	0	0	0	0	0	0	0
Aubuchon Hall	0	0	0	0	0	0	0	0	0
Bissonnette Hall	0	0	0	0	0	0	0	0	0
Dion Hall	0	0	0	0	0	0	0	0	0
Moquin Hall	0	0	0	0	0	0	0	0	0
Dufault Hall	0	0	0	0	0	0	0	0	0
Authier Hall	1	0	0	0	0	0	0	0	0
Worcester Hall	0	0	0	0	0	0	0	0	0
Wachusett Hall	0	0	0	0	0	0	0	0	0
Living & Learning Center	0	0	0	0	0	0	1	0	0
Plough Hall	0	0	0	0	0	0	1	0	0
West Hall	0	0	0	0	0	0	0	0	0
South Hall	1	0	0	0	0	0	0	0	0
Salisbury Hall	0	0	0	1	0	0	0	0	0
Total	2	0	0	1	0	0	2	0	0

Fires - On-campus Student Housing Facilities

Enter all the required data for each fire. For help in completing the screen, click on the "Need help? Click here for screen instructions" link at the top of the screen. After you complete this screen click on "Save." Next, click on the "Return to Fires - On-campus Student Housing Facilities Screen" button.

Housing Facility Name: **Living & Learning Center** Housing Facilty Address: **500 Salisbury St. Worc...**

On-campus Student Housing Facility

2018

	Category of Fire	Cause of Fire	Fire-related injuries	Fire-related deaths	Property damage	Action
1	Unintentional	Cooking	0	0	$0-$99	
	Total		0	0		

Fires - On-campus Student Housing Facilities

Enter all the required data for each fire. For help in completing the screen, click on the "Need help? Click here for screen instructions" link at the top of the screen. After you complete this screen click on "Save." Next, click on the "Return to Fires - On-campus Student Housing Facilities Screen" button.

Housing Facility Name: **Plough Hall** Housing Facilty Address: **500 Salisbury St. Worc...**

On-campus Student Housing Facility

2018

	Category of Fire	Cause of Fire	Fire-related injuries	Fire-related deaths	Property damage	Action
1	Intentional	EVERCLEAR GRAIN ALCOHOL LIT ON FIRE BY RESIDENT STUDENT.	0	0	$100-$999	
	Total		0	0		

Fires - On-campus Student Housing Facilities

Enter the name, address and number of fires for each On-campus Student Housing Facility. After you click "Save," you will see an "Enter Data" button across from each facility that has 1 or more fires. For each of these facilities, click "Enter Data" to complete the fire statistics for that facility.
If you use the button below to add a facility, or if you use the "Delete" link to delete a facility, you must return to the Screening Questions to revise the number of On-campus Student Housing Facilities.

Housing Facilities

	Name of Facility	Street Address	2018	
			Number of Fires	Status
1	Alumni Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
2	Desautels Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
3	Nault Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
4	Hanrahan Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
5	Young Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
6	Aubuchon Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
7	Bissonnette Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
8	Dion Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
9	Moquin Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
10	Dufault Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
11	Authier Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
12	Worcester Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
13	Wachusett Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
14	Living & Learning Center	500 Salisbury St. Worcester Ma. 01609	1 VIEW	Updated
15	Plough Hall	500 Salisbury St. Worcester Ma. 01609	1 VIEW	Updated
16	West Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
17	South Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
18	Salisbury Hall	500 Salisbury St. Worcester Ma. 01609	0 VIEW	Updated
		Total	2	

Fires - Summary

Summary of Fires									
	2016			2017			2018		
Name of Facility	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Villino Dufault	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

Fires - On-campus Student Housing Facilities

Enter the name, address and number of fires for each On-campus Student Housing Facility. After you click "Save," you will see an "Enter Data" button across from each facility that has 1 or more fires. For each of these facilities, click "Enter Data" to complete the fire statistics for that facility.
If you use the button below to add a facility, or if you use the "Delete" link to delete a facility, you must return to the Screening Questions to revise the number of On-campus Student Housing Facilities.

Housing Facilities				
	Name of Facility	Street Address	2018	
			Number of Fires	Status
1	Villino Dufault	Via San Pio V, 55	0 VIEW	Updated
		Total	0	

This booklet is intended to be used as a guide. Specific questions should be directed to the Department of Public Safety/Campus Police 508-767-7225.
This statistical report has been compiled in part by information provided to Assumption College from the Worcester Police Department, as well as other departments and personnel from within Assumption College. When possible all provided information is verified prior to publication. The Campus Police Department makes all attempts to ensure that statistics are not double counted, and are as accurate as they possibly can be.

Any questions regarding this report and or the information contained should be directed to the Assumption College Department of Public Safety/Campus Police:

Phone - 508-767-7225
Fax - 508-767-7281

Assumption College

Campus Evacuation Routes



The Annual Security Report is also available October 1, 2019 on the Assumption College Campus Police web-site. A booklet can be picked up in person at the Campus Police Department located on the ground floor level of Kennedy Memorial Hall.

http://www.assumption.edu/police

Appendix A

SEXUAL MISCONDUCT POLICY

ASSUMPTION COLLEGE
SEXUAL MISCONDUCT POLICY

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IMPORTANT INFORMATION FOR INDIVIDUALS WHO MAY BE VICTIMS OF SEXUAL MISCONDUCT

All types of Sexual Misconduct are inappropriate and are taken seriously by the College. In all cases, the College's first priority is to provide the victim of Sexual Misconduct with support and guidance in taking steps to address their safety and their physical and emotional health. Suggested Actions for victims of Sexual Misconduct can be found in Appendix B to this Policy.

INTRODUCTION

Statement of Policy

Assumption College (the "College") is committed to maintaining a safe and respectful learning, living, and working environment for all members of the College community free from gender-based discrimination and violence, including, but not limited to, Sexual Harassment, Sexual Assault, Sexual Exploitation, Relationship Violence, and Stalking (collectively referred to herein as "Sexual Misconduct").

Sexual Misconduct is antithetical to the mission and values of the College and will not be tolerated. The College prohibits all forms of Sexual Misconduct and will take prompt action to eliminate such conduct, prevent its recurrence, and remedy its effects. A Student, Employee or Third Party determined by the College to have violated this policy will be subject to sanctions, up to and including the termination of their relationship with the College and/or the privilege of being on College premises withdrawn.

Applicability

All members of the College community are covered by this policy including students enrolled for credit or non-credit-bearing coursework ("Students"); College employees, including full-time and part-time faculty, staff, and administrators ("Employees"); as well as third parties such as contractors, vendors, visitors, and guests ("Third Parties") (collectively referred to herein as "Community Member").

This policy will apply to any instance in which a Community Member is alleged to have engaged in Sexual Misconduct against anyone, regardless of the Complainant's or Respondent's sexual orientation or gender when:

(1) the conduct occurs on College premises or other property owned or controlled by the College;

(2) the conduct occurs in the context of a College employment or education program or activity, regardless of location, including, but not limited to College-sponsored study abroad, research, on-line or internship programs; or

(3) the conduct occurs outside the context of a College employment or education program or activity, but has continuing adverse effects on or creates a hostile environment for a Community Member while on College premises or other property owned or controlled by the College, or in any College employment or education program or activity.

Where conduct in violation of this policy also violates any other College policies, the College's response will be governed by the procedures described herein. Where this policy applies, its provisions will supersede any conflicting provision contained in other College policies.

Period of Limitations

A Complaint of Sexual Misconduct may be filed at any time, regardless of the length of time between the alleged Sexual Misconduct and the decision to file the Complaint. However, the College strongly encourages individuals to file Complaints promptly. A delay in filing a Complaint may compromise the College's ability to investigate the allegation and to take disciplinary action, particularly if neither the Complainant nor the Respondent is employed by the College or enrolled as a Student at the time the Complaint is made.

Statement of Non-Discrimination and Coordination of Policies

The College is committed to adhering to all state and federal laws prohibiting discrimination in its educational programs and activities including employment on the basis of a person's race, sex, religion, color, national origin, age, marital or parental status, military service or veteran status, gender, disabilities, genetic information or other legally protected status, consistent with its Catholic identity and mission as permitted by law.[1]

This policy supports the College's commitment to compliance with Title IX of the Education Amendments of 1972 (Title IX), a federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities, as well as other federal and state laws prohibiting discrimination in education and employment including Title VII of the Civil Rights Act of 1964 and The Massachusetts Fair Employment Practices Act, M.G.L. Ch. 151B.

Questions about the College's policies prohibiting discrimination and/or reports concerning discrimination, harassment or retaliation can be directed to the Director of Government and Community Relations and Title IX Coordinator, Daniel DiTullio, whose office is located in the Office of the President on the first floor of La Maison and who can be contacted by phone at (508) 767-7172 or by email at TitleIX@assumption.edu.

In addition to making reports to the College, individuals may direct questions and/or complaints regarding sex-based discrimination to the United States Department of Education Office for Civil Rights, at (OCR@ed.gov or (800) 421-3481), or to the United States Equal Employment Opportunity Commission, John F. Kennedy Federal Building, 475 Government Center, Boston, MA (617) 565-3200 and the Massachusetts

[1] The prohibition of forms of discrimination not covered by this policy is addressed in the College's Non-Discrimination and Anti-Harassment Policy.

Commission Against Discrimination, 484 Main Street, Room 320,Worcester, MA (508) 453-9630, concerning prohibited discrimination in employment.

Individuals with Disabilities

The College will provide appropriate accommodations for individuals with disabilities, to the extent necessary and available, to access and participate in the procedures outlined in this Policy. An individual seeking accommodation must notify the Title IX Coordinator of their need for accommodation. Requests for accommodations for Employees and Students may be reviewed in consultation with Human Resources and/or the Office of Disability Services, respectively.

TITLE IX COORDINATOR AND DEPUTY COORDINATORS

The College has designated the Director of Government and Community Relations, Daniel DiTullio to serve as its Title IX Coordinator.[2] The Title IX Coordinator is charged with oversight and coordination of the College's activities with respect to Title IX compliance and for identifying and addressing any patterns or systemic problems involving Sexual Misconduct; monitoring the College's investigation, response, and resolution of Complaints under this policy, and for ensuring appropriate actions to eliminate violations, prevent their recurrence, and remedy their effects. The College has also designated Deputy Title IX Coordinators to assist the Title IX Coordinator in the discharge of these responsibilities.

The Title IX Coordinator is available to meet with any Community Member to discuss this policy or any issues or concerns with respect to the College's Title IX related policies, procedures and activities. The Title IX Coordinator and Deputy Title IX Coordinators can be contacted by telephone, email, or in person during regular office hours:

Title IX Coordinator	Daniel DiTullio, Director of Government and Community Relations TitleIX@assumption.edu (508) 767-7172 La Maison, Office of the President
Deputy Title IX Coordinator	Christine Lowthert Associate Director of Athletics c.lowthert@assumption.edu (508) 767-7086 Laska Gymnasium
Deputy Title IX Coordinator	Robin Pellegrino Director of Human Resources rpellegrino@assumption.edu

[2] The Title IX Coordinator may designate a Deputy Title IX Coordinator or another qualified person to assume all or part of any of his or her duties under this policy. Therefore, where the Title IX Coordinator is identified as the person responsible for some aspect of this policy, such provision should be read with the understanding that any duty or function of the Title IX Coordinator may be performed by his or her designee.

	508-767-7599 Alumni Hall, Room 109

Deputy Title IX Coordinator	Benjamin Kadamus Assoc. Dir. Res. Life, Residential Life 508-767-7505 ba.kadamus@assumption.edu Salisbury Hall - Room 107

PROHIBITED CONDUCT

Conduct prohibited under this policy includes the following forms of behavior:

Sexual Harassment

Sexual Harassment is any unwelcome sexual advance, request for sexual favors, or other unwanted conduct of a sexual nature, whether verbal, non-verbal, graphic, physical, or otherwise, when:

(1) submission to or rejection of such conduct is either an explicit or implicit term or condition of an individual's employment, academic standing, evaluation of academic work or advancement in an academic program, or is used as the basis for College decisions affecting the individual (often referred to as "quid pro quo" or "this for that" harassment); or

(2) such conduct creates a hostile environment. A "hostile environment" exists when the conduct has the purpose or effect of unreasonably interfering with an individual's learning, working, or living environment, or limiting or depriving an individual of the ability to participate in or benefit from the College's employment or educational programs and/or activities. Conduct must be sufficiently severe or pervasive to create an intimidating, threatening, abusive, hostile, humiliating, or sexually offensive learning, working, or living environment.[3] A single incident of Prohibited Conduct can support the existence of a hostile environment (for example, Sexual Assault or Sexual Exploitation).

Examples of conduct that may constitute Sexual Harassment include, but are not limited to:

- Unwelcome sexual advances, whether they involve physical touching or not;
- Sexual innuendos, jokes, written or verbal references to sexual conduct, gossip regarding one's sex life, commenting on an individual's body, discussion or inquiry about an individual's sexual orientation, sexual activity, deficiencies, or prowess;

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3 Title IX does not reach curriculum or in any way prohibit or abridge the use of particular textbooks or curricular materials. *See* 28 C.F.R. § 54.455; 34 C.F.R. § 106.42. Furthermore, OCR's 2001 *Guidance* stated that "Title IX is intended to protect students from sex discrimination, not to regulate content of speech… [T]he offensiveness of a particular expression as perceived by some students, standing alone, is not a legally sufficient basis to establish a sexually hostile environment under Title IX." Department of Education, Office for Civil Rights, *Revised Sexual Harassment Guidance* (2001) at 22. *See also* OCR Dear Colleague Letter on the First Amendment, July 28, 2003 (explaining that "OCR's regulations should not be interpreted in ways that would lead to the suppression of protected speech on public or private campuses.").

- Displaying or circulating sexually suggestive objects, pictures, videos, or cartoons, including via electronic communications;

- Bullying or hazing based on sex or gender.

Sexual Assault

Sexual Assault consists of (1) Non-Consensual Sexual Touching and/or (2) Non-Consensual Sexual Intercourse (the definition of Consent applicable to this policy is explained below).

Non-Consensual Sexual Touching: the intentional touching of another person, however slight, in a sexual manner with any object without Consent. Sexual touching includes any bodily contact with the breasts, groin, genitals, mouth, buttocks or other bodily orifice of another, whether clothed or unclothed, or intentionally touching another with any of these body parts; or making another touch any person or themselves with or on any of these body parts in a sexual manner.

Non-Consensual Sexual Intercourse: any sexual penetration, however slight, with any object or body part by one or more persons upon another without Consent. Sexual Intercourse includes (a) vaginal penetration by a penis, object, tongue, or finger; (b) anal penetration by a penis, object, tongue, or finger; and (c) any contact, no matter how slight, between the mouth of one person and the genitalia of another person.

Sexual Exploitation

Sexual Exploitation occurs when a person takes non-consensual or abusive sexual advantage of another for their own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute Sexual Assault. Examples of Sexual Exploitation include, but are not limited to: making public sexual activity with another student without that other student's Consent; prostituting another student; non-consensual recording (video or audio) sexual activity; going beyond the boundaries of Consent (such as letting your friends hide in the closet to watch you having consensual sex); voyeurism; and/or knowingly transmitting a sexually transmitted infection or HIV to another student.

Relationship Violence

Relationship violence, including dating violence, domestic violence and intimate partner violence, is defined as coercive behaviors that serve to exercise control and power in an intimate relationship. The coercive and abusive behaviors can be physical, sexual, psychological, verbal, and/or emotional. Relationship violence can occur between current or former intimate partners who have dated, lived together, have a child together, currently reside together on or off campus, or who are otherwise connected through a past or existing intimate relationship. It can occur in opposite-sex and same-sex relationships.

Examples of relationship violence include, but are not limited to: attempting to cause or causing bodily injury by hitting, slapping, punching, hair pulling, kicking, sexual assault

and/or other forms of unwanted physical contact that cause harm; knowingly restricting the movements of another person; isolating or confining a person for a period of time; controlling or monitoring behavior; being verbally and/or emotionally abusive; exhibiting extreme possessiveness or jealousy.

Stalking

Stalking is a course of conduct (two or more acts) directed at a specific person that would cause a reasonable person to (a) fear for their safety or the safety of others or (b) suffer substantial emotional distress. Stalking behaviors include, but are not limited to, non-consensual communication (including in-person communication, telephone calls, voice/text/email messages, social networking site postings, instant messages, postings of pictures or information on websites, written letters, gifts, or any other communications that are undesired and/or place another person in fear); following, pursuing, waiting, or showing up uninvited at a workplace, place of residence, classroom, or other locations frequented by a person; surveillance and other types of observation, whether by physical proximity or electronic means.

Inducing Incapacitation

Providing alcohol or drugs to an individual, with or without that individual's knowledge, with the purpose or intent of taking advantage of that individual's impairment or intoxication in furtherance of any conduct prohibited under this policy.

Aiding or Facilitating

Aiding or facilitating Sexual Misconduct means promoting or encouraging the commission of any behavior prohibited under this policy. Community Members are prohibited both from personally engaging in Sexual Misconduct, and also from engaging in conduct which assists or encourages another person or persons to engage in such conduct (for example, acting as a lookout or inciting another to engage in prohibited conduct).

Attempted Violations

In most circumstances, the College will treat attempts to commit any of the conduct prohibited by this policy as if those attempts had been completed.

Retaliation

Retaliating is seeking retribution against a Complainant, Respondent, or any individual or group of individuals involved in making a report or the investigation and/or resolution of an allegation of Sexual Misconduct. Retaliation can be committed by any individual or group of individuals, not just a Respondent or Complainant. Retaliation may include, but is not limited to, threats, verbal abuse or violence, other forms of harassment, and/or making false statements about another person in print or verbally with intent to harm that person's reputation. Retaliation will violate this policy even where there is a finding of "no responsibility" on the underlying allegation(s) of Sexual Misconduct.

CONSENT

Engaging in sexual activity of any type with another person without his or her Consent is prohibited. Consent is defined as a freely and affirmatively communicated willingness to participate in sexual activity, expressed either by words or clear, unambiguous actions. Individuals who choose to engage in sexual behavior should verbally communicate their intentions and Consent to engage in specific sexual activity as clearly as possible.

Consent may be withdrawn at any time. An individual who seeks to withdraw consent should communicate, through clear words or actions, a decision to cease the sexual activity. Once Consent is withdrawn, the sexual activity must cease immediately.

A person who initiates a sexual activity is responsible for obtaining Consent for that activity. Lack of protest, lack of resistance, silence and/or passivity do not constitute Consent. Relying solely on non-verbal communication before or during sexual activity can lead to misunderstanding and may result in a violation of this policy.

Consent to one form of sexual activity or with one partner does not, by itself, constitute Consent to another form of sexual activity or with others. In addition, Consent to sexual activity on a prior occasion does not, by itself, constitute Consent to future sexual activity. In cases where the parties are or were engaged in a prior or ongoing consensual sexual relationship, the manner and nature of prior communications between the parties and the context of the relationship may have a bearing on evaluating the presence of Consent, but any sexual activity must still be mutually agreed upon.

