Federal Direct Loan Process

Federal Direct Stafford Loan
As part of your financial aid package, you were awarded a Federal Stafford Loan(s). As a new federal loan borrower, you are required to complete Entrance Counseling and complete a Master Promissory Note. To complete these requirements and secure your loan funding, please complete the following steps:

✓ Go to www.studentloans.gov and click on the green Log In button.
✓ Sign in using your (student) FSA ID Username or E-mail Address and FSA ID Password
✓ From the main menu, select “Complete Counseling”.
  o Choose Loan Counseling Type “Entrance Counseling”.
  o Follow the instructions for the online tutorial and submit after completed.
✓ Return to the main menu, select “Complete Master Promissory Note” and choose “Subsidized/Unsubsidized”.
  o Follow the instructions and submit after completed.
  o Make sure to provide complete address information for two references residing at separate addresses.
✓ Click “Log Out” on the top right corner after all information has been successfully submitted. You may print copies for your own records. We will receive this information electronically.

Direct Stafford Loan terms and conditions for 2015-2016 include:
- A fixed interest rate of 4.29% and
- A loan origination fee of 1.073% and 1.068% on loans disbursed on or after October 1, 2015. This fee is deducted proportionately each time a loan disbursement is made.

Federal Direct Parent PLUS Loan
Parents of dependent students can borrow a Direct Parent PLUS Loan to help cover education expenses. Parents may borrow the total cost of your undergraduate education including tuition, room and board, and lab fees, minus any other financial aid received. This allows for a parent to borrow extra funds for books and living expenses.

To apply, follow these steps:
✓ Go to www.fafsa.gov and complete the FAFSA, if you have not already done so.
✓ Go to www.studentloans.gov and sign in using your (parent) FSA ID Username or E-mail Address and FSA ID Password.
✓ From the main menu, select “Request a Direct PLUS Loan” and select the loan type “Parent PLUS”.
✓ Complete the application and submit for Credit Check*.
  o If you have been approved, return to the main menu, select “Complete Master Promissory Note” and choose “Parent PLUS”.
✓ You may log out once completed. Print a copy for your records. We will receive your application electronically.

Direct Parent PLUS Loan terms and conditions for 2015-2016 include:
- A determination that you (the applicant) do not have an adverse credit history;
- A fixed interest rate of 6.84% Direct Parent PLUS Loans; and
- A loan origination fee of 4.292% and 4.272% on loans disbursed on or after October 1, 2015. This fee is deducted proportionately each time a loan disbursement is made.

*If you are denied the Federal Direct Parent PLUS Loan, the student may be eligible for additional Unsubsidized Stafford Loan. A denial confirmation will be electronically sent to our office and the student will be reviewed for the additional loan.
**PLUS loan counseling will be required of parents that were initially denied due to adverse credit history, but who are subsequently approved either through the appeal process or obtaining a credit worthy endorser.