

## TIMELINE FOR GRADUATE STUDENT REGISTRATION FOR SUMMER, SUMMER I, & II 2019

Notes:

Last day Spring semester classes for grad students is Thursday, May 2, 2019

Commencement is Sunday, May 12, 2019

Summer Session I classes run Monday, May 20 – Friday, June 28, 2019

Summer Session II classes run Monday, July 1 – Friday, August 9, 2019

Dates	Registration timeline description
Mon., April 8 – Tues., April 23, 2019 (4:00pm)	<b>On-Line “WebAdvisor” opens for registration for Summer, Summer I &amp; II 2019 courses:</b> <ul style="list-style-type: none"> <li>All students <u>with</u> Assumption e-mail accounts and portal access register online via MyAssumption.Portal, WebAdvisor for students. Newly accepted students will obtain e-mail accounts at acceptance and portal access upon deposit.</li> <li>Students <u>without</u> Assumption e-mail accounts and portal access must complete the manual paper registration process described below.</li> </ul>
Thurs., April 25, 2019	<b>Billing Period</b> Finance Office processes charges to students’ accounts and sends e-mail to students’ Assumption email accounts when bills are available for viewing through the Student Account Center via MyAssumption.Portal
Mon., April 29 – Fri., May 10, 2019	<b>Student Payment Period for Summer Courses</b> Students can pay their bills on-line through the Student Account Center via MyAssumption.Portal, which is the preferred method of payment. The Student Account Center can be accessed 24/7 and one-time payments post in real time. Payments by mail must be mailed to the TMS Lockbox. Payments can be made in person with cash or bank check at the Cashier’s Office weekday mornings between 8:30 and 11:45am. Payment plans are NOT available for summer. <u>Payment for Summer, Summer I &amp; II courses must be received by 11:59pm May 10, 2019.</u>  <b>Manual/Paper Registration</b> <i>Students who miss the on-line registration period can enroll in courses by contacting Grad Program assistants. Once the paper registration form is completed and proof of payment is submitted the Registrar’s Office will enroll the students through Tuesday, May 7, 2019. <b>Paper registrations received May 8-13 will be held until the re-registration period begins on May 14.</b></i>
Mon., May 13, 2019	<b>Students Unregistered for Non-Payment Date:</b> <b>Students who did not remit payment by 11:59 pm on May 12</b> will be unenrolled from all Summer semesters courses. Students who are unregistered for non-payment are responsible for any and all registration fees, as these fees are non-refundable.
Tues., May 14 – Wed., May 22, 2019	<b>Re-registration Period for Summer and Summer I courses:</b> Manual paper registration for any student who did not complete registration during the above registration period or were unregistered for non-payment. Proof of payment is required at time of registration.
Tues., May 14 – Wed., July 3, 2019	<b>Re-registration Period for Summer II courses:</b> Manual paper registration, as described above.
Monday, May 20, 2019	<b>Summer and Summer Session I courses begin.</b>
Monday, July 1, 2019	<b>Summer II courses begin.</b>