Consent, even when given, is ineffective if given by a minor (in Massachusetts, those not yet sixteen (16) years of age), by individuals who are incapacitated, or when obtained by force, violence, threats, intimidation, or coercion.

Incapacity

A person who is incapacitated is unable, temporarily or permanently, to give Consent because she or he lacks the ability to make informed, rational judgments about whether or not to engage in sexual activity as a result of mental or physical helplessness, sleep, unconsciousness, or lack of awareness that sexual activity is taking place.

Mental helplessness means a person who is incapable of appraising or controlling his or her own conduct. Physical helplessness means a person who is physically unable to communicate his or her willingness or unwillingness to engage in an act. A person may be incapacitated as a result of the voluntary or involuntary consumption of alcohol or other drugs, or due to a temporary or permanent physical or mental health condition.

A person is not necessarily incapacitated merely as a result of ingesting alcohol or other drugs. Incapacitation is an extreme form of intoxication. The impact of alcohol and other drugs varies from person to person. A person's level of intoxication can change rapidly, and incapacitation can be reached within a short period of time. Although every individual may manifest signs of incapacitation differently, typical signs include, but are

not limited to, slurred or incomprehensible speech, unsteady gait, combativeness, emotional volatility, vomiting, outrageous or unusual behavior, and/or unconsciousness.

Consent Cannot Be Obtained By Force

Consent cannot be obtained by **Force**. Force includes the use of physical violence, threats, intimidation, and/or coercion.

Physical violence means that a person is exerting control over another person through the use of physical force. Examples of physical violence include hitting, punching, slapping, kicking, pushing, restraining, choking, and brandishing or using any weapon.

Threats are words or actions that would compel a reasonable person to engage in unwanted sexual activity. Examples include threats to harm a person physically, to reveal private information to harm a person's reputation or cause a person academic or economic harm.

Intimidation is an implied threat that menaces or causes reasonable fear in another person. A person's size, alone, does not constitute intimidation; however, a person's size may be used in a way that constitutes intimidation (e.g., blocking access to an exit).

Coercion is the use of an unreasonable amount of pressure to gain sexual access. Coercion is more than an effort to persuade, entice, or attract another person to have sex. When a person makes clear a decision not to participate in a particular sexual activity or a form of sexual activity, a decision to stop, or a decision not to go beyond a certain sexual interaction, continued pressure can be coercive. To constitute coercion, conduct must impair the other individual's freedom of will to participate in sexual activity.

In evaluating whether Consent existed, consideration will be given to the totality of the circumstances including, but not limited to, the extent to which the words or clear, unambiguous actions of the alleged victim affirmatively communicated his or her willingness to participate in sexual activity; whether a reasonable sober person in the position of the individual alleged to have engaged in the prohibited conduct would have known or should have known that the alleged victim was incapacitated; and whether the circumstances indicate that Consent to sexual activity did not exist.

REPORTING AND CONFIDENTIALITY

The following information is provided to help Community Members to make informed choices about where to turn if they or someone else is a victim of Sexual Misconduct. The College encourages victims to talk to someone about what happened so that they can get the care and support they may need, and so the College can take prompt action to respond to the issue.

The College is committed to protecting the privacy of all involved in the response to a report of Sexual Misconduct in accordance with applicable law, and will take steps to

limit disclosure of related information only to those individuals who have a need to know in order to assess the report and to take steps to eliminate conduct that violates this policy, prevent its recurrence, and remedy its effects.

The privacy of Student education records will be protected in accordance with the Family Educational Rights and Privacy Act (FERPA). The privacy of an individual's medical and related records generally are protected in the United States by the Health Insurance Portability and Accountability Act (HIPAA), excepting health and treatment records protected by FERPA.

Employee Confidentiality and Reporting Obligations

It is important to understand that each Employee's obligations with respect to maintaining confidentiality and reporting disclosures concerning Sexual Misconduct will depend on the College's designation of the Employee as being either a "Confidential Employee" or "Responsible Employee."

Responsible Employees

The College has designated all Employees, including faculty members and Students employed as Resident Assistants, Community Desk Workers, Plourde Supervisors, Graduate Assistants and Teaching Assistants, as being Responsible Employees. However, Students employed by the College in positions other than those listed in the preceding sentence do not fall within the designation of Responsible Employees.

Responsible Employees are required to immediately report all information obtained, directly or indirectly, about incidents of Sexual Misconduct involving a Community Member to the Title IX Coordinator including the names, if known, of the victim and all others involved in, or having knowledge of the incident. This reporting allows the College's Title IX Coordinator to provide information concerning available resources, support and resolution options to a Complainant, to evaluate patterns, trends and risks to the safety of Community Members, and to initiate appropriate action to end the conduct, prevent its recurrence and remediate its effects.

Only those Employees the College has designated as being Confidential Employees are excepted from this reporting requirement.

Confidential Employees

A victim of Sexual Misconduct can seek assistance and support from a Confidential Employee without triggering a College investigation or a disclosure of information to the College that could reveal the victim's identity or that the victim disclosed the incident.

The College has designated certain individuals who in the performance of their job duties provide medical care, mental health services, and counseling to members of the College community, as well as Employees providing such services under their supervision, as being Confidential Employees. Confidential Employees are instructed to inform individuals of their right to file a Complaint, however, they are not required to disclose to

the Title IX Coordinator or to the College any personal or other information that could reveal the identity of a victim of Sexual Misconduct who disclosed information to the Confidential Employee in connection with his or her provision of confidential services to the victim.

The designation of Confidential Employee extends to Employees whose job it is to provide administrative and/or related support to Confidential Employees in connection with their provision of confidential services. However, the designation extends only to information received or learned by such Employees in the course of performing their job duties in support of the Confidential Employee(s).

While Confidential Employees may maintain a victim's confidentiality with respect to the College, they may disclose personally identifiable information as required by law or a court order. For example, such information may be disclosed when: (i) the victim gives written consent for disclosure; (ii) there is an imminent threat of harm to the individual or others; or (iii) the information concerns conduct involving suspected abuse or neglect of a minor under the age of 18.

CONFIDENTIAL AND NON-CONFIDENTIAL SUPPORT AND ASSISTANCE

The College offers a wide range of resources to provide Students and Employees with care, support and guidance in response to incidents of Sexual Misconduct. Information about confidential and non-confidential College and community resources that can provide Community Members with emergency and ongoing medical treatment, counseling, support, victim advocacy services, and options for reporting incidents to the College and/or law enforcement is included below and in Appendix B.

The following represent some of the resources and services available to Students and Employees.

On-Campus Confidential Resources

Assumption College Student Counseling Services
Armanet House (located across from the Moquin Townhouses)
508-767-7409

https://www.assumption.edu/people-and-departments/organization-listing/wellness-center/counseling-services

The Student Development and Counseling Center provides support and counseling to Student victims of Sexual Misconduct and can explain common reactions to crises and discuss coping methods that may assist victims following a Sexual Assault.

Assumption College Student Health Services
508-767-7329
After Hours:/Weekends Call Campus Police:

Armanet House (located across from the Moquin Townhouses)

https://www.assumption.edu/people-and-departments/organization-listing/wellness-center/clinical-services

Student Health Services can provide free confidential medical care and referrals for Students to receive follow-up care and screening for sexually transmitted diseases.

Campus Ministry
508-767-7419
Tinsley Campus Ministry Center

https://www.assumption.edu/student-experience/spiritual-life

Campus Ministry staff provide confidential pastoral counseling that affirms the dignity of the victim and helps them work through questions of faith that have arisen as well as emotional support and information about their options. Furthermore, clergy members and members of religious orders including members of the of the Assumptionist community, also provide confidential pastoral counseling.

Campus Advocate
Marie Vazquez
Founders Hall 103
508-767-7641
advocate@assumption.edu

The Campus Advocate provides confidential, nonjudgmental support to Student victims of Sexual Misconduct and their friends, significant others, roommates, teammates, classmates, family members, and faculty members, no matter when or where Sexual Misconduct occurred.

Athletic Trainers
Athletic Trainers who are licensed by the Commonwealth of Massachusetts and employed by the College to provide first aid and treatment to Student athletes can provide confidential care, support and guidance to Student victims of Sexual Misconduct.

ESL/Director of Academic Support for International Students
Abigail Nolan
(508) 767-7334
ar.nolan@assumption.edu
Testa Science Center

Advisor to Allies
Paul F. Covino, Director of Campus Ministry
Tinsley Campus Ministry Center
508-767-7057
pf.covino@assumption.edu

Office of Accessibility Services
Julie LeBlanc, Director
Jm.leblanc@assumption.edu
508-767-7500

Employee Assistance Program
WorkLifeMatters - WorkLifeMatters information may be found on the benefits page of the employee portal under "additional benefits".
https://my.assumption.edu/facstaffresource/humanresource/Documents/WorkLifeMatters9.17.pdf

The EAP provides Employees with confidential assessment, counseling and referral services free of charge.

On-Campus Non-Confidential Resources

These on-campus non-confidential resources can provide Community Members with information and assistance with respect to reporting Sexual Misconduct to the College and/or law enforcement, obtaining interim and protective measures, and access to College and community resources for emergency and on-going assistance, medical treatment, counseling, support, and victim advocacy services.

Take Note: All of the following, including employees of the identified offices and departments, are Responsible Employees and must immediately report all information (obtained directly or indirectly) about incidents of Sexual Misconduct involving a Community Member to the Title IX Coordinator. They must also report information as required under the Clery Act.

Title IX Coordinator and Deputy Title IX Coordinator(s)
Contact information for the Title IX Coordinators is included above.

Campus Police Department
Kennedy Hall, Lower Level
(508) 767-7777
Campus Police Officers are available 24 hours a day, seven days a week.

Office of Student Affairs
Hagan Campus Center, First Floor
(508) 767-7325
Office staff are available from 8:30 a.m. to 4:30 p.m., Monday through Friday.

Human Resources Office
Alumni Hall, First Floor
(508) 767-7318
Staff are available from 8:30 a.m. to 4:30 p.m., Monday through Friday.

Resident Assistant (RA) or Residential Life Staff Member

An RA or Residential Life staff member can provide immediate support and referrals for further care.

Off-Campus Resources

Off-campus counselors, advocates, and health care providers will also generally maintain confidentiality and not share information with the College unless the victim authorizes the disclosure. Additional information concerning resources in the local community including contact information can be found at Appendix B.

Pathways for Change
588 Main Street
Worcester MA 01608
24/7 Hotline (800) 870-5905 / TTY (888) 887-7130
Office (508) 852-7600; Fax (508) 852-7870

Pathways for Change offers free, confidential services to sexual assault victims, their friends, and families. It also operates a 24-hour confidential hotline that provides victims of sexual assault with telephone counseling and personal support.

Medical Facilities

Immediate medical care can be obtained at local hospitals. Several area hospitals have SANE (Sexual Assault Nurse Examiner) nurses on staff who have been trained to work with victims of sexual assault through the medical process. This examination is a voluntary procedure and it does not commit you to any legal action. It is an individual's right to ask for a SANE nurse to perform the examination. Hospitals in the Worcester area with sexual assault nurse examiners are:

St. Vincent Hospital 123 Summer Street Worcester, MA 01608 508-363-5000 Web site: www.stvincenthospital.com	UMass Memorial Medical Center Memorial Campus 119 Belmont Street Worcester, MA 01605 508-334-1000 Web site: www.umassmemorial.org
UMass Memorial Medical Center University Campus 55 Lake Avenue North Worcester, MA 01655	

508-334-1000 Web site: www.umassmemorial.org	

Law Enforcement

Worcester Police Department, Sexual Assault Unit
9 - 11 Lincoln Square
(508) 799-8661 (8am - midnight)
(508) 799-8600 (midnight - 8am)
Emergency – 911

Worcester County District Attorney's Office
Child Abuse & Sexual Assault Unit
255 Main Street,Worcester
(508) 755-8601

Financial Assistance

Confidential financial assistance may be available for costs related to medical care, mental health counseling, and other expenses through the Victims of Violence Crime Compensation Program, which operates out of the Attorney General's Office. Victim Compensation (508) 755-8601.

REMEDIAL AND PROTECTIVE MEASURES

The College will take and/or make available reasonable and appropriate measures to provide support throughout the initiation, investigation, and resolution of a report of Sexual Misconduct to protect the Complainant and to facilitate his or her continued access to and/or participation in the College's employment or education programs and activities. These measures may be both remedial (designed to address a Complainant's safety and well-being and continued access to educational opportunities) or protective (involving action against a Respondent or others). The College will also consider reasonable and appropriate remedial measures for the Respondent.

Remedial measures are available regardless of whether a Complainant pursues a Complaint or investigation under this policy. The College will maintain the privacy of any remedial or protective measures provided under this policy to the extent practicable and will promptly address any violation of protective measures.

The Title IX Coordinator, in consultation with other College administrators, has the discretion to impose and/or to modify any remedial or protective measure on an interim basis as may be needed based on available information, and is available to meet with a Complainant or Respondent to address concerns about the provision of such measures.

For information and assistance in arranging remedial and/or protective measures, individuals may contact the Title IX Coordinator or a Deputy Coordinator. The availability of remedial and/or protective measures will be determined by the specific

circumstances of each case. The College will consider a number of factors in determining which measures to take, including the needs of the Student or Employee seeking remedial and/or protective measures.

When implementing such measures, the College will seek to minimize the burden on the Complainant. For example, if the Complainant and the Respondent share the same class or residence hall, the College will not, as a matter of course, remove the Complainant from the class or residence hall while allowing the Respondent to remain, without carefully considering other available options.

Remedial and protective measures may be interim or permanent and may be modified by the College as circumstances change. Examples of such measures include:

- Imposition of a no-contact order against an Employee or Student (i.e., an order directing one or both of the parties to refrain from contacting the other, directly or through proxies);
- Imposition of a temporary suspension from employment or removal from campus;
- Arranging access to counseling services and assistance in setting up initial appointments for Students, or providing contact information for available counseling services for Employees;
- Arranging access to medical services and assistance in setting up initial appointments for Students, or providing contact information for available medical services for Employees;
- Assistance in seeking academic assistance or modifications;
- Assistance in modifying College housing arrangements, including immediate temporary relocation to safe living quarters and/or permanent reassignment of College residence halls;
- Assistance in modifying College employment arrangements, including changes in work schedules, job assignments, or work locations;
- Changing an Employee's phone number at work;
- Assistance in enforcement of Protective Orders in an Employee's work environment;
- Arranging a meeting with Police to discuss the filing of a criminal complaint or protective order based on prohibited conduct;
- Arranging a leave of absence from work or school;
- Arranging a meeting with Police to discuss safety planning; and
- Any other measures that may be arranged by the College (to the extent reasonably available) to ensure the safety and well-being of a Student or Employee who has been affected by Sexual Misconduct.

The College will provide reasonable remedial and protective measures to Third Parties as appropriate and available, taking into account the role of the Third Party and the nature of their relationship with the College.

REPORTING SEXUAL MISCONDUCT

The College strongly encourages anyone who experiences, witnesses, or becomes aware of Sexual Misconduct to report such conduct immediately. No Community Member may discourage any individual from reporting alleged incidents of Sexual Misconduct.

The College provides multiple avenues for reporting. A Complainant may choose to make a report to the College under this policy, to law enforcement for potential criminal prosecution, to both, or to neither. Complaints with the College and law enforcement can be pursued simultaneously.

Filing a Complaint with Law Enforcement

A Complainant has the right to notify or decline to notify law enforcement concerning an incident of Sexual Misconduct. A Complainant who wishes to pursue criminal action in addition to, or instead of, making a report to the College is strongly encouraged to immediately notify law enforcement directly by contacting:

Campus Police Department
Kennedy Hall, Lower Level
(508) 767-7777
Campus Police Officers are available 24 hours a day, seven days a week.

Worcester Police Department, Sexual Assault Unit
9 - 11 Lincoln Square
(508) 799-8661 (8am - midnight)
(508) 799-8600 (midnight - 8am)
Emergency – 911

Worcester County District Attorney's Office
Child Abuse & Sexual Assault Unit
255 Main Street, Worcester
(508) 755-8601

Police have the power to seek and execute search warrants, collect forensic evidence, make arrests, and assist in obtaining civil protective orders. Campus Police and/or the Title IX Coordinator can provide support and arrange transportation for a Community Member who wishes to seek the assistance of off-campus law enforcement authorities concerning incidents of Sexual Misconduct. Under limited circumstances, posing a threat to health or safety of a Community Member, the College may independently notify law enforcement of the incident(s).

Individuals may inform law enforcement authorities about Sexual Misconduct and discuss the matter with a law enforcement officer without making a formal criminal complaint or a Complaint to the College. Individuals who make a criminal complaint may also choose to pursue a College Complaint simultaneously. Although the investigations of these complaints may be conducted simultaneously, they will be independent of one another. However, where available, the College may obtain and use

reports and information developed in the course of a law enforcement investigation in the College's investigation and resolution of a Complaint of Sexual Misconduct.

A criminal investigation into the matter will not preclude the College from conducting its own investigation. However, the College may temporarily delay its investigation while criminal investigators are gathering evidence. In the event of such a delay, the College may take interim measures as necessary to protect the alleged victim and/or the College community.

Neither the results of a criminal investigation nor the decision of law enforcement to investigate or decline to investigate the matter is determinative of whether Sexual Misconduct, for the purposes of this policy, has occurred.

Reporting to the College

The College strongly encourages anyone who has experienced, has knowledge of, or has witnessed Sexual Misconduct to make a report to the College. Making a report to the College does not require participation in any subsequent College proceedings, nor is a report required in order for an individual to receive support or remedial measures.

Note: All of the following, including employees of the identified offices and departments, are Responsible Employees and must immediately report all information (obtained directly or indirectly) about incidents of Sexual Misconduct involving a Community Member to the Title IX Coordinator. They must also report information as required under the Clery Act.

The College reserves the right to initiate a Complaint, to serve as a Complainant, and to initiate resolution proceedings in any instance in which the College receives information concerning an alleged incident of Sexual Misconduct even in the absence of a Complaint or report by an alleged victim.

Individuals can make a report to the College by contacting any of the following (contact information for each of the following is included above):

The Title IX Coordinator and Deputy Title IX Coordinator(s)

Campus Police Department
Campus Police Officers are available 24 hours a day, seven days a week.

Office of the Dean of Students
Office staff are available during business hours (8:30 a.m. to 4:30 p.m., Monday through Friday).

Human Resources Office
Human Resources staff are available during business hours (8:30 a.m. to 4:30 p.m., Monday through Friday).

