



DEPENDENT VERIFICATION WORKSHEET 2023-2024

We ask that you use the IRS Data Retrieval Tool on the FAFSA to submit your taxes for verification. If you are **ineligible** to use the IRS Data Retrieval Tool, please submit a 2021 tax return transcript which can be requested at [IRS.gov](https://www.irs.gov) or a signed copy of your federal tax return. For Puerto Rico residents or foreign income, a signed tax return is acceptable.

This worksheet must be returned to our office with all sections completed before your financial aid can be finalized.

Student Last Name	Student First Name	M.I	Student ID Number
Address			Date of Birth
City	State	Zip	Phone Number

HOUSEHOLD INFORMATION: List the people in your household: (You may attach a separate sheet if necessary):

1. Yourself, your siblings and your custodial parents, including stepparents, who make up your custodial household (where you live the majority of the time). Include both parents if they live together with you regardless of marital status.
2. Your parents' other dependents even if they don't live in your current household **ONLY IF** your parent(s) will provide more than half of their support from July 1, 2023 – June 30, 2024.
3. List the current college of any household member other than your parents (DO NOT include your parents college) who will be enrolled in college at least half-time leading to a degree or certificate from July 1, 2023– June 30, 2024.

Name	Age	Relationship	College attending (2023-2024)
		Self	Assumption University

STUDENT INCOME INFORMATION- Check one below

<input type="checkbox"/> I utilized the 2021 FAFSA IRS Data Retrieval Tool	<input type="checkbox"/> I was not employed in 2021 and did not earn income
<input type="checkbox"/> I am attaching my 2021 IRS Tax Return Transcript	<input type="checkbox"/> I earned income but was not required to file a 2021 IRS Return
<input type="checkbox"/> I am attaching my <u>signed</u> 2021 IRS Tax Return	(Complete chart below if you selected this and attach W2s)

Source of income	2021 amount	W2 attached? Add sheet if needed

PARENT INCOME INFORMATION- Check one below

<input type="checkbox"/> I utilized the 2021 FAFSA IRS Data Retrieval Tool	<input type="checkbox"/> I was not employed in 2021 and did not earn income (see non-filers*)
<input type="checkbox"/> I am attaching my 2021 IRS Tax Return Transcript	<input type="checkbox"/> I earned income but was not required to file a 2021 IRS Return. Complete
<input type="checkbox"/> I am attaching my <u>signed</u> 2021 IRS Tax Return	chart below if you selected this and attach W2's (see parent non-filers below*)

Source of income	2021 amount	W2 attached? Add sheet if needed

***PARENT NON-TAX FILERS:** If Parent(s) did not file a 2021 IRS return, request copy of the 2021 IRS verification of non-filing letter at [IRS.gov](https://www.irs.gov). Select "Get My Tax Record," and click "Get Transcript Online." Another option is to mail the IRS Form 4506-T to the IRS.

I (we) certify that all of the information is complete. An incomplete form will result in delays of processing my financial aid.

Student Signature	Date	Parent Signature	Date
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