



2021-2022 Unemployment Form Job Loss or Reduction in Income during 2020

According to federal laws and regulations, a family's 2019 income is used to assess financial need for the 2021-22 academic year. We appreciate that the Free Application for Student Aid (FAFSA) may not present an accurate picture of your unique financial situation and resources available. If a family's 2020 income is significantly lower due to special circumstances, a financial aid administrator may be able to use the 2020 income to assess financial need and if warranted award additional federal and/or state financial funding.

In addition to submitting this Unemployment Form to our office, you also need to complete and submit the [Special Circumstance Form](#) and [Income & Expense Clarification Form](#). All three documents must be received by our office to be reviewed for an appeal due to job loss or reduction in income.

Student Name: _____ Student AU ID#: _____

Name of parent/guardian for whom form is being completed _____
(if both parents/guardians have lost their jobs/reduction in wages, we need a separate form from each parent/guardian)

- 1). Date of unemployment/reduction in income _____
Please forward a letter from your employer documenting the date you were laid off or had a reduction in income.
- 2). Wages earned in 2020 prior to unemployment/reduction in income _____
Please forward a copy of your most recent paystub from the company from which you were laid off/had a reduction in income. If you are self-employed please send your most recent quarterly tax statement.
- 3). Severance package from company _____
Please provide a letter from your company documenting your lump sum severance package amount you will receive (Gross Amount)
- 4). Unemployment Benefits _____
Please provide a letter from state's unemployment office documenting your monthly wages and the number of weeks you will receive benefits.
- 5). Other 2020 Taxable Income _____
(i.e. Interest/Dividend income, Business Income)
- 6). Untaxed 2020 Income _____
(i.e. social security, etc.)
- 7). Your expected 2020 wages _____
Since losing your job/having a reduction in income in 2020, please estimate to the best of your ability your remaining income for 2020. DO NOT ESTIMATE \$0 INCOME.



Assumption University

Office of Financial Aid

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- 8). Any comments on your unemployment/reduction in wages that you feel would be important to our office when reviewing your son/daughter's file for financial aid eligibility.

If you were selected for verification, you will need to complete the verification process prior to your appeal being reviewed. Please review your FAFSA (www.fafsa.gov) to see if your FAFSA was selected for verification.

I understand that all documents needed to process this appeal must be received by the Office of Financial Aid before the appeal can be reviewed.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____