Anonymous Reporting Options

Anonymous reports may be made in writing to the Title IX Coordinator via mail, by email to TitleIX@assumption.edu, online at: https://cm.maxient.com/reportingform.php?AssumptionCollege&layout_id=3 , or by calling (508) 767-7079. Individuals who choose to file anonymous reports of Sexual Misconduct are advised that the College will conduct an inquiry into the report. However, the College's ability to conduct an effective inquiry and to take action concerning the report may be significantly limited. Anonymous reports may be used for Clery Act data collection purposes.

No Employee is authorized to investigate and/or resolve any Report or Complaint of Sexual Misconduct without the authorization and involvement of the College's Title IX Coordinator.

Responsible Employees cannot make anonymous reports concerning information (obtained directly or indirectly) about incidents of Sexual Misconduct involving a Community Member. Responsible Employees must report all such information to the Title IX Coordinator.

Classroom Discussions and Public Awareness Events

Classroom discussions and assignments as well as public awareness events such as "Take Back the Night," candlelight vigils, protests, survivor speak outs, film screenings, or other public forums in which incidents of Sexual Misconduct are disclosed shall not be considered to place the College on notice of an incident of Sexual Misconduct for purposes of triggering its obligation to investigate any particular incident(s).

Clery Act Reporting

Pursuant to the Clery Act, the College includes statistics about certain offenses in its daily crime log and annual security report and provides those statistics to the United States Department of Education, but does so in a manner that does not include any personally identifying information about persons involved in an incident. If a report of Sexual Misconduct discloses a serious and continuing threat to the College community, where timely notice must be given to protect the health or safety of the community, the College is required to issue a timely notification to the community under the Clery Act. The timely warning will not provide any personally identifying information about the victim.

Limited Immunity For Conduct Violations

The College considers the reporting and resolution of Sexual Misconduct violations on campus to be of paramount importance. The College does not condone underage drinking or the use of drugs; however, the College may extend limited immunity from disciplinary actions for violations of College rules (e.g. Student violation of rules concerning alcohol, consensual sexual activity, and other infractions) to victims,

witnesses, and other individuals who in good faith, provide information to the College in connection with the investigation or resolution of a report of alleged Sexual Misconduct.

PROCEDURES APPLICABLE TO ALL COMPLAINTS OF SEXUAL MISCONDUCT

These procedures outline the steps the College will take upon receiving a report of alleged Sexual Misconduct to assess the report, and determine what, if any, actions including, but not limited to, remedial and protective measures, investigation and/or disciplinary action, are necessary to eliminate the prohibited conduct, prevent its recurrence, and remedy its effects.[4]

Initial Assessment

After receiving a report of conduct that may constitute Sexual Misconduct under this policy, the Title IX Coordinator or his or her designee (the "Assigned Title IX Coordinator") will conduct an initial assessment to evaluate the report, the Complainant's safety and well-being, as well as the existence of any ongoing threat to the Complainant or other Community members, and the need for interim measures.

At the conclusion of the initial assessment, the Assigned Title IX Coordinator will make a determination as to whether the reported conduct may fall within the scope of conduct prohibited under the Sexual Misconduct Policy.[5] The actions of the Assigned Title IX Coordinator in conducting the initial assessment will include, but are not limited to, the following:

- Contacting the Complainant[6] to arrange a meeting to discuss the report, the procedures and actions available under this policy to resolve the report, and the services and resources available to address Complainant's immediate safety, health and well-being.

- Inform the Complainant about how to access a copy of the Sexual Misconduct Policy.

- Assess the Complainant's safety and well-being and offer the College's immediate support and assistance, and determine whether a no-contact or no-trespass order should be issued for any person(s).

- Assess the nature and circumstances of the report and determine if the reported conduct demonstrates a threat to the health or safety of the College community

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4 If any person designated by this Policy to participate in the investigation or resolution of a Complaint is the Complainant or Respondent (including, but not limited to, the Title IX Coordinator), then the President of the College or his or her designee, will appoint a Deputy Title IX Coordinator or another College administrator to perform such person's duties under this policy. (If the President is the Respondent, then the Title IX Coordinator will appoint another College administrator to perform his or her duties in connection with this Policy.)

5 Any determination to be made by an individual with responsibility for the application or enforcement of any provision with this Policy, may be made in consultation with other College administrators and/or counsel.

6 If the Complainant is not the alleged victim, the Assigned Title IX Coordinator will contact the alleged victim, if known, to arrange a meeting with him or her to conduct an initial assessment as described herein.

that warrants issuance of a timely warning or entry of the report in the daily crime log.

- Provide the Complainant with written information about on-campus and off-campus resources and the range of appropriate and available interim remedial and/or protective measures based on the status of the Complainant (i.e. Student, Employee, or Third Party).

- Inform the Complainant of the right to seek medical treatment, and explain the importance of obtaining and preserving forensic and other evidence, and the right to contact law enforcement, or to decline to contact law enforcement, and/or to seek a protective order.

- Discuss any concerns or barriers to Complainant's participation in any investigation or resolution under these procedures and explain the College's policies concerning privacy and confidentiality with respect to such procedures.

- Discuss the Complainant's preferred resolution of the Complaint and assess the Complainant's willingness to participate in the procedures for resolution as set forth in the Sexual Misconduct Policy.

- Inform the Complainant of the prohibition against Retaliation and that the College will promptly take strong action in response to any act of Retaliation.

Determination of Covered Conduct

The Assigned Title IX Coordinator will determine that an investigation of the Complaint will be conducted unless, based on his or her initial assessment, it is apparent that no reasonable grounds exist to believe that the conduct at issue could, in any way, fall within the scope of conduct prohibited by the Sexual Misconduct Policy.

In the event that the Assigned Title IX Coordinator determines that an investigation of the Complaint should not be conducted, he or she will notify the Complainant of that decision and will refer the Complaint to appropriate College administrators for review and response in accordance with any other College policy that may apply to the reported conduct. The College can decide to reevaluate a decision not to investigate at any time it deems such action to be appropriate. (e.g., the College becomes aware of additional information or activity that may bear some relation to the Complaint).

Even when an investigation is not conducted, the College will take strong action in response to any act of Retaliation, and provide the Complainant with ongoing access to support services and remedial measures.

Requests for Anonymity and/or No Action By The College

A Complainant (or alleged victim, if not the Complainant) may request at any time after a Complaint is made that his or her personally identifying information not be shared with

the Respondent or otherwise disclosed in connection with the Complaint and/or that the College not investigate or take any other action in response to the Complaint.

In such cases, the Assigned Title IX Coordinator will inform the Complainant that the College takes the request seriously, but must weigh the request against the College's obligation to provide a safe, non-discriminatory learning, living and working environment for all Community Members, including the Complainant.

The Assigned Title IX Coordinator will advise the Complainant that honoring the request may significantly limit the College's ability to investigate and to take action, including disciplinary action, in response to the Complaint. The Assigned Title IX Coordinator will also advise the Complainant of the College's prohibition against Retaliation and the availability of interim remedial and/or protective measures.

In order to determine whether the College can honor the request, the Assigned Title IX Coordinator may conduct a review of the circumstances of the reported conduct, consistent with the Complainant's request for anonymity, and evaluate whether the College can honor the request by weighing factors, including:

- The impact of moving forward on the Complainant's well-being;
- Indications of an increased risk that the Respondent will commit additional acts of sexual or other violence, such as, among other factors, any known history of arrests, violence, or other reports of prohibited conduct involving the Respondent, any threats of violence made by the Respondent, and whether multiple perpetrators were involved in the reported incident;
- Whether the reported conduct involved the use or threat of the use of a weapon or physical violence;
- Whether the report reveals a pattern of prohibited conduct;
- The ages of those involved in the reported conduct, including the Complainant and Respondent;
- Whether the prohibited conduct occurred while the Complainant was unconscious, physically helpless or unaware that it was occurring;
- Whether the prohibited conduct was facilitated through the use of "date rape" or other drugs or intoxicants;
- Whether the College is able as a practical matter to pursue the investigation without the participation of the Complainant (e.g., whether there are other available sources of relevant evidence such as security cameras, witnesses, another victim, or physical evidence.); and/or

- Other circumstances exist that indicate a continuing threat to the College community, including the Complainant and/or victim.

The Assigned Title IX Coordinator, in consultation with other appropriate College personnel, will decide whether the College can or cannot honor the Complainant's request and will notify the Complainant of that decision.

If the College can honor the request, it will take reasonable actions consistent with the request for anonymity to investigate and respond to the Complaint and to stop the Sexual Misconduct, limit its effects and prevent its recurrence. This may include actions such as increased monitoring, supervision or security at locations where the reported conduct occurred; increasing education and prevention efforts, including to targeted population groups; conducting climate assessments/victimization surveys; and providing ongoing support services and remedial and/or protective measures to the Complainant.

If the College determines that it cannot honor the request for confidentiality, the Assigned Title IX Coordinator will notify the Complainant of the College's intent to move forward with an investigation and resolution of the Complaint prior to commencing the investigation. In such cases, the College will make reasonable efforts to protect the privacy of the Complainant consistent with the needs of the investigation and resolution proceedings. However, it is likely that information concerning the Complainant, including his or her name, other personally identifying information, and/or relationship to the facts of the Complaint will be known by, or may need to be disclosed in the course of the investigation and resolution proceedings to, the Respondent and others who may have relevant information.

In all cases, the College will take strong action in response to any incident of Retaliation and will provide the Complainant with ongoing access to support services and remedial and/or protective measures regardless of his or her level of participation or engagement in the investigation or resolution of the Complaint.

Investigation and Resolution of Complaints

The investigation is the first step in the College's process for resolving Complaints of Sexual Misconduct. This process may result in the resolution of a Complaint at the end of the investigation, through disciplinary proceedings, or informal resolution, if available and appropriate.

The Assigned Title IX Coordinator is responsible for overseeing the prompt, fair, and impartial investigation of the Complaint, and will be the primary point of contact for the Complainant and Respondents(s) concerning the investigation.

Notices and Communications: unless the Assigned Title IX Coordinator gives written direction otherwise, all notices and other communications made by the College in connection with these procedures shall be deemed to have been delivered to a participant (Complainant, Respondent, witness, etc.) when sent electronically to the participant's College issued email account.

Time Period: the College's investigation and resolution of a Complaint (not including an appeal, if applicable) will generally be completed within 60 calendar days from the date that the Assigned Title IX Coordinator gives notice of his or her determination that an investigation will be conducted. Hearings and/or other disciplinary proceedings, if any, will take place after the conclusion of the investigation. The Assigned Title IX Coordinator may extend the 60-day time period or any deadline in the investigation process if he or she determines that there is good cause to do so. The Assigned Title IX Coordinator will provide the parties with written notice of any such extension(s).

Cooperation: all Community Members involved in the investigation and resolution of Complaints are expected to cooperate with the Title IX Coordinator, Investigator and others with responsibility for implementation of these procedures. All Community Members participating as a Complainant, Respondent or witness under this policy are expected to do so honestly.[7] Individuals who make false or intentionally misleading statements in connection with any part of the process may be subject to disciplinary action.

Advisors: throughout the investigation and resolution process, the Complainant and Respondent have the right to be accompanied by an advisor of his or her choice during any College disciplinary proceeding, including any related meeting, interview, or hearing, held pursuant to the Sexual Misconduct Policy ("Proceeding"). An advisor may be any person, including an attorney, who is not otherwise a party or witness to the reported conduct. The Complainant and Respondent need not use the same advisor throughout the investigation and resolution process. However, he or she may only have a single advisor present during any Proceeding.

Advisors may not participate actively in any Proceeding and may not speak on the part of the individual he or she is advising, although they may ask for brief breaks during meetings, interviews, or hearings to consult privately with the individual they are present to advise.

Advisors are subject to the same confidentiality expectations applicable to others in attendance. Accommodations, including scheduling of interviews or hearings, will not be made for any advisors if such will unduly delay the process. The College official presiding over a Proceeding may terminate the participation of an advisor who is disruptive or otherwise fails or refuses to comply with the College's rules and/or policies with respect to the Proceeding.

Direct Interaction: investigation and resolution procedures will not involve face-to-face meetings between the Respondent and Complainant, and neither party will be allowed to directly question or cross-examine the other. However, a face-to–face meeting may be

[7] Students are at all times bound by the College Honor Code.

allowed during informal resolution proceedings, if such proceedings are available and authorized.

Past History: in general, information concerning either party's sexual history beyond the conduct forming the basis of the Complaint, will not be solicited or considered as part of the investigation and resolution process. However, where Consent is at issue and the parties had engaged in a current or previous consensual sexual relationship, the prior sexual history between them including the manner and nature of communications between them, may be relevant to the assessment of issues concerning Consent, to explain the presence of a physical injury, or to help resolve other questions relevant to the conduct alleged in the Complaint. However, as previously stated in this policy, the mere fact that the parties had engaged in a current or previous consensual sexual relationship, by itself, is not sufficient to establish Consent to subsequent sexual activity, and there must be Consent for all sexual activity.

Information concerning incidents of similar conduct or acts of violence on the part of the Respondent prior to or subsequent to the conduct raised in the Complaint, whether or not the subject of another Complaint or finding of responsibility, may be deemed relevant to the assessment of responsibility for conduct alleged in a Complaint, if such information indicates a pattern of behavior related to the conduct alleged in the Complaint.

Failure or Refusal to Participate: The failure or refusal of a Complainant or Respondent to participate in investigation or resolution proceedings will not prevent the College from moving forward. If after appropriate notice is given, a party fails or refuses to participate in any such Proceeding, the College shall continue the process and will make its determinations based on the information available.

Investigation

If the determination is made to conduct an investigation of the Complaint, the Assigned Title IX Coordinator will meet with the Complainant and Respondent, separately, to describe the investigation process. The Respondent will be notified of the Complaint in writing (via email), including a summary of the allegations and an initial list of potential violations based on the allegations. The Complainant will also receive a copy of this notice.

The Title IX Coordinator will promptly appoint an Investigator and will forward a copy of the Complaint to him or her.[8] The Title IX Coordinator will notify the Complainant and Respondent that an Investigator has been appointed and will provide the Investigator's name and contact information to both.

Within three days of such notice, the Investigator, the Complainant or the Respondent may notify the Title IX Coordinator, in writing, of any perceived conflicts of interest with respect to the appointed Investigator. The Title IX Coordinator will consider the issues raised in any such notice and will appoint a different Investigator if he or she determines

8 The Title IX Coordinator may appoint the Assigned Title IX Coordinator or another qualified individual to be the Investigator.

that a material conflict of interest exists. The Title IX Coordinator's determination concerning the existence of a material conflict shall be final.

Throughout the investigation, the Investigator will remain neutral. The Investigator has the discretion to determine the relevance of any witness or evidence and may determine that certain types of evidence should be included or excluded in the course of the investigation. The Investigator may consult with the Title IX Coordinator, Deputy Coordinators, or others during the course of the Investigation as he or she deems necessary.

As part of the investigation, the Complainant and Respondent will be given an opportunity to provide a statement, to identify witnesses who may have relevant information, and to provide documents, information and other evidence relevant to the Complaint.

The Investigator will meet with each of the parties separately (e.g., the Complainant, the Respondent, and identified witnesses) and will gather other evidence and information relevant to the determination of whether or not a violation or violations of the Sexual Misconduct Policy occurred. Witnesses must have information deemed relevant to the Investigation and cannot participate solely to speak about an individual's character.

Investigative Report

At the conclusion of the investigation, the Investigator will prepare a preliminary written investigative report that should include a statement of the allegations, a description of the events in question, information concerning the scope and conduct of the investigation, and summaries of interviews conducted and relevant evidence developed (for example, documents, photographs, electronic records, police reports, text messages, statements, and other relevant materials). The report may also include the Investigator's observations with respect to the demeanor and participation of the parties and witnesses, relevant consistencies and inconsistencies in the information provided, and issues, if any, concerning the credibility of information and/or witnesses.

Both the Complainant and the Respondent will be given an opportunity to review the preliminary investigation report and to submit additional information and identify other potential witnesses to the Investigator. The Investigator will designate a reasonable time for the review and response. In the absence of good cause, information discoverable through the exercise of due diligence that is not provided to the Investigator at this juncture will not be included in the final investigation report.

The Investigator will finalize the written investigative report including a summary of additional information and/or witnesses offered by the parties and relevant facts and/or testimony obtained, if any. The Investigator shall distribute the final investigative report to the Title IX Coordinator.

The Title IX Coordinator's Determination

The Title IX Coordinator is responsible for determining, based on the investigative report, whether reasonable grounds exist for the Complaint to proceed to adjudication. Reasonable grounds for the Complaint to proceed to adjudication will exist unless the Title IX Coordinator determines that there is no evidence in the investigative report that could, in any way, support a conclusion that the conduct at issue constitutes a violation of the Sexual Misconduct Policy.

If the Title IX Coordinator finds that reasonable grounds do not exist for the Complaint to proceed to adjudication, he or she will document the appropriate resolution of the Complaint and promptly notify the parties of that determination. The Title IX Coordinator shall also communicate with the Complainant concerning available assistance and support measures. All parties will be given notice that retaliation is prohibited and will not be tolerated by the College. The College can decide to reevaluate a decision not to proceed to adjudication at any time it deems such action to be appropriate (e.g., the College becomes aware of additional information or activity that may bear some relation to the allegations presented in the Complaint).

If the Title IX Coordinator finds reasonable grounds for the Complaint to proceed, he or she will document the finding and promptly notify the parties of that determination. The Title IX Coordinator will forward the Complaint and the investigation report to the College Administrator responsible for the adjudication process applicable to the Respondent.

The determination of the applicable adjudication process will be based on the Respondent's primary status with the College. For example, Complaints concerning Student Respondents will be directed to the Dean of Students for adjudication in accordance with student conduct policies:
https://www.assumption.edu/sites/default/files/Public%20Safety/SexualMisconductAdjudicationPolicy.pdf

Complaints concerning Employee Respondents will be directed to the Director of Human Resources for resolution under policies applicable to the Employee:
https://my.assumption.edu/facstaffresource/humanresource/Documents/Handbook%20-%20August%202017.pdf

The Director of Human Resources will coordinate the initiation of the applicable adjudication process with the senior administrator responsible for the Employee. For example, Complaints concerning faculty would be directed to the Provost.

Formal and Informal Resolution Proceedings

The Title IX Coordinator will review and monitor the application of formal and informal resolution procedures and appeals, if applicable, concerning Complaints alleging violations of the Sexual Misconduct Policy for compliance with the requirements of Title IX and VAWA. The College reserves the right to amend, modify, suspend and/or change any College policy, procedure or rule in order to ensure such compliance.

All determinations concerning responsibility for violations of the Sexual Misconduct Policy will be made using a preponderance of the evidence standard. Preponderance of the evidence means that, based on the evidence, it is more likely than not that the Respondent engaged in prohibited conduct as defined in the Sexual Misconduct Policy.

