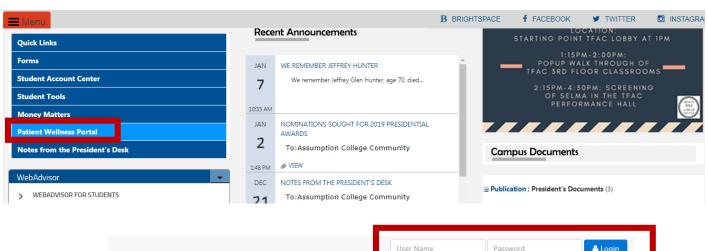


### **NEW & TRANSFER STUDENT HEALTH REQUIREMENTS CHECKLIST**

\*\*IMPORTANT: Students who fail to submit required documentation by the deadline (July 15th for fall semester enrollment and January 15th for spring semester enrollment) will be prohibited from attending classes, living on campus, and/or practicing/playing a D-II sport.\*\*

Log into your Assumption College Student Portal (you should receive your log-on information at orientation or over the summer/winter breaks). Once on your Student Portal page, please click on the link to the Patient Wellness Portal. You will be automatically directed to the Wellness Portal without having to log-in again:







#### **Welcome to Assumption College's Patient Wellness Portal**

#### TO LOG IN:

Use the first half of your Assumption College email address (i.e. pierre.hound) and the same password you use for your email and Assumption Student Portal

This portal will provide you with access to online services such as

- Submitting required health information such as immunization records
- Checking verification of your information from the Wellness Center and if you are missing anything.
- Scheduling online appointments for health or counseling services (undergradutes only)
- Secure messaging with your health or counseling provider (undergraduates only)

\*Please note: The deadline for submitting required health information for new undergradute and graduate students is July 15th (fall enrollment)/ January 7th (spring enrollment)

# Once logged into the Patient Wellness Portal, you will need to do the following:

## Input the dates of your immunizations using the "Immunizations" section.



You MUST input your immunization dates in this section as well as upload a copy of your immunization record, signed by your medical provider or a printout from that office, in the "Upload" section (see below).

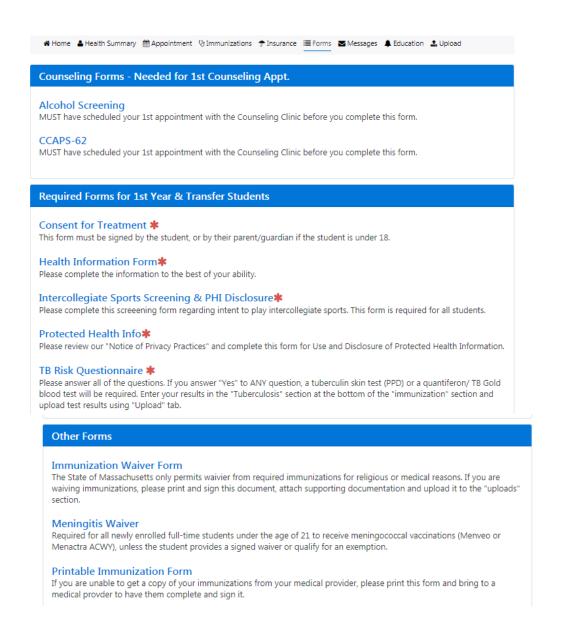
## **✓**Input your health insurance plan information using the "Insurance" section.



You MUST input your health insurance information in this section as well as upload a copy of your insurance card (front and back) in the "Upload" section (see below).

### Complete and submit all required forms using the "Forms" section.





\*\*Please note that if you answer "YES" to any question in the TB risk questionnaire, you must have a tuberculosis test. Results should be entered in the "Immunization" section and uploaded in the "Upload" section (see below).

# ✓Upload your documentation (scan or take a photo) using the "Upload" section.



- ALL STUDENTS MUST upload a copy/image (back and front) of their health insurance card. This is two separate uploads **front and back**. (You can use an app called Genius Scan if you do not have access to a scanner)
- ALL STUDENTS MUST upload a copy of their Immunization Record from their medical provider. WE CANNOT ACCEPT FAXES THESE FORMS MUST BE UPLOADED!

#### **ALL FORMS AND IMAGES MUST BE CLEAR AND LEGIBLE!**

#### IF YOU HAVE QUESTIONS ABOUT ANY OF THE ABOVE REQUIREMENTS:

Please send a message within your wellness portal under the "Message" tab to Brenda Torres (graduate students, available year-round; undergrads from June 1st - July 31st) or Pat Flynn (undergrads, available Aug 1st - May 31st) using the messaging function on this portal.

Or

Call Brenda Torres at **508-767-7325** from June 1<sup>st</sup> – July 31<sup>st</sup>

Call Student Health Services Monday-Friday from 8:30-4:30 at 508-767-7329 from August 1st – May 31st.

ALL students must enroll or waive the Student Health Insurance Plan provided by Assumption College.

This is handled through the Finance Office/Student Accounts.

Visit: <a href="https://www.assumption.edu/finance/student-health-insurance">www.assumption.edu/finance/student-health-insurance</a> for more information. Please contact Student Accounts with any questions regarding the student health insurance plan at: 508-767-7412