



# Assumption University

## College Official's Report

**Applicant Name:** \_\_\_\_\_

Last

First

Middle

Each applicant for transfer admission to Assumption University must submit this form to the **Dean of Students** or other appropriate official at the college or university of current attendance. Please note that this form is NOT an academic reference and must be given to the college official charged with maintenance of disciplinary records. An applicant not currently enrolled should have this form completed by the appropriate official at the college or university last attended.

***Transfer applications will be considered incomplete without the College Official's Report.***

1. To your knowledge, has this student been involved in any disciplinary action at your institution or have there been any questions concerning his/her standards of behavior?  Yes  No If "Yes," what was the nature of the problem?

\_\_\_\_\_  
\_\_\_\_\_

2. Could this student continue at your school?  Yes  No If "No," please explain.

\_\_\_\_\_  
\_\_\_\_\_

Additional Comments:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Institution**

\_\_\_\_\_  
**Official's Position**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**Date**

This completed form should be mailed by the college official directly to the Office of Admissions no later than July 1<sup>st</sup> for Fall admission and no later than December 21<sup>st</sup> for the Spring admissions.

Mail to:

**Assumption University**  
**Office of Admissions, Transfer Counselor**  
500 Salisbury Street  
Worcester, MA 01609-1296

508.767.7285 office  
508.799.4412 fax  
866.477-7776 toll-free  
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