Sanctions for a finding of responsibility depend upon the nature and gravity of the misconduct, and the adjudication and/or disciplinary procedures applicable to the Respondent. In general, sanctions for violations of the Sexual Misconduct Policy may include, without limitation, withholding a promotion or pay increase, reassigning employment, terminating employment, temporary suspension without pay, compensation adjustments, expulsion or suspension from the College, expulsion from campus housing, mandated counseling, assignment of points, educational sanctions, and/or the suspension or revocation any other privilege with respect to membership or participation in the College Community.

In all cases, when determining sanctions, consideration will be given to whether a particular sanction will (a) bring an end to the violation in question, (b) reasonably prevent a recurrence of a similar violation, and (c) remedy the effects of the violation.

Informal resolution, if available under the applicable procedure, will only be appropriate if (i) the Complainant or Respondent request it, (ii) the other party agrees to pursue informal resolution, (iii) the Complainant and the Respondent are both Students or Employees of the College, (iv) the College determines that informal resolution is an appropriate mechanism for resolving the Complaint, and (v) the Complaint does not involve Sexual Assault or Relationship Violence.

Informal resolution may not be selected for less than all of the misconduct alleged in the Complaint (for example, the parties may not choose to resolve a claim of Sexual Assault according to the formal resolution process but to mediate all other claims). If the parties agree to informal resolution (and informal resolution is appropriate for all of the claims at issue), then all of the claims must be resolved according to the informal resolution process.

Complainant and Respondent shall each have the right to terminate the informal resolution process at any time and proceed with formal resolution. Furthermore, the College may, where appropriate, terminate or decline to initiate informal resolution, and proceed with formal resolution instead. In such cases, statements or disclosures made by the parties in the course of the informal resolution process may be considered in the subsequent formal resolution proceedings.

Final Accommodations and Corrective Action

In addition to any sanctions imposed on the Respondent, promptly following the conclusion of the applicable adjudication procedure, the Title IX Coordinator will determine the final accommodations to be provided to the Complainant, if any, and will communicate such decision to the Complainant and, to the extent that it affects him or

her, to the Respondent. Such accommodations may include, but are not limited to those listed above.

The Title IX Coordinator will also take steps to prevent Retaliation against the Complainant, the victim (if not the Complainant), or third parties, such as informing them about how to report subsequent issues, following up with them to ensure that there are no subsequent issues, providing trainings for the College community. The Title IX Coordinator will also, as appropriate, take steps to prevent the harassment of the Respondent.

The College will take strong corrective action in response to any incident of Retaliation or if the sanctions imposed on the Respondent are ineffective to protect the safety and well-being of the Complainant, the victim (if not the Complainant), or other members of the College community.

In cases involving Sexual Harassment, the College will also take reasonable steps to eliminate any hostile environment that has been created, such as arranging trainings and disseminating informational materials. In taking the above-outlined steps, the College will make reasonable efforts to minimize the burden on the Complainant and/or alleged victim.

PREVENTION AND AWARENESS

The College is committed to the prevention of Sexual Misconduct through education and awareness programs. Incoming students and new employees receive primary education and prevention training as part of their orientation, and returning employees and students receive ongoing training and related programs. The Title IX Coordinator is charged with monitoring the College's education, prevention and training programs as required by Title IX and VAWA.

Resources are also available through the Campus Police Department which provides the College Community with safety information as well as programs and workshops on sexual assault, crime prevention, and personal safety.

The College has created a Title IX advisory group consisting of administrators from across the College community including representatives from, among other areas, Student Affairs, Athletics, Residential Life, Public Safety, and the Office of the Provost. This group advises the Title IX Coordinator with respect to the application of the College's Title IX policies and procedures, and acts as a resource in the planning, coordination, implementation, and evaluation of the College's Title IX compliance activities.

GENERAL

The College reserves the right to modify, change or alter the procedures herein and to pursue other and/or additional actions if it determines, in its sole discretion, that such actions are appropriate or necessary under the circumstances.

In order to comply with FERPA and Title IX and to provide an orderly process for the presentation and consideration of relevant information without undue intimidation or pressure, the investigation and resolution procedures applicable to issues of Sexual Misconduct are not open to the general public. Accordingly, documents prepared in anticipation of the proceedings (including the Complaint, the Investigative Report, notices, and submissions referenced above) and documents, testimony, or other information introduced during the procedures may not be disclosed outside of the Proceedings, except as may be required or authorized by law.

If it is determined, however, that the Respondent engaged in Sexual Misconduct, the College does not prohibit disclosure of the final outcome letter by either the Complainant or the Respondent.

The College will retain documentation (including but not limited to the written Complaint, notifications, the Investigative Report, any written findings of fact, petitions for appeal, and any written communications to or from the parties), for at least seven years. Documentation pertaining to expulsions or educational sanctions may be retained indefinitely.

APPENDIX A

Definitions

The following are provided to give further definition to some of the terms referenced in the Sexual Misconduct Policy. Any questions concerning the definition, meaning or application of any term of the Sexual Misconduct Policy should be directed to the Title IX Coordinator.

Assigned Title IX Coordinator. The "Assigned Title IX Coordinator" means either the Title IX Coordinator or the Deputy Title IX Coordinator assigned by the Title IX Coordinator or President to handle a given Complaint.

Clery Act. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the "Clery Act") is a federal statute codified at 20 U.S.C. § 1092(f), with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 668.46. The Clery Act requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses.

Complainant. A "Complainant" is an individual who reports or files a Complaint. A Complainant may be someone other than the person who may have been subjected to the Sexual Misconduct alleged.

Complaint. A "Complaint" is an allegation of Sexual Misconduct asserted against another party and reported to or filed with the College. The College reserves the right to initiate a Complaint, to serve as a Complainant, and to initiate resolution proceedings in any instance in which the College receives information concerning an alleged incident of Sexual Misconduct even in the absence of a Complaint or report by an alleged victim.

Day. A "day" is a business day, unless otherwise specified.

FERPA. The Family Educational Rights and Privacy Act ("FERPA") is a federal statute codified at 20 U.S.C. § 1232g, with implementing regulations at 34 CFR Part 99. FERPA protects the privacy of student education records. FERPA grants to parents or eligible students the right to access, inspect, and review education records, the right to challenge the content of education records, and the right to consent to the disclosure of education records.

Investigator. The "Investigator" is a neutral fact-finder who is designated by the Assigned Title IX Coordinator to investigate a Complaint.

Personally Identifiable Information. Personally Identifiable Information includes, but is not limited to:

- a person's name;
- the name of a person's parent(s) or other family members;
- the address of a person or a person's family;
- a personal identifier, such as a person's social security number, student/employee number, or biometric record;
- other indirect identifiers, such as a person's date of birth, place of birth, or mother's maiden name;
- other information that, alone or in combination, is linked or linkable to a specific person and that would allow a reasonable person in the College community, who does not have personal knowledge of the relevant circumstances, to identify the Student with reasonable certainty; or
- Information requested by a person whom the College reasonably believes knows the identity of the person to whom the information relates.

Report. A report is the communication of information concerning an allegation of Sexual Misconduct. Depending on the circumstances, a report may constitute a Complaint. However, a report does not constitute a Complaint when made to a Confidential Resource as defined herein, or where the report does not identify the parties. In the latter case, the College will investigate the report to the extent possible based on available information.

Respondent. A "Respondent" is an individual who has been accused of committing Sexual Misconduct by the report or filing of Complaint.

VAWA. Section 304 of the Violence Against Women Reauthorization Act of 2013.

APPENDIX B

Suggested Actions for Victims of Sexual Misconduct

All types of Sexual Misconduct are inappropriate and are taken seriously by the College. In all cases, the College's first priority is to provide the victim of Sexual Misconduct with support and guidance in taking steps to address their safety and their physical and emotional health. Thus, if you have experienced a Sexual Assault or an act of Sexual Misconduct, you are strongly encouraged to seek immediate assistance.

You are encouraged to take the following actions, as applicable, regardless of whether you have made a decision about whether to pursue a criminal complaint or to make a complaint to the College.

Ensure Your Physical Safety

Immediately get to a safe place and call someone you trust. You may seek help from local law enforcement agencies or by contacting the Campus Police Department. The Campus Police Department can assist you with contacting local law enforcement and can provide or help you obtain transportation to the Worcester Police Department or to obtain medical care and/or counseling services. Contacting Police will not obligate you to file a criminal complaint or to filing a complaint with the College. Police may have an independent legal obligation to investigate reported conduct.

Campus Police Officers are on duty at the College 24 hours a day, seven days a week.

Campus Police Department Kennedy Hall, Lower Level (508) 767-7777	Worcester Police Department, Sexual Assault Unit 9 - 11 Lincoln Square (508) 799-8661 (8am - midnight) (508) 799-8600 (midnight - 8am) Emergency – 911

Seek Medical Assistance and Treatment

It is crucial that you obtain medical attention as soon as possible after a Sexual Assault to determine and treat physical injury and to prevent or treat sexually transmitted diseases (such as HIV). Medical facilities can also screen for the presence of sedative drugs such as Rohypnol or GHB (date-rape drugs). Employees of the College Office of Student Health Services can help you obtain treatment and contact a support person, such as a family member, a friend or roommate.

The College encourages you to obtain medical assistance at a hospital immediately after or within 72 hours of a Sexual Assault.

In addition to obtaining care and other treatments, within this time period, a Sexual Assault Medical Examination can be conducted to evaluate the status of your health and to collect evidence that will be available in the event that you decide to pursue a criminal complaint.

Many hospitals provide you with a SANE (Sexual Assault Nurse Examiner) nurse who has been trained to work with victims of sexual assault through the medical process. This examination is a voluntary procedure and it does not commit you to any legal action. It is an Individual's right to ask for a SANE nurse to perform the examination.

If you choose to have an Evidence Collection Kit (or "rape kit") completed, it is important to do so within 72 hours. Even if you have not decided to file charges, it is advisable to have the Evidence Collection Kit completed so that you can preserve the options of obtaining a protective order and /or filing criminal charges at a later date. Hospitals administer Evidence Collection Kits. Individuals may go directly to a hospital or may be referred to the hospital by the College's Office of Student Health Services.

In order to best preserve evidence for an Evidence Collection Kit, it is advisable to avoid showering, bathing, going to the bathroom or brushing your teeth before the kit is completed. You should also wear (or take with you in a paper – not plastic – bag) to the hospital the same clothing that you were wearing during the assault. An Evidence Collection Kit can still be completed even if you have showered or bathed.

Hospitals in the Worcester area with sexual assault nurse examiners are:

St. Vincent Hospital 123 Summer Street Worcester, MA 01608 508-363-5000 Web site: www.stvincenthospital.com	UMass Memorial Medical Center Memorial Campus 119 Belmont Street Worcester, MA 01605 508-334-1000 Web site: www.umassmemorial.org
UMass Memorial Medical Center University Campus 55 Lake Avenue North Worcester, MA 01655 508-334-1000 Web site: www.umassmemorial.org	

Pathways for Change (formerly the Worcester Rape Crisis Center)

Pathways for Change can provide a free medical advocate to meet with the victim and their families in hospital emergency departments. In the immediate aftermath of a sexual assault or rape, victims face a host of emotional, medical, and legal decisions. Pathways for Change medical advocates are certified rape crisis counselors who provide information and support to the survivor and/or family at the hospital. Pathways for Change can be reached at its 24-hour hotline at **1-800-870-5905 or (for support in Spanish) 1-800-223-5001**

Obtain Emotional Support

The College's Student Development and Counseling Center can help victims sort through their feelings and begin the recovery process. The professionals at the Student Development and Counseling Center are trained to provide crisis intervention counseling on short-term and emergency issues. The Student Development and Counseling Center can also provide referral services for outside providers and law enforcement. Counseling is free of charge to all Students.

Pathways for Change
588 Main Street
Worcester MA 01608

Pathways for Change also offers free, confidential services to sexual assault victims, their friends, and families. Pathways for Change operates a 24-hour confidential hotline that provides victims of sexual assault with telephone counseling and personal support. The Center also maintains a referral network of survivor support groups. 24/7 Hotline(800) 870-5905

Obtain Information / Report Misconduct

You are encouraged to report incidents of Sexual Assault to the College's Title IX Coordinator or other designated individuals or offices as outlined in the Sexual Misconduct Policy (even if you have filed a report directly with law enforcement). Further information about how to report Sexual Assault is provided in the College's Sexual Misconduct Policy and Procedures. College personnel can help you access resources and can provide you with support and information, including information on the College's procedures for investigating and addressing instances of Sexual Assault and other Sexual Misconduct.

The College's Title IX Coordinator is Daniel DiTullio, whose office is located on the first floor of La Maison Françoise. Mr. DiTullio can be contacted by phone at **(508) 767-7172** or by email at TitleIX@assumption.edu.

Appendix B

Resolution Procedures for Complaints of Sexual Misconduct Against Students

RESOLUTION PROCEDURES FOR COMPLAINTS OF SEXUAL MISCONDUCT AGAINST STUDENTS

INTRODUCTION

This policy sets forth the procedures for the resolution of complaints made against Students under the College's Sexual Misconduct policy ("Policy") .[1] [assumption.edu/sexualmisconductpolicy]. The Dean of Students ("Dean")[2], in consultation with the Title IX Coordinator, is responsible for overseeing the prompt, fair, and impartial application of these procedures.

The following are applicable to all resolution proceedings under this policy:

Notices and Communications: Unless the Dean gives written direction otherwise, all notices and other communications made by the College in connection with these procedures shall be deemed to have been delivered to a participant (Complainant, Respondent, witness, etc.) when sent electronically to the participant's College issued email account.

Time Period: The College will endeavor to complete resolution proceedings hereunder (not including appeals, if applicable) within the 60 calendar day period set out in the Policy. The Dean may extend the time periods required or set under these procedures if he or she determines there is good cause to do so. The Dean will provide the parties with written notice of any extension(s). For purposes of this policy, a "day" is a business day, unless otherwise specified.

Cooperation: All participants in resolution proceedings conducted hereunder are expected to cooperate with the Dean and others with responsibility for implementation of these procedures. All individuals participating as a Complainant, Respondent or witness under this policy are expected to do so honestly.[3] The College may take disciplinary and/or other actions against any individual who makes false or intentionally misleading statements in connection with any resolution proceeding under this policy.

Advisors: The Complainant and Respondent have the right to be accompanied by an advisor of their choice during any resolution proceeding, including any related meeting, conference, or hearing. An advisor may be any person, including an attorney, who is not otherwise a party or witness to the reported conduct. The Complainant and Respondent need not use the same advisor throughout the resolution process. However, he or she may only have a single advisor present during any resolution proceeding.

Advisors may not speak for or on part of the individual he or she is advising. Advisors may not address the presiding College official, Board members, witnesses or other parties directly, may not question witnesses, and must not be disruptive to the proceeding. Advisors may ask for brief

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1 This policy shall be interpreted and applied in compliance with the provisions of the Sexual Misconduct Policy.

2 The Dean may designate another qualified person to assume all or part of any of his or her duties under this policy. Therefore, where the Dean is identified as the person responsible for some aspect of this policy, such provision should be read with the understanding that any duty or function of the Dean may be performed by his or her designee.

3 Students are bound by the College Honor Code at all times.

breaks during such proceedings to consult privately with the individual they are present to advise.

Advisors are subject to the same confidentiality expectations applicable to other participants. Accommodations, including scheduling of meetings or hearings, will not be made for any advisors if the College determines that the accommodation would unduly delay the resolution process.

The College official presiding over a proceeding may terminate the participation of an advisor who is disruptive or who otherwise fails or refuses to comply with the College's rules and/or policies.

Direct Interaction: Resolution procedures will not involve face-to-face meetings between the Respondent and Complainant, and neither party will be allowed to directly question or cross-examine the other. However, a face-to–face meeting may be allowed during informal resolution proceedings, if such proceedings are available and authorized.

Failure or Refusal to Participate: The failure or refusal of a Complainant or Respondent to participate in resolution proceedings will not prevent the College from moving forward. If after appropriate notice is given, a party fails or refuses to participate, the College shall continue the resolution process and will make its determinations based on the information available.

FORMAL RESOLUTION

Formal resolution consists of a hearing adjudicated by a three member Sexual Misconduct Board composed of College faculty and/or staff appointed by the Dean ("Board").[4] The Board will be chaired by a member designated by the Dean.[5] At the conclusion of the hearing, the Board will confer and by a majority vote determine whether the Respondent is responsible for violations of the Policy.[6]

All determinations concerning responsibility for violations of the Policy will be made using a preponderance of the evidence standard. Preponderance of the evidence means that, based on the evidence, it is more likely than not that the Respondent engaged in prohibited conduct as defined in the Policy. If the Board finds the Respondent responsible for violating the Policy, it will determine and assign sanctions against him or her. The determination of responsibility and/or sanctions may be subject to appeal as explained below.

The Dean and/or his or her designee shall determine the relevance of any witness or evidence and may disallow the presentation of irrelevant and/or cumulative witnesses and materials at the time of the pre-hearing conference and/or at the hearing.

Respondent's Acknowledgement of Responsibility Prior to Hearing: At any time prior to the date of his or her hearing, Respondent may notify the Dean in writing that he or she wishes to

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4 Board members shall receive training as required pursuant to Title IX and VAWA.

5 The Dean will provide the Board with guidance with respect to the interpretation and application of these procedures.

6 Any individual with responsibility for the application or enforcement of any provision of this policy, may consult with the Dean and/or College counsel with respect to issues or questions related to their responsibilities hereunder.

acknowledge his or her actions and to take responsibility for the Policy violations alleged in the Complaint. In such cases, the Dean will propose sanction(s) for such violations.

If the Complainant and the Respondent agree to the proposed sanction(s), then the sanction will be imposed and the Complaint will be resolved without a hearing and without any rights of appeal for either party. If either the Complainant or the Respondent object to the proposed sanction(s), then a Board will convene for the exclusive purpose of determining sanctions, which determination may be subject to appeal.

PRE-HEARING PROCEDURES

Notice of Charges and Board Selection: Following receipt of the Final Investigation Report from the Title IX Coordinator, the Dean will confirm the charges to be resolved; appoint the members of the Board and; designate one member to serve as Chair of the Board. In addition to charges for violations of the Policy, the Dean may include for adjudication charges for violations of student conduct policies that he or she believes to be supported by the Final Investigation Report.

After appointing the Board, the Dean shall provide written notice to the parties stating: the date, time, and location of the hearing; the names of the Board members selected to adjudicate the charges and; a statement of the charges to be adjudicated.

The parties may object to the participation of a Board member on the basis of bias or conflict of interest. Any such objection must be made in writing and delivered to the Dean within five (5) days from the date of the notice regarding the selection of the Board member(s). The Dean will review the objection and determine whether changes to the composition of the Board will be made. The Dean will provide the parties with notice of any change in the members of the Board prior to the hearing date. Failure to submit a timely objection to the participation of a Board member shall constitute a waiver of any such objection.

