

TIMELINE FOR GRADUATE STUDENT REGISTRATION FOR SPRING 2023

Notes: Undergraduate course selection starts Tuesday, November 1, 2022

Last day of Fall 2022 Graduate classes is Monday, December 12, 2022

Spring Semester Undergraduate and Graduate classes start Monday, January 9, 2023

****Please note that ALL students must sign the Financial Responsibility Agreement before registration can take place. The agreement is posted on students' WebAdvisor sites and must be signed and submitted electronically before each spring and summer semester.***

Dates	Registration timeline description
<p>Tues., November 1 (10:00am) - (Thurs., December 29, 2022)</p>	<p>On-Line WebAdvisor opens for registration for Spring 2023 courses:</p> <ul style="list-style-type: none"> • All students <i>with</i> Assumption e-mail accounts and portal access register online via MyAssumption.Portal, WebAdvisor for students. • Students <i>without</i> Assumption e-mail accounts and portal access must complete the manual paper registration process described below. • The Financial Responsibility Agreement found in WebAdvisor must be signed and submitted electronically before registration can take place • The Immediate Billing function adds tuition charges and fees to students' accounts upon registration. • Registration triggers email confirming registration and stating that charges have been posted to student's account.
<p>Tues., November 1, 2022 – Tues., January 3, 2023</p>	<p>Student Payment Period for Spring Semester Courses Students can pay the charges on their accounts on-line through the Student Account Center via MyAssumption.Portal, which is the preferred method of payment. The Student Account Center can be accessed 24/7 and payments are secure and post in real time.</p> <p><i>Students planning to take advantage of employer discounts or vouchers are encouraged to work with their program's assistant before the holiday break.</i></p> <p><i>Note that all University offices will be closed Dec. 23, 2022 - Jan. 1, 2023.</i></p> <p>Payment for Spring Semester courses must be received by 11:59pm January 3, 2023.</p> <p>Email reminders will be sent to those with outstanding balances on Fri., December 30, 2022, and Mon., January 2, 2023.</p> <p>Manual/Paper Registration <i>Students who miss the on-line registration period can enroll in courses by contacting the Grad Program assistants. Once the paper registration form is completed and proof of payment is presented the Registrar's Office will enroll the student.</i></p>
<p>Wed., January 4, 2023</p>	<p>Access to Brightspace course sites denied to students who have not made payment</p>
<p>Mon., January 9, 2023</p>	<p>Spring Semester Graduate classes begin</p>
<p>Fri., January 13, 2023</p>	<p>Spring Semester Graduate Students Unregistered for Non-Payment Students who did not remit payment by 11:59pm on Thursday, January 12, 2023 will be un-enrolled from all Spring Semester classes.</p>