

## Freshman Parking Exception

The full or pro-rated cost (spring semester only) must be paid at the Cashier's Office upon receipt of your confirmation that your Freshman Parking Exception has been approved. The Cashier will provide you with a receipt. Submit completed application and receipt to the Assumption University Campus Police Department, 500 Salisbury Street, Worcester, MA 01609. Your signature below indicates that, if approved, you have read and agree to the following conditions:

1. The vehicle will only be used for the stated and agreed upon purpose, e.g., freshman was granted exception to attend frequent medical appointments. The freshman would only be allowed to operate the vehicle at that time, for that purpose.
2. When not in use for the stated and agreed upon purpose, the vehicle will be parked on the hill opposite Young Hall.
3. If the vehicle is found in any other area on campus, it will be subject to ticketing and/or being towed at the owner's expense.
4. Should the student operator violate this agreement, the Freshman Exception may be immediately revoked. Should this occur, the student's privilege of having a vehicle on campus in the future may also be affected.
5. If the stated reason for my Parking exception requires me to furnish documentation as proof that I am in need of having a vehicle on campus, the documentation will be submitted with the application.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

On Campus Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Vehicle Information

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_ License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

### **Official Use Only**

Date application received: \_\_\_\_\_

Forwarded to Administrator for review on \_\_\_\_\_ Approved \_\_\_\_ Denied \_\_\_\_

If denied, explain:

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Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date temporary permit issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## **Freshman Parking Exception**

The Assumption University Department of Public Safety recognizes that there may be occasions where a freshman student may have a special hardship need to have a car on campus contrary to the University Freshman Parking Policy. The Director of Public Safety or his/her designee may grant a Freshman Parking Exception based on documented evidence that substantiates the hardship need. If the need is immediate, provisional permission may be granted while the exception is being evaluated. Unless these arrangements are made in advance, freshman student vehicles may be ticketed and/or towed per University policy.

***Please provide the reason for the requested exception in detail.***