Pre-Hearing Review and Submissions: The Dean will provide the Complainant and Respondent with an opportunity to review the Final Investigation Report, including any relevant supporting documents that will be provided to the Board. The parties may take notes, in a reasonable time-frame, with respect to these materials but will not be allowed to copy, photograph, scan or in any other way record or make any image of these materials. The review will be supervised by the Dean and unless otherwise authorized by the Dean, will take place at the College.

Within five (5) days following their review of the Final Investigation Report and relevant supporting documents as described above, the parties shall each submit a list of their proposed witnesses, copies of documents, and a description of any other information they propose to present at the hearing. The parties may also submit a written statement of their positon and a list of proposed questions for the Board to ask witnesses and other parties with respect to the charges to be resolved at the hearing. The Chair of the Board shall screen the questions for appropriateness and relevance and may accept, disallow and/or reform any or all proposed questions.

In the absence of extraordinary circumstances, as determined by the Dean in their sole discretion, the parties may not introduce witnesses, documents, or other information at the hearing that were not provided to the Dean by the deadline. The parties shall be responsible for the attendance of their witnesses at the hearing.

Pre-Hearing Conference: The Dean will schedule separate pre-hearing conferences with each party prior to the hearing date to review hearing procedures and the charges to be resolved by the Board. The Dean may also ask for clarifications and/or information to support the relevance of witnesses and materials proposed by the parties. The College, in its sole discretion, may add to or modify the charges to be resolved by the Board prior to the hearing.

At least three (3) days prior to the hearing date, the Dean will provide each party with a copy of the other party's witness list and materials to be presented at the hearing, if any.

Submission to the Board: The Dean shall provide the members of the Board with copies of materials to be considered in the hearing including the Final Investigation Report and supporting documents, as well as a list of proposed witnesses, and documents submitted for consideration by the parties. The Dean shall review these materials and the hearing procedures with the members of the Board prior to the hearing date.

HEARING PROCESS

In general, the hearing will be conducted in an inquisitorial manner, meaning that the Board will ask questions of the parties and the witnesses and during the hearing. The Chair of the Board will resolve any questions concerning procedure or the admission of evidence or testimony (including the relevancy of witnesses and evidence). The Chair will determine the order of presentation for witnesses and resolve any questions of procedure that arise during the hearing.

The hearing will not involve face-to-face meetings between the Respondent and Complainant, and neither party will be allowed to directly question or cross-examine the other. Only the Board may question the individual parties and any witnesses. A Complainant or Respondent may request, or the College may choose to use, alternative testimony options that do not require physical proximity to the other party, including having the parties appear before the Board at different times. Requests concerning alternative testimony options should be submitted to the Dean in writing no less than five (5) days prior to the hearing.

At the hearing, the parties will be provided the opportunity to make an opening statement and a brief closing statement. The Chair may allow a short break to allow the parties to prepare a closing statement.

Past History: In general, information concerning either party's sexual history beyond the conduct forming the basis of the charges, will not be solicited or considered in the hearing process. However, where consent is at issue and the parties had engaged in a current or previous consensual sexual relationship, the prior sexual history between them including the manner and nature of communications between them, may be relevant to the assessment of issues concerning consent, to explain the presence of a physical injury, or to help resolve other questions relevant to the conduct alleged. However, the mere fact that the parties engaged in a current or previous

consensual sexual relationship, by itself, is not sufficient to establish consent to any subsequent sexual activity, and there must be consent for all sexual activity.

Information concerning incidents of similar conduct or acts of violence on the part of the Respondent prior or subsequent to the conduct that forms the basis of the charges, whether or not the subject of another complaint or finding of responsibility, may be deemed relevant to the assessment of responsibility for conduct alleged, if such information indicates a pattern of behavior related to the conduct alleged.

The parties may elect to rely upon the statements of witnesses included in the Final Investigation Report if the witnesses are unavailable to attend the hearing. During the hearing parties will be given the opportunity to submit additional written questions for consideration by the Board and/or to request that the Board inquire further into specific matters. The Chair may permit a brief break to allow the parties an opportunity to prepare and submit such questions and requests. The Chair is empowered to disallow or reframe any proposed questions and to determine whether additional inquiry on a topic is relevant and/or necessary.

Sanctions: Sanctions for Students found responsible for conduct prohibited by the Policy shall be imposed in accordance with the existing point system.[7] Sanctions shall range from six (6) to ten (10) points per violation. At ten (10) points, weekend suspension, suspension or expulsion from residence and suspension or expulsion from the College must be considered. The foregoing notwithstanding, a finding of responsibility for Non-Consensual Sexual Intercourse shall require the assessment of ten (10) points and the sanction for such violation shall, at a minimum, include suspension from the College.

Sanctions shall be determined by majority vote of the Board. Any sanction imposed will be explained in the written decision of the Board. In all cases, when determining sanctions, consideration will be given to whether a particular sanction will (a) bring an end to the violation in question, (b) reasonably prevent a recurrence of a similar violation, and (c) remedy the effects of the violation. The Board will also consider:

- the nature and severity of the violation(s);
- the impact of the violation(s) on the victim and the College community;
- the nature and severity of any prior violation(s) of College policies;
- the total number of points a student has accumulated, and
- the timeframe over which prior violation(s) occurred.

Decision Letter: The Complainant and Respondent will be notified simultaneously in writing of the Board's decision. The decision letter (which will normally be an email) will set forth the violation(s) of the Policy for which the Respondent was found responsible or not responsible; the rationale for the finding; any sanction(s) imposed against the Respondent; and the rationale for

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7 Points are cumulative, meaning that point totals shall include points assessed to a student for previous issues even if unrelated to Sexual Misconduct.

any sanction(s) imposed. The decision letter may also identify protective measures implemented with respect to the Respondent, but shall not disclose any remedial measures provided to the Complainant.

Appeals: The Complainant or Respondent may appeal the determination of the Board to the Dean. The Dean or his or her designee will decide the appeal. The appeal must be submitted, in writing, within five (5) days from the date of the decision letter and must include the specific grounds for the appeal and any information in support of the appeal. Grounds for appeal are limited to (1) a material procedural error that substantially impacted the outcome, (2) previously unavailable relevant evidence that would affect the outcome; and/or (3) the sanction being substantially disproportionate to the violation. Each party will be notified if the other party files an appeal, and may submit a response to the appeal in writing to the Dean within five (5) business days from the date of such notice.

The Dean or designee can: 1) affirm the findings and sanctions, or 2) alter the findings and/or sanctions only where it is clear that the grounds stated for the appeal had a substantial impact on the determination concerning responsibility or the sanction imposed. The decision of the Dean or designee will be final. The Dean will provide both parties with written notice of the decision on the appeal.

INFORMAL RESOLOUTION

Informal resolution, if available under the applicable procedure, will only be appropriate if (i) the Complainant or Respondent request it, (ii) the other party agrees to pursue informal resolution, (iii) the Complainant and the Respondent are both Students or Employees of the College, (iv) the College determines that informal resolution is an appropriate mechanism for resolving the Complaint, and (v) the Complaint does not involve Sexual Assault.

Informal resolution will typically involve mediation or another form of facilitated communication between the parties wherein the Complainant can communicate their feelings and perceptions regarding the alleged conduct, the impact of the conduct, and their wishes and expectations regarding an acceptable resolution. The Respondent will have an opportunity to respond. Participation in informal resolution is voluntary. The College will not compel a Complainant or Respondent to engage in informal resolution, and will not compel a Complainant to directly confront the Respondent.

The Dean will preside over the informal resolution, and may elect to be assisted by another College administrator and/or an outside facilitator. The Complainant and Respondent each may have an advisor present during the informal resolution process and any related proceedings.

Informal resolution may not be selected for less than all of the misconduct alleged in the complaint (for example, the parties may not choose to resolve a claim of Sexual Assault according to the formal resolution process but to mediate all other claims). If the parties agree to informal resolution (and informal resolution is appropriate for all of the claims at issue), then all of the claims must be resolved according to the informal resolution process.

If the parties and the College agree on an appropriate resolution of complaint that may include a combination of remedies, protective measures, and sanctions developed and proposed by the Dean in consultation with the Title IX Coordinator, the terms of the agreement shall be memorialized and the complaint will be resolved and closed. If an agreement is not reached or approved, or if the Respondent fails to comply with the terms of the agreement, the matter will proceed to formal resolution under these procedures.

Complainant and Respondent shall each have the right to terminate the informal resolution process at any time and proceed with formal resolution. Furthermore, the College may elect to terminate informal resolution and to proceed with formal resolution at any time it deems such action to be appropriate. Where informal resolution proceedings are terminated by the College or a party, for any reason, statements and disclosures made by the parties in the course of the informal resolution process may be considered in subsequent formal resolution proceedings.

FINAL ACCOMODATIONS AND RETALIATION

In addition to any sanctions imposed on the Respondent, promptly following the conclusion of the applicable adjudication procedure, the Title IX Coordinator will determine final accommodations, if any, to be provided to the Complainant, if any, and communicate such to the Complainant and, to the extent that it affects him or her, to the Respondent. Such accommodations may include, but are not limited to those listed in the Policy.

The College prohibits Retaliation against a Complainant, Respondent, or any individual or group of individuals involved in making a report or the investigation and/or resolution of an allegation of Sexual Misconduct. Retaliation may include, but is not limited to, threats, verbal abuse, violence, other forms of harassment, and/or making false statements about another person in writing or verbally with intent to harm that person's reputation.

Retaliation is specifically prohibited by the Policy and will not be tolerated. The College will take strong corrective action in response to any incident of Retaliation.

GENERAL

In order to comply with applicable privacy requirements and to provide an orderly process for the presentation and consideration of relevant information without undue intimidation or pressure, resolution proceedings including hearings and are closed to the public. All documents, testimony, or other information associated with formal or informal resolution proceedings including appeals, and any transcript thereof, may not be disclosed outside the proceeding, except as may be required or authorized by law. The College will not impose any limitations on the re-disclosure of the decision letter issued in connection with the decision of the hearing Board.

The College reserves the right to modify, change or alter the procedures herein and to pursue other and/or additional actions if it determines, in its sole discretion, that such actions are appropriate or necessary under the circumstances.

Appendix C

Student Conduct Process

HEALTH SERVICES - WELLNESS CENTER

Health Services (HS), located in The Wellness Center (Armanet House), provides holistic, high-quality, confidential, episodic and urgent care, as well as health education for full-time undergraduate students currently enrolled at Assumption College. Our highly qualified staff encourages and educates students to make healthy lifestyle choices and become advocates for their own healthcare. Clinic services are provided by Nurse Practitioners who work in collaboration with a consulting Physician. Health Education for the campus community is provided by a Certified Health Promotion Specialist and PAWS (a student peer health education program). Nutrition counseling is provided in collaboration with dining services. Services offered by HS are covered by tuition and the Student Health Services fee. There are no office fees or co-pays for visits to HS and the school health insurance plan does not need to be purchased in order to receive care at HS. However, health insurance is mandatory and a low cost student health insurance plan is available through the Finance Office. A student's insurance plan may incur charges for additional medical services, including (but not limited to) lab tests, radiology tests, prescription medications, and ambulance transportation. Clinic services are available Monday-Friday, 8:30AM–4:30PM when classes are in session.

ALCOHOL AND DRUG EDUCATION

Assumption College provides appropriate support and response to alcohol and other drug-related concerns of students by providing education, consultation, assessment, and referral to other constituents when necessary. Through educational workshops and programs, the College facilitates campus-wide awareness of alcohol and other drug related issues. All first-year and transfer students are required to complete AlcoholEdu, a two-part online educational program. Additionally, our student peer education group PAWS (Peers Advocating Wellness for Students), provide wellness programs for students that address alcohol/drug concerns as well as a myriad of other health and wellness topics. One example of such is a bystander assistance program called Code Red, where students learn how to identify the signs and symptoms of someone who may be in need of help due to intoxication. Other initiatives include but are not limited to weekly Alcoholics Anonymous meetings held on Friday evenings at 8:00 in La Maison..

COUNSELING SERVICES - WELLNESS CENTER

Assumption College Counseling services, located in The Wellness Center (Armanet House), offers a broad range of services to assist students with their personal, social, and mental health concerns. These services are available on both an individual and group basis. Counseling can be helpful in addressing many mental health concerns such as anxiety, depression, alcohol and drug issues, and eating disorders. Counseling can also be helpful for personal growth, issues of development and adjustment, as well as relationship concerns for students at all stages of their college years. Services (included in tuition and the Health Services fee) are available to all fulltime undergraduate students. Based on Massachusetts law and our professional code of ethics, information shared in counseling is kept confidential. Counseling Services staff are also available to provide consultation, psychiatric medication evaluation, as well as psychoeducational programming on topics related to mental health and wellness.

SUBSTANCE-FREE HOUSING

The College offers substance-free housing in Nault Hall. Residents who choose to live in this hall also choose to live a substance free life, and not to use or possess alcohol, tobacco or illegal drugs, and ensure that their guests abide by these same guidelines.

CAMPUS POLICIES

In any academic community, policies are necessary to maintain order and an atmosphere conducive to academic and co-curricular success. They are based on the premise of responsible freedom, a principle that helps to shape the mature citizen of tomorrow. Assumption College expects the members of this voluntary community to conduct themselves in a manner that reflects the values that are the foundation of our Catholic institution. Written policies serve as guidelines toward reasoned action. These policies are recorded and described in detail in the Student Handbook and supplemental bulletins. Attendance at Assumption College represents acceptance of these policies and a commitment to abide by them. The Vice President for Student Affairs is responsible for most areas of student life outside of the classroom. Various advisory boards, which include student representatives, serve to recommend, formulate, and update policy.

OFFICE OF STUDENT CONDUCT

The Office of Student Conduct enforces the College Conduct Code and administers the student conduct process. The overall goal of the department is to establish a safe educational environment that fosters individual responsibility, integrity, and respect. The Office of Student Conduct strives to attain that goal by promoting responsible decision-making, educating students about College policies, holding students accountable for their actions, and helping them learn from their mistakes. The conduct process is designed to be transparent, fair, expedient, and respectful of students' rights.

THE CONDUCT CODE

Assumption College roots its philosophy of conduct in the firm belief that self-direction and personal integrity are fundamental characteristics of the truly mature and liberated individual. It presumes an understanding of self-discipline and respect for the rights and privileges of others by those who are involved in our community and the educative process.

If scholars are to dwell together in peace, they will have to live under laws and rules. These laws should be considered positively as a rule of reason for the common good.

Laws and rules as a positive force are possible both within the civil society and within the College, which, though a part of the civil society, is different from it in several ways. Above all, since the society of a private college is voluntary, a greater proportion of the citizens of this society should comply with the laws and rules for the good of their society. The scope of laws and rules of the two societies is also different. The law of the larger society can touch individual behavior only as this behavior affects the public order; the rules of the voluntary society can touch the life of the individual in and for itself.

In a voluntary society, members should possess a bond of loyalty and commitment that cannot be taken for granted within the civil society. A student would challenge an offensive student more conscientiously than the average citizen would challenge a criminal. Another expectation in a voluntary society is that offenders will be treated patiently and personally, more to help, correct, and educate than to punish. That is not to suggest that consequences will not accompany misbehavior. On the contrary, mature and gracious submission to such penalties is a proper first-step in the educational process.

The rules, policies, and regulations of the College, collectively known as the Conduct Code, as ordinances of reason for the common good, help to foster a community that is worthy of our calling. Assumption College is aware of its responsibility to the larger Worcester community in which it is located. Students are expected to observe all local laws and to conduct themselves off-campus in a way that reflects well on their association with the College community. Students involved in off-campus incidents may be subject to College disciplinary procedures.

The College reserves the right to deny the privilege of enrollment or continued enrollment to any student whose conduct or attitude is believed to be detrimental to the welfare of the College. The Office of Student Affairs has responsibility for student discipline to the benefit and welfare of the College community, as well as the individual student. The College reserves the right to dismiss a student at any time without any definite public charge. Acting through the Office of Student Affairs, the College exercises that right.

Good conduct, civility, and honor are important pillars of a Catholic college like Assumption College where students, faculty, administration and staff join together voluntarily as a community of scholars in a residential setting. Behavior of students in and out of the classroom is expected to reflect the Christian value of respect for the rights of others, including the right to study, to sleep and to personal safety. Students who infringe on the rights of others may be asked to leave our residential community. The College views the education of students to be a partnership with students and their parents/guardians and ask that all understand and agree to the following as a supplemental statement to the student handbook, athletic handbook, and College catalog.

Concisely stated, students are expected to respect and abide by all College policies, local, Commonwealth and federal laws. Failure to do so may result in a range of points, statuses and/or disciplinary sanctions.

RIGHTS AND RESPONSIBILITIES STATEMENT

Assumption College is founded on the high ideals of the Catholic faith and reason brought by a liberal arts education in promotion of Christian living. Assumption College is dedicated to the pursuit of knowledge and truth by focusing on all facets of human life: moral, cultural, professional, and religious. The College holds all of its community members accountable to this lifestyle. The following Rights and Responsibilities of Assumption College Students are to forward the mission of the College and to provide an institution for the betterment of all its members.

Rights of Assumption College Students

1) Right to a respectful, educational, and safe community that fosters intellectual growth in keeping with the mission of the College.
2) Right to an academic environment that is intellectually engaging and challenging. Students have the right to class work that stimulates their minds, provided by professors who take great care and pride in the service they provide to their students. Professors will make themselves available to their students to support the successful academic careers of each student.
3) Right to pursue knowledge and the resources and staff necessary to expand that knowledge and understanding. Students have the right to a supportive and knowledgeable staff and faculty to aid them in pursuing academic and personal success.
4) Right to equality. Right not to be discriminated against based on race, color, religion, national origin, age, sex, sexual orientation, disability, experience, or any other unique attribute of any individual.
5) The right to live without the fear of intimidation, force, threats, or emotional, verbal, or physical abuse of any kind.
6) Right to free expression. Community members have the right to express their ideas freely, without fear of censure or retribution.
7) Right to a healthy environment. Community members have the right to programs and services that promote and support a healthy lifestyle including the right to well-maintained facilities as well as a healthy food selection.
8) Right to privacy, including the right and protection from unwarranted or unauthorized searches of person, personal spaces, and property in accordance with College policy.
9) Right to appeal. Students have the right to a fair and equitable process in conduct and academic matters.

Responsibilities of Assumption College Students

1) All Assumption College students are considered adults and therefore bear full and ultimate responsibility for their actions.
2) Responsibility to comply with federal, state, and local laws.
3) Responsibility to know and abide by all Assumption College policies.
4) Responsibility to respect the rights of the other members of the Assumption College community.
5) Responsibility to follow proper institutional protocols when exercising the right to free expression.
6) Responsibility to respect and honor the Mission of the College.
7) Responsibility to cooperate with College officials.
8) Responsibility for the actions of their guests.
9) Responsibility to respect the environment, specifically the buildings and grounds of the College.
10) Responsibility to carry College identification card at all times, and produce such identification if asked by a College official for any reason.
11) Responsibility to check their Assumption College email, voicemail, and post office box.

