



## 2021-2022 Unemployment Form Job Loss or Reduction in Wages during 2021

According to federal laws and regulations, a family's 2019 income is used to assess financial need for the 2021-22 academic year. We appreciate that the Free Application for Student Aid (FAFSA) may not present an accurate picture of your unique financial situation and resources available. If a family's 2021 income is significantly lower due to special circumstances, a financial aid administrator may be able to use the 2021 income to assess financial need and if warranted award additional federal and/or state financial funding.

In addition to submitting this Unemployment Form to our office, you also need to complete and submit the [Special Circumstance Form](#) and [Income & Expense Clarification Form](#). All three documents must be received by our office to be reviewed for an appeal due to job loss or reduction in income.

Student Name: \_\_\_\_\_ Student AU ID#: \_\_\_\_\_

Name of parent/guardian for whom form is being completed \_\_\_\_\_  
(if both parents/guardians have lost their jobs/reduction in wages, we need a separate form from each parent/guardian)

- 1). Date of unemployment/reduction in income \_\_\_\_\_  
Please forward a letter from your employer documenting the date you were laid off or had a reduction in income.
- 2). Wages earned in 2021 prior to unemployment/reduction in income \_\_\_\_\_  
Please forward a copy of your most recent paystub from the company from which you were laid off/had a reduction in income. If you are self-employed please send your most recent quarterly tax statement.
- 3). Severance package from company \_\_\_\_\_  
Please provide a letter from your company documenting your lump sum severance package amount you will receive (Gross Amount)
- 4). Unemployment Benefits \_\_\_\_\_  
Please provide a letter from state's unemployment office documenting your monthly wages and the number of weeks you will receive benefits.
- 5). Other 2021 Taxable Income \_\_\_\_\_  
(i.e. Interest/Dividend income, Business Income)
- 6). Untaxed 2021 Income \_\_\_\_\_  
(i.e. social security, etc.)
- 7). Your expected 2021 wages \_\_\_\_\_  
Since losing your job/having a reduction in income in 2021, please estimate to the best of your ability your remaining income for 2021. DO NOT ESTIMATE \$0 INCOME.



# Assumption University

Office of Financial Aid

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- 8). Any comments on your unemployment/reduction in wages that you feel would be important to our office when reviewing your son/daughter's file for financial aid eligibility.

*If you were selected for verification, you will need to complete the verification process prior to your appeal being reviewed. Please review your FAFSA ([www.fafsa.gov](http://www.fafsa.gov)) to see if your FAFSA was selected for verification.*

*I understand that all documents needed to process this appeal must be received by the Office of Financial Aid before the appeal can be reviewed.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_