VIOLATIONS OF STUDENT CONDUCT

The following behavior is prohibited. Students engaging, attempting to engage, or assisting in the following are subject to disciplinary action:

1) **Alcohol**
   - Consumption, possession, or purchase of alcoholic beverages by anyone less than twenty-one (21) years of age.
   - Provision, distribution, sale, or transportation of alcoholic beverages to/for anyone under twenty-one (21) years of age.
   - Possession or consumption of alcoholic beverages in restricted areas. Possession of open containers of alcohol or empty alcohol containers in any restricted area.
   - Possession or use of drinking paraphernalia. Hosting or participating in drinking games.
   - Intoxication.
   - Possession of kegs (including mini), beerballs, spiked punch and/or other common sources of alcohol.
   - Possession/consumption of alcohol in the presence of minors
   - Being a minor in the presence of alcohol.
   - Operating under the influence.
2) **Drugs**
   - Possession or use of any controlled drug, substance, or drug paraphernalia.
   - Sale, distribution, or manufacture of any controlled drug, substance, or drug paraphernalia.
   - Operating under the influence.
3) **Property/Facilities**
   - Damage to College property or another person's property.
   - Theft or possession, sale, or distribution of stolen property.
   - Misuse or unauthorized use of College property or services, or another person's property.
   - Littering, graffiti, or vandalism.
   - Unauthorized entry into or use of College premises including personal property or residences; bathrooms, unauthorized possession or use of keys or ID cards.
4) **Violent or Endangering Behavior**
   - Conduct that threatens or endangers the health or safety of any person.
   - Violent behavior including but not limited to fighting, verbal or physical abuse, or contributing to the violence of others.
   - Sexual assault, sexual exploitation, or sexual harassment.
   - Relationship violence
   - Stalking of any sort (electronic, physical, by proxy, or other)
5) **Verbal Abuse and Harassment**
   - Verbal abuse or willful damage, whether direct or indirect, to the reputation or psychological wellbeing of another, regardless of intent.
   - Harassment of another in any manner including written correspondence, electronic mail/media, phone, or by proxy.
   - Expression that is lewd, indecent, obscene, or degrading or demeaning to others, including, but not limited to, on the basis of gender, race, religion, cultural background, ability, or sexual orientation.
6) **College Civility Policy**
   - Conduct unbecoming of an Assumption College student.
   - Disorderly or disruptive conduct.
   - Failure to comply with the directions of College officials or individuals working in conjunction with the College who are acting in performance of their duties.

- Use of devices, electronic or other, to violate the privacy of another person.
- Failure to adhere to, or complete any disciplinary sanction imposed in accordance with the Conduct Code.

7) **College Honor Code**
   - Any form of dishonesty, including but not limited to theft, falsification of information, fraud, willful deception, falsification of identification, improper use or disclosure of information.
8) **Hazing**
9) **Smoking (including JUULs, vaporizers, etc.) in any building or prohibited area**
10) **Weapons**
   - Possessing explosives, dangerous chemicals, and/or weapons including, but not limited to, firearms, sprays designed to incapacitate, bows and arrows, sling-shots, hunting and other knives, blowguns, BB guns, pellet guns, air-soft guns, etc.
11) **Gambling**
12) **Violations of the Guest Policy**
13) **Violations of Residential Life policies**
14) **Violations of the Health, Fire, and Safety Policy**
15) **Violations of other College policies**
16) **Violations of any federal, state or local law**

A person is always responsible for their behavior. Being under the influence of any drug does not excuse behavior. Any behavior which is disruptive, harmful to self or others, and/or which leads to the destruction of property is prohibited and may result in disciplinary action.

All students present at the time of the violation may be held responsible for the infraction. In addition, all residents of a room or apartment in which such violations occur may be subject to the full range of disciplinary sanctions, even if they were not present at the time of the incident. Resident students are particularly advised to give careful attention to anyone who has access to their room or apartment. Any student who feels jeopardized by the actions of their roommate(s) should seek assistance from the Residential Life staff.

Detailed explanations of policies and sanctions can be found in this handbook, as well as other College publications.

STUDENT CONDUCT PROCESS

When College policy is not observed, the College reserves the right to take disciplinary action through the conduct process. The Division of Student Affairs and Office of Student Conduct oversee and administer this process.

The conduct process is initiated when an alleged incident of misconduct is reported. The Director of Student Conduct or their designee will review any reports submitted to determine appropriate follow-up including, but not limited to issuing:

- a notice letter
- a notice/decision letter
- a letter requiring their presence and participation in a meeting to obtain additional information regarding the incident. (investigatory meeting)
- a letter requiring their presence and participation in a meeting to discuss the incident, lessons learned, and future actions (educational meeting)
- a letter assessing an interim measure(s) to remain in place until final resolution of the case.

The College may impose interim measures. These measures are implemented prior to a hearing and remain in effect until a decision is rendered in the conduct process and the alleged student has been formally notified of a change in their status. Interim sanctions may include but are not limited to; a "no contact" order, suspension from residence, and/or suspension from the College.

A hearing, Administrative or Board, may take place to determine a student's role in an alleged violation of the Conduct Code.

- Administrative hearings take place between a hearing officer and the student(s) charged. In cases involving multiple students, the hearing officer decides whether to meet with students one at a time or in groups. Board Hearings may be convened at the discretion of the Dean of Students, Director of Student Conduct or their designee. Boards consist of members of the College community and are advised by the Dean of Students, Director of Student Conduct or their designee, who may also serve as a board member.

Students found in violation of College policy will be subject to disciplinary sanctions. In general, hearing decisions will be in writing and a copy can be accessed on a secure website by the student charged from an email sent to their Assumption College e-mail account. Appropriate parties, such as parents, coaches and complainants, may also be informed of the outcome of the hearing.

ALTERNATIVE RESOLUTION

Some situations, including roommate conflicts and certain types of harassment or disputes may be best resolved in a manner other than the aforementioned process. The Dean of Students or designee has discretion to identify such cases and establish procedures to address them.

ADDITIONAL STUDENT RIGHTS AND OTHER IMPORTANT INFORMATION

- Students are presumed not in violation of the Conduct Code until determined otherwise. However, the College may impose interim measures, to remain in place until final resolution of the case, depending on the nature and/or severity of the incident or in situations that may impact the safety of the College community
- Students have up to three (3) business days from the date of their charge letter to schedule their hearing, if it hasn't already been scheduled for them. The College may conduct a hearing in the absence of students charged if the students charged do not attend the hearing or fail to schedule a hearing within the required timeframe.
- Students have the right to a hearing in which they may present information and bring witnesses. However, the names and relevance of each witness a student plans to bring must be submitted to the hearing officer no less than three business days prior to the hearing for approval.
- Students may request an individual hearing but must do so in writing at least 24 hours prior to their scheduled hearing. Student wishing to pursue this option should email conduct@assumption.edu. The hearing officer (or chair of the hearing board as it may be) will consider the request and communicate the decision to the student prior to the hearing.
- Students who do not attend their hearing forfeit the right to appeal.
- Students may be held responsible for Conduct Code violations that are revealed during a hearing.
- Students have the right to receive written notification regarding findings related to them reached in any hearing.
- The conduct process uses preponderance of evidence to determine students' responsibility. Hearing officers and boards will examine whether it is more likely than not that a violation occurred and make a decision accordingly.
- Hearings will be closed to the public unless the Dean of Students or designee determines otherwise.
- Students may bring another member of the College community into a conduct hearing as an advisor. Advisors may not participate directly in the hearing, but may lend personal support to students.

- In Title IX proceedings, students may be accompanied by an advisor of their choice. This advisor may be any person, including an attorney, who is not otherwise a party or witness to the reported conduct.

- Students may not be represented at a hearing by legal counsel.
- Any recordings of the hearing are the sole property of Assumption College.
- In the absence of a formally specified procedure or policy, the directives of the Dean of Students will have the full force of procedure/policy.
- The College reserves the right to assign responsibility for violations on one or more individuals or groups (room, pod, floor, townhouse, residence hall, or residential area) in situations where:
  - It is difficult to accurately determine degrees of responsibility.
  - Responsible parties cannot be identified.
  - A student, while not actively involved in the incident, possesses knowledge of violation(s).

  **Students should encourage roommates and/or other community members to abide by the policies of the College. Students are encouraged to contact Residential Life and/or Counseling Services for assistance in working with roommates and/or other community members regarding strategies for addressing the behavior of others that may impact them negatively.*

APPEALS

Students who participate in their hearing may appeal the outcome of their case. Appeals are considered by the Dean of Students, their designee, or an Appeal Board. Appeal Boards consist of members of the College community and are advised by the Dean of Students or designee.

Students have five (5) business days from the date of their decision letter to submit a formal letter of appeal to the Office of Student Affairs, unless the safety of the College requires greater expediency. Appeal letters should state the grounds for appeal and provide a rationale to support the stated grounds.

The following are the only grounds upon which appeals may be sought:

- a material procedural error that substantially impacted the outcome,
- previously unavailable relevant evidence that would affect the outcome; and/or
- the sanction being substantially disproportionate to the violation.

The appeal officer or board will:

- Uphold the decision and sanction of the hearing officer or board.
- Reverse the decision of the hearing officer or board and remove all sanctions.
- Modify the decision of the hearing officer or board and/or modify the sanctions given.

The appeal officer or board may choose to meet with the student submitting the appeal to discuss the matter in person. The appeals process is intended to foster checks and balances in the conduct process rather than rehear the case. The decision of the appeal officer or board is final.

SANCTIONS

Points System - When students are found responsible for violating College policy, they are assigned points depending on the nature and severity of the violation(s). Points are cumulative over a student's tenure at the College.

Students who violate multiple policies in one incident may be assigned points for all violations. For example, a student who drinks underage and curses at a resident assistant may receive points for alcohol and incivility.

There is a point removal process in place for students who accrue 7 or more points. Information about point removal can be found on the Student Conduct portal page.

Upon reaching a total of 10 points or more, sanctions including Suspension or Expulsion from Residence, or Suspension or Expulsion from the College will be considered.

When appropriate, students may be suspended from campus on weekends regardless of the number of points they may be assessed for a particular incident.

The following are considered in determining sanctions:

- Total number of points the student has
- Nature and severity of student's violations
- Timeframe over which violations occur
- Demeanor/behavior throughout the initial documentation and conduct process

The points system allows for flexibility when assigning points. The number of points a student receives has a direct correlation to the violations/behavior.

Then following is a list of violations of policy and point ranges for each. Please note this is not a complete listing and points may be assessed for any violation of College policy. Further, at times, a hearing officer or board may deem it appropriate to assess a number of points outside of the range stated below.

VIOLATION	POINTS
Alcohol [1] Each year, the overwhelming majority of Assumption students transported to the hospital for intoxication were drinking hard alcohol. In light of this, any underage student found responsible for possession of hard alcohol no matter the amount (including a mixed drink) can expect to receive AT LEAST 3 points. [2] The range of points an underage student can expect to receive for possession of alcohol (2-4) is dependent upon the amount and type of alcohol present. Although other factors can have an impact on the amount of points one may receive for the violation(s), typically, more alcohol = more points. [3] When students use the Call for Help Policy, no one gets points for any alcohol or drug violation. [4] Playing drinking games or having drinking paraphernalia results in 2-4 points for students of any age. These points are ADDED to those for underage possession/consumption of alcohol.	
Empty alcohol containers in dry room	1-2
Alcohol in the presence of individuals under 21	1-2
21+ w/open container	1-2
Under 21 in the presence of alcohol *(being present where there is alcohol)*	1-2
Underage student possessing or consuming alcohol [1, 2]	2-4
Assessment or Transport for alcohol *(No Call for Help)* [3]	2-4
Playing/Hosting drinking games or possessing drinking paraphernalia *(beer/water pong, funnels, etc.)* [4]	1-4
Distribution, sale, or transportation of alcohol to/for underage individuals	6-10
Possession of bulk alcohol containers *(kegs of all sizes, common source/spiked punch, etc.)*	6-10
Driving under the influence of alcohol or drugs	10

Drugs

The following are all considered to be evidence of drug policy violations and sufficient grounds for full disciplinary actions: the presence of a controlled substance/illegal drug (including marijuana in any form); the presence of any drug paraphernalia; the presence of smoke or odors, as in the case of marijuana.

All students present at the time of the violation may be held responsible for the violation.

Possession or use of marijuana and/or drug paraphernalia in any form	6-10
Possession or use of other drugs *(including illegal possession or use of prescription medications)*	6-10
Drug sale, manufacture, or distribution *(including prescription medications)*	10
Driving under the influence of alcohol or drugs	10

Sexual Violence/Title IX (Complete information is available at assumption.edu/kNOwMore)

Sexual Misconduct is antithetical to the mission and values of the College and will not be tolerated. The College prohibits all forms of Sexual Misconduct and will take prompt action to eliminate such conduct, prevent its recurrence, and remedy its effects. In all cases, the College's first priority is to provide the victim of Sexual Misconduct with support and guidance in taking steps to address their safety and their physical and emotional health.

Assumption College is committed to maintaining a safe and respectful learning, living, and working environment for all members of the College community free from gender-based discrimination and violence, including, but not limited to: Sexual Harassment, Sexual Assault, Sexual Exploitation, Relationship Violence, and Stalking (collectively referred to as "Sexual Misconduct").

A Student, Employee or Third Party determined by the College to have violated this policy will be subject to sanctions, up to and including the termination of their relationship with the College and/or the privilege of being on College premises withdrawn.

Sexual Assault – Non-Consensual Sexual Touching	6-10
Sexual Assault – Non-Consensual Sexual Intercourse	10
Sexual Exploitation (Any conduct in which a student takes advantage of another without their consent for their own advantage or benefit or to benefit or advantage anyone other than the person being exploited)	6-10
Sexual Harassment	4-10
Relationship Violence (including altercations between roommates)	6-10
Stalking	4-10

Civility/Honor Code

The College recognizes the essential contribution of a diverse community of students, faculty and staff. Accordingly, Assumption College commits itself to maintaining a welcoming environment for all people and to complying with all state and federal laws prohibiting discrimination in employment and its educational programs on the basis of race, color, national origin, sex, religion, disability, age, marital or parental status, sexual orientation, genetic information or family medical history, military status, or other legally protected status.

Assumption College rejects and condemns all forms of harassment, wrongful discrimination, and disrespect.
It is expected that students will conduct their affairs with the utmost civility toward other students, College employees, and members of the extended Assumption College community (i.e., neighbors, visitors, etc.).
Any student who treats another unfairly, unkindly, disrespectfully or abusively will be subject to adjudication under the College Civility Policy.

Guest policy violation* *(Failure to register an external guest and/or possess or present a valid internal guest pass)* *Additional points may be assessed to hosts in response to the policy violation(s) of their external guest(s)	1-2*
Quiet/consideration hours violation *(fine of $50 per person during 24 quiet hours/exam periods)*	1-2

Disrespect towards staff or non-compliance *(including but not limited to dishonesty, incivility, lack of cooperation, and/or failure to comply with directions of any College Official)*	1-4
Presence in bathroom of opposite sex	1-2
Failure to be in possession of (or present) your AC Student ID	1-4
Possession or use of a fake, altered, or someone else's ID	4-6
Uncivil and/or disorderly conduct *(including but not limited to conduct unbecoming of an Assumption College student, public urination, and behavior that creates a disturbance/disruption to the community)*	4-10
Harassment, verbal abuse, and/or inappropriate expression	4-10
Hazing	4-10
Theft or vandalism	4-10

Fire Safety

Students are advised to expect severe penalties for disciplinary infractions that pose a danger to the community.

Gathering Policy Violation (over-occupancy and/or alcohol in the present of individuals under 21)	1-4
Failure to vacate residence during alarm	4-6
Possessing an unlit candle or incense in a residence hall *(including items that can melt wax indirectly)*	2-6
Tampering with fire safety equipment *(extinguishers, exit signs, smoke detectors, etc.)*	4-10
Burning a candle or incense in a residence hall	6-10
Smoking in any building *(including e-cigarettes, vaporizers, etc.)*	10

Violence/Weapons

The College abhors all manner of violent behavior; the College may pursue disciplinary action against students who engage in violence in any form from verbal or physical abuse, harassment, and rape/acquaintance rape, to physically abusive relationships, damage to property, and fighting, even in mutually instigated cases.

Students are advised to expect severe penalties for disciplinary infractions that involve violent behavior.

Conduct that threatens or endangers the health or safety of any person	2-10
Possessing or use of fireworks or explosives	2-10
Possessing a weapon *(including but not limited to: firearms, sprays designed to incapacitate, bows and arrows, sling-shots, hunting and other knives, blowguns, BB guns, pellet guns, air-soft guns, etc.)*	2-10
Violent behavior/Physical Violence *(pushing, punching, fighting, abuse, etc.)*	4-10

Students who withdraw or are required to withdraw from the College may be trespassed from the campus.

Notifications for Violations of the Alcohol and/or Drug Policy - Generally, the College notifies students' parents/guardians when an alcohol and/or drug violation occurs. The Family Educational Rights and Privacy Act (FERPA) allows the College to do so when students are under 21 years of age or are considered financial dependents. FERPA prohibits notifying a student's parents/guardians if these criteria do not apply.

The Athletic Department may assign additional sanctions in cases involving student athletes. These sanctions are outlined in detail in the *Student Athletes Handbook*. Student athletes should consult with their coaches or the Athletic Director for details.

The following is a list* of sanctions/statuses that may be assessed to students who are found in violation of College policy:

Conditional Housing – Notification that any further Conduct Code violations during a specified period of time may result in suspension from residence halls, suspension from the College, or other severe sanctions. Alleged misconduct may result in interim sanctions pending the outcome of the conduct process.
Weekend Suspension[1] - Suspension from campus residence and/or from the entire campus grounds for one or more weekends.
Suspension from Residence Halls[1,2,3] – Students are not allowed to enter any residential area for a specified period of time. Violating this suspension may result in more severe sanctions and/or the student's arrest for trespassing.
Expulsion from Residence[1] - Students are not allowed to enter any residential area for the remainder of their college career. Violating this sanction may result in more severe sanctions and/or the student's arrest for trespassing.
Conditional Enrollment – Notification that any further Conduct Code violations during a specified period of time may result in suspension from the College or other severe sanctions.
Alleged misconduct may result in interim measures pending the outcome of the conduct process.
Suspension from the College[1,2,3] – Students are not permitted to be enrolled at the College or enter the College grounds for a specified period of time. Violating this sanction may result in more severe sanctions and/or arrest for trespassing.
Expulsion from the College[1] – Students are permanently barred from enrollment at the College and banned from entering the campus grounds. To be found on campus may result in one's arrest for trespassing.
Delayed Conferral of Degree – The issuance of a student's degree/diploma is delayed for a specified time.
Area Ban – Students are not allowed to visit certain buildings or areas on campus.
Change of Residency – Students are assigned to a different residential room or area.
Educational Sanction – Students are assigned to complete projects, papers, programs or other experiences to aid in their personal development.
Fine – Students must submit a payment in the designated amount to the Finance Office by the required deadline. In general, checks should be made payable to *Assumption College.*
Loss of Privileges - Specific privileges are revoked from students (e.g. visitation to a certain part of campus, guest privileges, Senior Week, etc.).
Cease and Desist Order – Lower level directive issued by a College administrator or Campus Police
No Contact Order- Formal order that a student must avoid any contact with specified individual(s) by telephone, mail, e-mail, text, social networking sites, proxy, or other media. Order may include restrictions from buildings and/or areas on campus.
Community Restitution – Students are required to perform a designated amount of service hours within the Assumption or Worcester community
Restitution – Students must pay designated amount for cost of repairs, replacements, and reimbursements.

*Please note this is not a complete listing of sanctions and the College reserves the right to administer other sanctions if deemed necessary and/or appropriate.

Students who fail to complete sanctions by assigned deadlines may face administrative consequences or be held accountable through the conduct process.

> [1]*Students who are suspended or expelled from the College and/or suspended or expelled from on-campus residence are not eligible for a refund on their tuition, room, or board.*
>
> [2]*In certain cases where a student is suspended from residence or the College, the student may be required to submit to a substance use assessment and agree to follow any and all recommendations in order to be eligible to live on campus or return to the College.*
>
> [3]*Should a student reapply for housing and/or seek readmission to the College, a statement of physical and emotional fitness, acceptable to the Office of Student Affairs, by a physician, psychologist, or treatment facility as appropriate may be required.*

STUDENT CONDUCT PROTOCOL AND PROCEDURES

Off-Campus Violations - The College reserves the right to take disciplinary action against Assumption College students who are involved in any off-campus incidents of criminal activity or otherwise non-criminal behavior that the College deems inappropriate, particularly when such incidents have implications for campus safety and/or an effect on the reputation or operation of the College.

Criminal Charges - When the College is aware that criminal charges have been brought against an Assumption College student by local, Commonwealth, or federal authorities, the College reserves the right to suspend/expel that student from the College, and/or from residence, and/or take any other action which is deemed appropriate, pending the outcome of the conduct process.

Double Jeopardy - The College may adjudicate matters that are being dealt with in a court of law; this does not constitute double jeopardy. College officials may, at their discretion, consider the actions taken by civil authorities.

Search and Seizure - One of the basic student rights is the right to privacy. The right to be secured and protected against unreasonable searches and seizures is part of this right to privacy.

> **Cursory Search** - When College authorities have reason to suspect that a violation of College policy is occurring or has occurred, they reserve the right to investigate the situation and confiscate evidence of such violations. In addition, they may make a cursory search of the student's room, motor vehicle, and person, including refrigerators, closets, wardrobes, desks, and large bags or boxes. Material evidence such as alcoholic beverages and containers, drug paraphernalia, suspicious odors, disruptive behavior or behavior which is suspect, will generally be considered the basis for such a search.
>
> **Routine Entry and Inspection of Premises** - College authorities reserve the right to enter all campus premises on a regular basis to examine them or to make such repairs, additions, or alterations, as they deem necessary. In addition, the College reserves the right to enter the premises in order to take those precautions that might be found necessary to protect the health and safety of the occupants, other persons therein, or others in the residence hall/building. The College may take disciplinary action against any violators of College policy, even if the violation is observed as part of a routine operation.
>
> **Search** - When College authorities have reasonable suspicion that serious violations of federal, State, local laws, or College policy are occurring or have occurred, they may, with the approval from either the President of the College, the Vice President for Student Affairs or their designee, or a lawfully issued search warrant, thoroughly search a student's person, room, common living space, motor vehicle, and belongings. Evidence obtained will be confiscated and used in criminal and/or college disciplinary procedures.
>
> **Federal, State, and Local Authority** - It should be noted that federal, State, and local officials may exercise their legitimate authority in conducting search and seizure procedures without the consent of the College.

Bystander Information - Students, faculty or staff who witness or have knowledge of verbal or physical harassment, conflicts that may escalate into assault or battery potential volatile situations, or are concerned about the immediate health or well-being of another should contact Campus Police at 508-767-7225. If the situation requires immediate intervention, contact the Campus Police emergency number at extension 7777.

All members of the Assumption College community are also encouraged to download the RAVE Guardian app, as this is an additional resource to report any possible issue/concern.

Students, faculty or staff who have information about students in need of assistance should contact the Dean of Students at 508-767-7325 or submit a CARE Team reporting form.

Designated campus authorities will keep the bystander's name confidential when possible. Since a suspected person's rights are a fundamental and legitimate concern, campus authorities will act in a way that takes bystander reports seriously, while respecting a suspected person's free speech, presumption of innocence, search-and-seizure and privacy rights. All persons' behaviors are bound by the Conduct Code and the laws of the Commonwealth of Massachusetts.

STUDENT CONDUCT POLICY DETAILS AND RATIONALE

Alcohol Policy

Possession and/or consumption of alcohol under the age of 21 is prohibited.

Possession of Drinking Paraphernalia and/or possession or participation in drinking games - Recognizing the serious health risks posed by excessive drinking, the College prohibits drinking paraphernalia, including but not limited to, funnels, ice luges, shot sticks/skis, and all manner of "drinking games."

Kegs, Beerballs, Spiked Punch, and/or other Common Sources of Alcohol - Kegs and beerballs of all sizes, whether empty or full, tapped or untapped are prohibited. Such sources will be confiscated by the College on sight. Possession of a tap will be regarded as evidence of a violation of the common source policy. Spiked punch presents an additional concern since the actual contents of the punch is impossible for an individual to know. Should a keg, beerball, spiked punch, and/or other common sources of alcohol be found in a room or apartment, all residents of that room or apartment will be subject to disciplinary action, even if they were not present at the time of the incident.

Open Containers - An open container is a source or container of alcohol that may or may not be labeled as such. Solo cups, Nalgene bottles and other similar containers containing alcohol of any type qualify. The word open is applicable to any container where the original factory seal has been broken. The College reserves the right to confront students with squeeze bottles, cups and other such containers. Should it appear that the container in question contains alcohol, the student will be asked to dispose of the contents and the situation will be documented. To prevent interactions of this nature, students are strongly discouraged from carrying squeeze bottles, cups and other containers in areas restricted from alcohol possession, particularly outside.

Under 21 in the Presence of Alcohol – Students under (21) twenty-one years of age are not allowed to be in the presence of alcohol at non-authorized events. Underage students determined to be in the presence of alcohol may be documented and addressed through the conduct process.

Alcohol in the Presence of Individual(s) Under 21 - Students of age (21 years or older) are allowed to have alcohol in designated areas, however, possessing/consuming alcohol in the presence of minors is prohibited. It is the hosts' responsibility to ensure that all guests are of age when alcohol is present. Students found hosting minors when alcohol is present will be documented under the gathering and alcohol policies.

Drug Policy

The use, possession, sale, distribution, or manufacturing of any illegal drug (including illegal possession or use of prescription medications) is prohibited.

- **Marijuana - Possession and/or use of marijuana in any form is prohibited. This includes but is not limited to edibles, concentrates, synthetics, etc.**

While the Commonwealth of Massachusetts has legalized the use of medical and recreational marijuana, Federal law, including the Drug Free Schools Act, continues to prohibit marijuana. Thus marijuana use is prohibited on campus or at Assumption College sponsored events. Any such use or possession is a violation of the Student Conduct Code.

Information about marijuana laws in Massachusetts can be found in MGL c94 and Acts 2012, Chapter 369, section 7D.

- **Drug Paraphernalia -** Possession or use of drug-related paraphernalia is prohibited. This includes but is not limited to pipes, bongs, grinders, and syringes.

In determining if an object is drug-related paraphernalia relevant factors will be considered including, but not limited to, evidence of the object's use, the object's primarily intended use, the object's designed use, the existence of residue of controlled substances on the object, descriptive materials related to the object and the proximity of the object to behavior in violation of the drug policy.

- **Any student who sells, distributes, or manufactures illegal drugs and/or drugs prohibited by the College may be expelled from the College.**

- **Evidence of Drug Policy Violations -** The following are all considered to be evidence of drug policy violations and sufficient grounds for full disciplinary actions:
  - the actual presence of a controlled substance/illegal drug (including marijuana in any form)
  - the misuse of legal substances
  - the presence of any drug paraphernalia
  - the presence of smoke or odors

- **Misuse of legal substances** - use of general products as intoxicants or "means to get high"; and inhaling or ingesting a substance (including but not limited to bath salts, nitrous oxide, glue, paint, gasoline, solvent, etc.) other than in connection with its intended purpose is also prohibited on Assumption College property and at Assumption College sponsored events.

The Call for Help Policy

1) Students who seek medical assistance on behalf of themselves or others during an alcohol or other drug related emergency will not be held accountable through the College's conduct process for possession or use of alcohol or other drugs. **Students may be held accountable for violations regarding behavior or assault.** This policy also applies to student organizations and their members.
2) The recipient of medical attention will not be held accountable through the College's conduct process, but will be required to complete an assessment with a representative from Counseling Services and follow all recommendations made, which may include participation in educational programs, counseling, and/or in or out-patient treatment plans.
3) The Call for Help Policy **does not** apply to individuals experiencing an alcohol or drug-related medical emergency **found** by College officials.

The College strongly encourages students to seek help by reaching out to College officials (Resident Assistants, Resident Directors, Campus Police Officers) when medical assistance may be necessary. This protocol is not intended to address possible violations of criminal laws or their consequences outside the College.

In any emergency involving alcohol or other drugs, call Campus Police at 508-767-7777, at extension 7777, or 508-767-7225 immediately for medical assistance.

Policy for Areas Restricted to Alcohol Possession – Alcoholic beverages are never permitted in Alumni, Desautels, Hanrahan, Nault, Salisbury, or Worcester Halls, or in the outside areas, public areas (hallways, lounges, etc.), athletic fields, or other campus buildings unless specifically designated (this includes alcohol containers used for decorative purposes). In addition, guests and residents of Nault Hall (Substance-Free Housing) are strictly prohibited from possessing or being under the influence of alcohol and/or or other controlled substances while in the residence. Alcoholic beverages are permitted only in designated upper-class residential areas including

Aubuchon, Authier, Bissonnette, Dion, Dufault, Living/Learning Center, Moquin, Plough, South, Young, Wachusett, and West Halls and then, only by those twenty-one years (21) years of age or older.

Violence - The College abhors all manner of violent behavior; the College may pursue disciplinary action against students who engage in violence in any form from verbal or physical abuse, harassment, and rape/acquaintance rape, to physically abusive relationships, damage to property, and fighting, even in mutually instigated cases. Students are advised to expect severe penalties for disciplinary infractions that involve violent behavior.

APPENDIX III

POLICY REGARDING STUDENTS WITH SUBSTANCE ABUSE OR ADDICTION PROBLEMS

Abuse of and/or addiction to various substances such as alcohol and other drugs is becoming increasingly common in our society. Assumption College realizes this issue exists and is committed to take the steps necessary to address the problem on the campus when possible. Our concern focuses on the welfare of the affected individual and of the entire College community. When a student indicates by their behavior that abuse and/or addiction is possible, professional assessment will be requested by the Office of Student Affairs. Upon recommendation from qualified professionals, the Office of Student Affairs will take the following measures:

- determine whether a student is capable of continuing studies, and under which conditions;
- determine whether a student should live on campus, and under which conditions;
- when appropriate, the Office of Student Affairs will notify certain or all individuals associated with the affected student, including Resident Directors, Resident Assistants, roommates, the Department of Public Safety/Campus Police, and/or parents, of any problems and restrictions that may exist. This is done in an effort to provide the affected individual with the necessary support in managing the abuse or addiction.
- require out-patient counseling and in-patient treatment if recommended.

Students with substance and/or addiction problems will not be exempt from disciplinary action whether or not they are participating in out-patient counseling or special programs. Students who fail to cooperate with College authorities in these matters may be subject to actions leading to their dismissal from the College.

Parents will be notified of this policy and, if advisable, will be apprised of individual cases.

WHERE TO GET HELP, INFORMATION, AND INVOLVED!

ON-CAMPUS

Academic Questions:	Dean of Studies and First Year Dean	508-767-7486
	Academic Support Center	508-767-7071
	Student Accessibility Services	508-767-7500
	Registrar	508-767-7355
Campus Activities Board (CAB):		508-767-7058
Career Development & Internship Center		508-767-7248
Counseling/Substance Abuse: Counseling Services		508-767-7329
Health Information and Services: Health Services		508-767-7329
Emergencies: Campus Police:		508-767-7777
Financial Aid:		508-767-7158
International Student Issues:		508-767-7325
AC Allies - Campus Ministry:		508-767-7419
Cross Cultural Center/ALANA Concerns/Involvement:		508-767-7100

Campus Ministry:		508-767-7419
Pregnancy Counseling:	Counseling Services…	508-767-7329
	Campus Ministry	508-767-7419
Campus Police (Non-Emergency)		508-767-7225
Facilities/Maintenance Concerns		508-767-7391
Residential Life:		508-767-7505
Sexual Violence:	Title IX Coordinator	508-767-7172
	Campus Advocate (Confidential) …	508-767-7641
Sexual Harassment Contact Person: Director of Human Resources		508-767-7318
Student Activities:		508-767-7403
Student Affairs		508-767-7325
Student Success		508-767-7401
Student Government Association:		508-767-7396
Volunteer Opportunities:	Campus Ministry/Reach Out Center	508-767-7142

OFF-CAMPUS

Alcohol Concerns:	Alcoholics Anonymous (Worcester)	508-752-9000
	AdCare Hospital (24 hour help and referral line)	1-800-252-6465
Ambulance:		911
Relationship Violence:	Daybreak (Worcester)	508-755-9030
Child Abuse:	Mass. Society for Prevention of Cruelty to Children	1-800-442-3035
	Parental Stress Line	1-800-632-8188
Crisis Pregnancy:	Clearway Clinic	508-438-0144
	Problem Pregnancy of Worcester	508-856-0700
	Pernet Family Health Center	508-755-1228
Fire:		911
Gambling:	Gamblers Anonymous (Eastern Massachusetts)	617-899-7943
	Massachusetts Council on Compulsive Gambling	1-800-426-1234
Healing from Abortion (for women and men):	Project Rachel	508-791-HOPE
	Clearway Clinic	508-438-0144
Personal Crisis:	Emergency Mental Health Services, UMass Memorial	508-856-3562
	First Call (information/referral)	508-755-1233
Poison:	Massachusetts Poison Information Center	1-800-682-9211
Police:		911
Rape/Sexual Violence:	Pathways for Change (Rape Crisis Center) 24/7	1-800-870-5905
		508-852-7600
Suicide:	Samaritans (Framingham)	508-875-4500
	Samaritans (National Hotline)	800-273-8255

AWARENESS ASSUMPTION

Alcohol and/or other drugs can contribute to negative outcomes in many situations that concern college students. To assist you in addressing these and other concerns, your College offers the following services:

- Educational workshops for faculty, staff and students.
- Confidential discussion and referral for those concerned about their own alcohol or other drug use or someone else's use.
- Confidential discussion, education, and support for those students who have been found in violation of the College's alcohol and/or drug policy.
- Information about on-site and off-site community resources.
- Support services for students from alcohol or drug involved or affected families, recovering students and for non-users.

HEALTH RISKS

There are a variety of health risks associated with alcohol and other drug use*. Below is a general description of some of these risks:

TOBACCO/NICOTINE: Cigarettes, E-Cigarettes/Vaporizers (JUUL), Smokeless Tobacco, etc.
All types of tobacco contains nicotine, an addictive drug that acts as both a central nervous system stimulant and depressant. Smoking causes cancer, heart disease, stroke, lung diseases, and COPD.

E-cigarettes have not been systematically reviewed by the FDA and much is to be determined about the lasting consequences of these products. New reports make clear however that using e-cigarettes causes health risks. They contain and emit a number of toxic substances and increase risk for coughing, wheezing, and asthma exacerbations. The primary ingredients propylene glycol and vegetable glycerin are toxic to cells. In 2016, the Surgeon General concluded that emissions can contain nicotine, ultrafine particles, benzene (car exhaust), heavy metals, and flavorings that are linked to serious lung disease.

DEPRESSANTS

Alcohol – (Beer, wine, liquor) – Addiction, accidents as a result of impaired ability and judgment, overdose potential when mixed with other depressants or by itself, heart, liver and brain damage, birth defects if used during pregnancy. Death can occur as a result of accidents, overdose, or the effects of long-term abuse.
Opioids – (Heroin, junk, dope, black tar, china white, Demerol, Dilaudid, Morphine, Codeine) – Addiction, lethargy, weight loss, infection or disease from use of unsterile needles (Hepatitis, HIV), accidental overdose, contamination of supply with other drugs like fentanyl.
Barbituates – (sedatives, tranquilizers) – Possible overdose, especially in combination with alcohol, muscle rigidity, addiction, withdrawal, and overdose require medical treatment, increased level of anxiety after drug wears off. Death can result from overdose.
Inhalents – (Gas, aerosols, glue, nitrites, Rush) – Unconsciousness, suffocation, nausea and vomiting, damage to brain and central nervous system, sudden death.

STIMULANTS
Cocaine – (Coke, rock, crack, base) – Addiction, heart attack, seizures, lung damage, severe depression, paranoia, restlessness, and irritability. Infection from shared use of smoking paraphernalia. Death from heart failure can occur even for first time users. Supply can be contaminated with fentanyl (opioid) which can lead to an overdose.
Amphetamines – (Speed, uppers, Adderall, crank, bam, black beauties, crystal, dexies) – Fatigue leading to exhaustion, addiction, paranoia, depression, confusion, possible hallucinations, weight loss high blood pressure, cardiomyopathy.

HALLUCINOGENS
LSD – (psilocybin, mushrooms, peyote) – Unpredictable behavior, emotional instability, altered perception of time and place, vomiting, nausea, flashbacks, violent behavior (PCP), "bad trips", psychotic reaction. Continuous hallucinations and/or delusional thinking even when not using the substance.
Marijuana- (Pot, dope, grass, weed, herb, hash, joint) – Panic reaction, impaired short term memory, addiction, lung disease, interference with body's immune response to various infections and diseases, distorts perception, hampers judgment, diminishes motor skills, possible birth defects if used while pregnant, loss of ambition and diminished ability to carry out long-term goals.
Ecstasy- (MDMA, XTC) – Anxiety, depression, dehydration, heart failure, liver damage, memory problems, hallucinations, vomiting, convulsions.

PREDATORY DRUGS – (Rohypnol, GHB, ketamine) – Inability to remember events, "drunken-like" state of confusion, convulsions, seizures, depression, long-term memory problems, death.
*All of the above, if used during pregnancy, can cause serious birth defects. Alcohol use during pregnancy causes fetal alcohol spectrum disorders which cause physical, behavioral, and learning problems.

LEGAL SANCTIONS COVERING ALCOHOL AND DRUG ABUSE

Local, state, and federal laws make illegal use of drugs and alcohol serious crimes. Conviction can lead to imprisonment, fines, and assigned community service. Courts do not lift prison sentences in order for convicted persons to attend college or continue their jobs. A felony conviction for such an offense can prevent you from entering many fields of employment or professions.

Cities and towns in Massachusetts, specifically Worcester, prohibit public consumption of alcohol and impose fines for violation. The Metropolitan District Commission also prohibits public consumption of alcohol in its parks.

Massachusetts's laws prohibit sale or delivery of alcoholic beverages to persons under 21 with a fine of up to $2000 and 6 months imprisonment or both. Misrepresenting one's age or falsifying an identification to obtain alcoholic beverages is punishable by a fine of $300. The legal alcohol limit for driving for a person of age in Massachusetts is .08. For those under 21 it is .02. A conviction for either can include fines, prison sentences, mandatory alcohol rehabilitation, and revocation of license. For people under 21, there is an automatic 210 day loss of license.

Massachusetts has criminal penalties for use of controlled substances, or drugs with penalties varying with the type of drug. In general, narcotic, addictive and drugs with a high potential for abuse have heavier penalties.

Possession of drugs is illegal without valid authorization. While penalties for possession are generally not as great as for manufacture and distribution of drugs, possession of a relatively large quantity may be considered distribution. Under both state and federal laws penalties for possession, manufacture and distribution are much greater for second and subsequent convictions. Violation of the controlled substance laws are arrestable, and many laws dictate mandatory prison terms and full minimum terms must be served.

Massachusetts makes it illegal to be in a place where heroin is kept and to be "in company" of a person known to possess heroin. Anyone in the presence of heroin at a private party or dormitory suite risks a serious drug conviction. Sale and possession of "drug paraphernalia" is also illegal in Massachusetts.

Persons convicted of drug possession under state or federal law are *ineligible for federal student grants and loans* for up to one year after the first conviction and five years after the second. The penalty for distributing drugs is loss of benefits for five years after the first, 10 years after the second, permanently after the third conviction.

Under federal law, distribution of drugs to persons under 21 is punishable by twice the normal penalty with a mandatory one year in prison; a third conviction is punishable by mandatory life imprisonment. These penalties apply to distribution of drugs in or within 1,000 feet of a college or school. Federal law sets greatly heightened prison sentences for manufacture and distribution of drugs, if death or serious injury results from use of the substance.

Statutes M.G.L. 94C and U.S. Title 21 are available at the office of the Worcester Consortium for Higher Education, 37 Fruit Street, Worcester, MA 01609 508-754-6829.

For more information on possible legal consequences concerning marijuana, please click here.

For more information on possible legal consequences concerning federal trafficking, please click here.

HEALTH, FIRE, AND SAFETY POLICIES

Health, Fire, and Safety Inspection/Right of Entry - The Residential Life staff will conduct monthly Health, Fire, and Safety Inspections of all students' rooms. The professional and paraprofessional staff members of Residential Life have the right to enter the premises at a reasonable hour in the day or evening, to conduct inspection and identify/follow-up on violations, repairs, etc. as deemed necessary. Notification of inspection time and date need not be posted. Students can expect to be notified of any violation(s) via email. In addition, a hardcopy Health, Fire, & Safety form will be left in the room/apartment.

The College reserves the right to inspect any room when the College deems such necessary. In addition, the professional staff members of Residential Life and other College officials have the right to enter the premises at any time for any reasonable cause. The primary purpose of entering is to take those precautions which College officials find necessary to protect the health, safety, and general welfare of the occupants and/or of other persons therein and to enforce College policy.

Members of the Building and Grounds staff routinely enter rooms in the performance of their duties. Such entry is not considered an inspection, however, blatant violations, especially those that could affect student safety, will be reported to the Office of Residential Life.

Fire and Safety Regulations - Use of fire alarms or firefighting equipment for any purpose, except that for which intended, is prohibited according to State law. Impairment of this system could cause loss of life and a great deal of damage to personal belongings and to College property. Students who participate in such activity will be subject to disciplinary action. For the safety of all residents, evacuation drills are held at least once per semester. It is important for residents to familiarize themselves with the procedures to avoid panic in case of emergency. Participation in drills is mandatory. Violation of any aspect of these regulations will result in disciplinary action.

Fire Emergency/Fire Drill Procedures - In case of an alarm, students should touch their doors to feel if it is hot, and look under their doors for any smoke seeping in. If it is safe to evacuate, students must leave immediately by way of the nearest exit. Students should not use elevators during a fire alarm. Residents should assemble outside in the designated area evacuation site, located at least 50 feet away from the building, not in the fire lanes, since these must be kept clear for fire equipment. Residents should not re-enter the building until Campus Police allows them to do so.

To the extent that personal safety permits, Residential Life staff assists students with evacuation; however, it is the sole responsibility of the student to evacuate whenever an alarm sounds. Students should NOT wait for a Residential Life staff member to tell them to evacuate. Any student who does not leave a building when an alarm sounds will be subject to disciplinary action.

False Alarms - A false alarm is extremely dangerous. Repeated false alarms could cause students to treat an actual fire lightly. Anyone found to have intentionally set off a false alarm will be evicted from Assumption housing and may also be subject to suspension or expulsion from the College and prosecution to the fullest extent of the law.

Fire Safety Equipment - Due to the risk posed to the safety of the community by tampering with fire safety systems and equipment, the College will impose serious sanctions that may include suspension/expulsion from residence and/or the College on students for the following behaviors, regardless of whether it was "accidental" or not:

- Disabling, removing or tampering with exit signs or emergency lighting.
- Disabling, misuse, removing or tampering with fire alarm systems and/or other building safety equipment.
- Tampering or discharge of fire extinguishers.
- Tampering with, covering, or damaging smoke detectors, sprinklers, or stand pipes.
- Causing or contributing to a fire or flood.

For students' safety and the safety of others in the community, the following are PROHIBITED from all residence halls. Please note, this is not an exhaustive list. Additional items may be identified and addressed as necessary. Prohibited items found may be confiscated by Residential Life and/or Campus Police and not returned.

- Smoking and/or vaping is not permitted inside of or within 100 feet of any building on campus.
- Vaporizers of any type (JUULs, mods, "dab pens", etc.) are banned from campus.
- Candles, devices that are designed to indirectly melt wax, potpourri burners, and incense(whether burning or not) are prohibited.
- Combustible/Flammable items including, but not limited to:
  - Kerosene lamps, tiki torches, and similar items, even as a decoration
  - Combustible trash receptacles.
  - Paint cans without lids.
  - Butane and/or items that contain or utilize butane (i.e. torch lighters)
  - Fireworks (i.e. firecrackers, caps, roman candles, sparklers, etc.).
  - Propane tank of any style or size.
  - Liquid/gas fueled camp stoves.
- Hookahs.
- Items suspended from ceilings, sprinkler heads and or pipes (flags, nets, tapestries, lights, etc.).
- Any object that blocks the exit from a room or apartment.
- Temporary partitions or dividers.
- Furniture that is stacked, such as desks.
- Cinder blocks.
- Unauthorized locks on any door.
- Obstruction of sprinkler heads or fire and safety equipment.
- Dismounting or removing a fire extinguisher. Extinguishers must remain fully charged and mounted in designated areas. Apartments and townhouses must have a fire extinguisher in view.
- Unauthorized electrical appliances such as hot plates, hot pots, rice cookers, coffee makers (unless equipped with an automatic shut-off switch), "George Foreman" type grills, space heaters, toaster ovens, sun lamps, fog machines, smoke machines, oversized refrigerators (over 1.5 cubic feet), oversized microwaves (over 500 watts), and halogen lamps. We also recommend that irons be equipped with an automatic shut off switch for safety reasons. Students in apartments should consult Residential Life for a list of approved appliances.
- Appliance cords with broken insulation or broken plug ends. Electrical octopi (multiple extension cords). Power strips must be used when connecting more than two items to a single wall outlet (which contains room for two plugs).
- Outside antennas or aerials.
- Rooms kept in unsanitary condition, uncovered food containers, excessive beverage containers, exposed food or disposal of trash other than in an appropriate trash receptacle.
- Removal of screens, windows, and/or security screen tabs.
- Neon lighted, city and/or street signs.

Note: Bed Leg Lifters purchased from a retail store may be used for beds that are not bunked, however, great care must be taken and this is done at the risk of the student.

ADDITIONAL INFORMATION AND POLICIES

Air Conditioners – Air conditioners (including portable air conditioners) are not allowed without approval of the Housing Accommodations Committee.

Bicycles - Students should not leave bikes in hallways or stairways because they represent a safety hazard. It is against the law to obstruct fire exits in any way. Bike storage is permitted within the student's room, as long as it does not restrict the exit or disturb roommates.

*Please note: For students who reside in the Living and Learning Center, Plough, or South Hall, there is a bike storage room. In order to obtain a key, students should speak with their Resident Director.

Dart Boards - Due to the damage that can occur to people and property, dartboards are prohibited.

Hall Sports - Due to the damage that can occur to people and property, hall sports are prohibited.

Painting and Furnishings - Residents are prohibited from painting, altering or adding to the permanent furnishings of their residence. This includes graffiti, wall murals and other forms of defacement. Violations will result in billing occupants of the room. Costs incurred by the College to repair such damage will be added to a resident's damage bill. Additional disciplinary action may result.

Pets - For health and maintenance reasons, pets are not permitted in the residence halls or apartments. The only exception to this rule are assistance animals approved through the Housing Accommodations process and fish in aquariums.

Pools/Slip and Slides/Inflatables – Students are not permitted to set up recreational pools, slip and slides, inflatables or other outdoor equipment in any residential area.

Outdoor Flags/Banners – Students are not permitted to hang flags, banners etc. outside of windows or on the exterior of buildings.

Policy for Outdoor Cooking Grills

The following regulations pertain to the individual use of outdoor cooking grills on campus:

1) Only grills that are run with propane tanks are allowed on campus.
2) **No grills that utilize lighter fluid and/or charcoal may be used at any time.**
3) Grills in the areas of Alumni, Desautels, Hanrahan, Living/Learning Center, Nault, Plough, Salisbury, South, Wachusett, West, Worcester, and Young Halls must be located at least twenty-five (25) feet from the building and/or wooded areas. Grills are to be placed on hard (paved) surfaces.
4) Grills in the area of Aubuchon, Bissonnette, Dion, and Moquin Halls are to be used only on the hard (concrete) surfaces to the front or rear of these apartments.
5) Grills in the area of Authier, Dufault and Moquin Halls are to be operated only on the paved surfaces in front of the ground level apartments. *At no time should a grill be used in the stairwells (towers, balcony or decks) of these apartments.*
6) Propane tanks of any size may NOT be stored inside any room/apartment/ townhouse or in any stairwell.
7) Propane tanks are to be removed from campus at the end of the academic year. Students of that particular apartment or area of campus (depending on the circumstances) can expect to be charged for any tank(s) remaining.
8) Grills must be attended to at all times while in use.

Personal Safety - Similar to life on any urban campus, Assumption College experiences its share of crimes and disturbances. Students should not be lulled into a false sense of security and should observe all safety tips, including the following:

1) Always walk in well-lit areas. If the lights are broken or not operating, report them to Campus Police at 508-767-7225.
2) When walking at night, remember the buddy system and walk with a friend or group, or call Campus Police at 508-767-7225 and request an escort.
3) Keep your room locked at all times.

4) Keep drapes/shades drawn in the evening and at other appropriate times.
5) Be aware of the emergency telephone numbers on campus and keep them readily accessible. We suggest programming the Campus Police phone number in your cell phone: 508-767-7225. For emergency situations on campus, Campus Police can be reached 508-767-7777 or at extension 7777.
6) There are **EMERGENCY BLUE LIGHT PHONES** located throughout campus in parking lots and entrances to all traditional dorms.
7) The **RAVE GUARDIAN** is a free smartphone app (that can be downloaded from your phone's app store) that gives you immediate access to the Campus Police Dispatcher.
8) **Never prop exterior doors:** Un-prop any doors that are open and do not allow others to prop them. These efforts keep intruders out and secure the building for everyone else. Also please use keys to open them rather than trying to force the lock.

Appendix D

RAVE Guardian App

ASSUMPTION COLLEGE

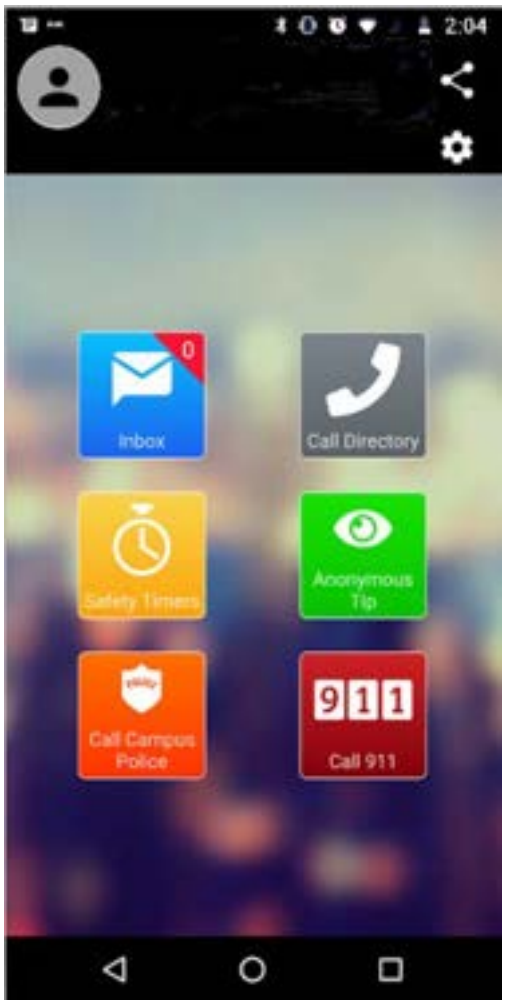
WORCESTER, MASSACHUSETTS | ROME, ITALY

The RAVE GUARDIAN APP can be a valuable personal safety tool while on campus.

With direct connections to Campus Police, as well as to your Assumption friends and other trusted members of the Assumption community, you can feel more secure knowing your "Guardians" are a valuable resource to employ when needed. To download the Rave Guardian App, search "Rave Guardian" in the App Store or Google Play Store.

HOW IT WORKS:

Students who have downloaded the App can invite Campus Police, Assumption friends, roommates, and others who have a valid Assumption College Email address to be their "Guardians" when setting their Rave Guardian Safety Timer. For example, before traveling from one area of the campus to another, you can activate the APP on your Smartphone, then set the Timer for a certain number of minutes, then designate a Guardian such as Campus Police. If you do not deactivate the Timer, Campus Police will be alerted, who can proactively identify and check on you through the RAVE GPS system.



KEY



SET A SAFETY TIMER

Set a Safety Timer whenever you are alone or in an unfamiliar place.

CONNECT WITH GUARDIANS

Invite Assumption friends and others you trust to be part of your safety network.



EMERGENCY COMMUNICATION

Call AC Police for help or if you see something suspicious.

Appendix E

Assumption Emergency Management

ASSUMPTION COLLEGE EMERGENCY MANAGEMENT

ACADEMIC EVACUATION DRILLS

Academic evacuation drills began in the fall of 2015; their purpose is to train occupants to seen an alternate exit from the building during an unspecified emergency. These drills are conducted by blocking a stairwell or exit with caution tape and signage advising the exit has been compromised. The data is compiled to identify trends/patterns and identify improvement or decline in performance during these drills. There are Campus Police personnel on site to assist occupants with the evacuation and make observations for areas of improvement. During these drills, Campus Police have noticed the students are cooperative. After action reports are completed for each drill.

Below are the results of the testing over the last few years.

Admissions House			
Date	**Start Time**	**Building Clear**	**Drill Complete**
15-Apr-2016	0930	0932	0933
6-Oct-2018	1038		1050

Founders Hall			
Date	**Start Time**	**Building Clear**	**Drill Complete**
14-Oct-2015	1000	1006	1007
7-Apr-2016	1046	1051	1052
1-Dec-2016	1014	1017	1018
2-Nov-2017	1006	1009	1012
10-Apr-2018	1003	1008	1011
1-Oct-2018	0948	0951	0952

Fuller / IT			
Date	**Start Time**	**Building Clear**	**Drill Complete**
21-Oct-2015	1403	1406	1408
11-Apr-2016	0840	0843	0846
17-Oct-2016	1102	1106	1108
31-Oct-2017	1031	1034	1036
12-Apr-2018	1010	1014	1015
4-Oct-2018	1029	1033	1034

Kennedy Hall			
Date	**Start Time**	**Building Clear**	**Drill Complete**
19-Oct-2015	1059	1105	1108
13-Apr-2016	1439	1443	1445
6-Oct-2016	1008	1011	1019
6-Nov-2017	1009	1011	1013
9-Apr-2018	1009	1013	1015

LaMaison			
Date	**Start Time**	**Building Clear**	**Drill Complete**
22-Oct-2015	1002	1005	1010
30-Nov-2016	1242	1250	1252
2-Nov-2017	1020	1023	1025
10-Apr-2018	0939	0942	0945

Laska Gym / Annex			
Date	**Start Time**	**Building Clear**	**Drill Complete**
28-Oct-2015	1004	1008	1010
30-Nov-2016	1320	1324	1327
7-Nov-2017	1012	1015	1017
11-Apr-2018	1008	1012	1014
5-Oct-2018	0940	0942	0945

Library			
Date	**Start Time**	**Building Clear**	**Drill Complete**
27-Oct-2015	1134	1136	1140
14-Apr-2016	11345	1138	1142
14-Apr-2016	1832	1837	1839
17-Oct-2016	1738	1743	1745
1-Dec-2016	1027	1029	1031
7-Nov-2017	1027	1030	1031
7-Nov-2017	1449	1452	1456
1-Oct-2018	1002	1005	1008

Testa Science Center			
Date	**Start Time**	**Building Clear**	**Drill Complete**
15-Oct-2015	1301	1307	1308
12-Apr-2016	1439	1444	1445
17-Oct-2016	1038	1044	1048
6-Nov-2017	1020	1023	1025
9-Apr-2018	1021	1025	1026
1-Oct-2018	0937	0939	0941

Tsotsis Family Academic Center			
Date	**Start Time**	**Building Clear**	**Drill Complete**
31-Oct-2017	1012	1016	1019
12-Apr-2018	0940	0944	0946
4-Oct-2018	1011	1014	1017

ALICE Training

ALICE training provides instruction to students, faculty and staff on how to respond and react if faced with an active shooter threat. The training is based on five key principles:

- Alert
- Lockdown
- Inform
- Counter
- Evacuate